



BOARD OF SUPERVISORS REGULAR MEETING  
MONDAY, NOVEMBER 21, 2016  
6:30 AM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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1. [16-0301](#)

**Special Called Meeting - Work Session (5:30 PM)**

A special called meeting of the Appomattox County Board of Supervisors has been scheduled in accordance with §15.2-1418 of the Code of Virginia, 1950, as amended. The date and time of this special meeting shall be at 5:30 P.M. on Monday, November 21, 2016 at the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia. The stated purpose of this meeting will be to hold a work session to discuss the following items: license fee; tax valuation and Humane Society Lease Agreement.

**BOARD OF SUPERVISORS (6:30 PM)**

Handicap Accessibility Statement  
Call to Order  
Invocation- Ms. Sara Carter  
Pledge of Allegiance  
Setting of Agenda

**CITIZEN PUBLIC COMMENT PERIOD**

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

**APPEARANCES**

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

**PUBLIC HEARING (7:00 PM)**

2. [16-0288](#)

**Public Hearing-CUP16-0602-Spring Grove Properties LLC**

**CUP16-0602 Spring Grove Properties, LLC (owner), Barry Clarkson (agent)** has applied for a conditional use permit to operate a Wedding facility/Multi-purpose facility (indoor/outdoor gatherings) on property located at 4414 Spring Grove Road, Spout Spring, Virginia. The property is zoned A-1, Agricultural Zoning District and is identified as Tax Map Identification Number 37 (A) 1A. The project will utilize approximately 2 acres of an approximately 123.13 acre farm.

Documents: [CUP160602 BoS Packet.pdf](#)

3. [16-0312](#)

**Proposed Lynchburg Humane Society Lease**

A public hearing that has been duly advertised is being held to receive public comment on the proposed lease agreement with the Lynchburg Humane Society. A "draft" copy is attached for your review and Ms. Makena Yarbrough,

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Executive Director, Lynchburg Humane Society, has prepared a presentation and will address questions/concerns directed from the Board.

Documents: [Cty of APPO and LHS Agreement and Lease2016\(1\).docx](#)

## **ADMINISTRATOR'S REPORT**

## **ATTORNEY'S REPORT**

## **ACTION ITEMS**

4. [16-0313](#) **Consideration for Approval of the Lynchburg Humane Society Lease**

A public hearing was held, comments received concerning the Board's consideration to enter into a Lease Agreement with the Lynchburg Humane Society. The County Attorney, the Board of Supervisors and the Lynchburg Humane Society received a copy of the lease and submitted suggested changes prior to the Public Hearing advertisement.

**Staff Recommendation: Staff recommends the Board's consideration to approve the "proposed" lease with the Lynchburg Humane Society.**
5. [16-0290](#) **Resolution\_CUP16-0602\_Spring Grove Properties LLC**

At the October regular meeting of the Planning Commission, the Planning Commission unanimously recommended approval of the conditional use permit for Spring Grove Properties LLC.

A resolution with the Planning Commission's recommendation has been prepared for your consideration.

Documents: [Res Appl BoS.pdf](#)
6. [16-0287](#) **Resolution for VDOT Land Use Permit**

During a recent discussion with the VDOT Transportation and Land Use Director for the Lynchburg District, it was suggested that the County adopt a general resolution assuring the County's compliance with Land Use Permit regulations on County projects that impact the right of way, such as utility work, wayfinding signs, etc.. This resolution would be a continuing resolution and would enable the County to expedite the VDOT permitting process for these types of projects in lieu of having to post a surety.

If you have any questions, staff will be available to assist.

Documents: [Res Land Use Permit VDOT.docx](#)
7. [16-0306](#) **VDOT Request for Benjamin Estates**

Attached for your review and consideration for adoption is a Secondary System of State Highways Resolution from Kimberly McMahan, Staff Engineer Appomattox Residency, requesting to add the maintenance of Marston Street,

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State Route Number 1072, to the Appomattox County Secondary Road System. Marston Street has been constructed by the subdivider as a Class "A" subdivision in accordance with the Transportation's Subdivision street requirements.

**Staff Recommendation: Adoption of the attached resolution and to authorize the County Administrator to sign the document.**

Documents: [Resolution-VDOT.pdf](#)

8. [16-0310](#)

**VDOT Resolution - Secondary to Primary Road Funds Resolution**

Please review and consider for adoption the attached Resolution authorizing the Virginia Department of Transportation to utilize Secondary Road Funds to fund a Primary Road project. VDOT has identified existing Appomattox County Secondary Road funds that are eligible to be transferred to a Primary Road project, improvement of Route 460-Left and Right Turn Lane at Route 630, 0.076 mile west of Route 630 to 0.076 mile east of Route 630 (Project #: 6460-006-648).

**Staff Recommendation: Adopt the attached resolution authorizing VDOT to utilize the identified Secondary Road Funds to fund the Primary Road Project, improvement of Route 460-Left and Right Turn Lane at Route 630 and to authorize the County Administrator to sign the document.**

Documents: [Reolution-VDOT-transfer use of Secondary Road Funds.pdf](#)

9. [16-0303](#)

**Resolution in Support of Equal Rights of Counties in the Commonwealth**

The Virginia Code, Section 58.1-3831, states that certain counties, Fairfax and Arlington, by ordinance have been granted the authority to levy a tax on the sale of cigarettes. Other counties, such as Appomattox, in Virginia can only levy the tax through referendum and are working collaboratively by adoption of the attached resolution to leverage support through the General Assembly to pass legislation allowing all counties in Virginia to have the power to levy the tax on cigarettes by ordinance.

**Staff Recommendation: Review and consider for adoption of the attached resolution requesting that Section 58.1-3831 of the Code of Virginia be amended to allow all Virginia Counties to have the power to levy tax upon the sale or use of cigarettes.**



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Documents: [Reolution-Equal Rights of Communities in Commonwealth.pdf](#)

10. [16-0311](#)

**Town of Appomattox Services Agreement for Zoning/Plan Review**

The Town is requesting temporary assistance with the administration of the requirements of the Town's Zoning Ordinance and to allow Mr. Roark, Community Development Director, to review the documents until a Town Manager can be hired. The terms of the agreement was discussed with the County Administrator and the attached document was prepared for the Board's consideration for approval.

**Staff Recommendation: Approve the attached agreement with the Town requesting temporary assistance with the Town's review of the zoning requests.**

Documents: [Services Agreement for ZoningPlan Review.pdf](#)

11. [16-0309](#)

**Request from Pastor Watson, Bible Baptist Church**

Please see the attached request from Pastor Watson to add a "petting zoo" to the annual Community Live Nativity at Courtland Field on Saturday, December 3rd, 3:30 - 5:00 pm. All the animals will be caged or in a temporary fence and the church will be responsible for the cleanup of the grounds.

Note: Bible Baptist Church will hold a 6:00 pm and a 7:00 pm Live Nativity show.

**Staff recommends the Board's approval for Bible Baptist Church to add a "petting zoo" to the annual Community Live Nativity event at Courtland Field on Saturday, December 3rd.**

Documents: [Request to use Courtland Field.pdf](#)

**COMMITTEE APPOINTMENTS**

12. [16-0316](#)

**Economic Development Authority Appointments**

Please nominate and appoint three (3) representatives to fill the following vacated unexpired terms:

Vacant- Term expires December 31, 2018

Vacant- Term expires December 31, 2018

Vacant- Term expires December 31, 2018

**Staff Recommendation: Appoint three (3) citizens to fill the vacated unexpired terms.**

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## CONSENT AGENDA

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

13. [16-0315](#)

### **Approval of Invoices**

Please review and consider for approval the following invoices submitted for payment reports:

November 7, 2016 - \$ 22,703.66

November 17, 2016 - \$ 277,333.89

**TOTAL AMOUNT: \$300,037.55**

**Staff Recommendation: Approve invoices for payment for the month of November in the amount of \$300,037.55**

Documents: [Invoice 11-7-2016.pdf](#), [Invoice 11-21-2016.pdf](#)

14. [16-0289](#)

### **Minutes**

Please review the following DRAFT minutes for additions, corrections or questions:

June 20, 2016 - Special Meeting

June 20, 2016 - Regular Meeting

July 18, 2016 - Regular Meeting

August 15, 2016- Regular Meeting

August 30, 2016-Joint Meeting with Town Council

Documents: [Minutes-Special Meeting 6-20-2016.pdf](#), [Minutes-Regular Meeting 6-20-2016.pdf](#), [Minutes-Regular Meeting 7-18-2016.pdf](#), [Minutes-Regular Meeting 8-15-2016.pdf](#), [Minutes-Joint Meeting 8-30-2016.pdf](#)

15. [16-0291](#)

### **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411 Books \$140.45

7301-5401 Office Supplies \$992.36

7301-5840 Special Library Fund \$149.97

**TOTAL: \$1,282.78**

**Staff Recommendation: No new local funds are required.**

16. [16-0292](#)

### **Appomattox County Sheriff's Department**

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Please supplement by consent and appropriate the following:

3102-1002	Sheriff's Overtime at the Appomattox County High School	\$1,305.26	RE: Officer Security
3102-1002	Sheriff's Overtime at Carwile Auctions	\$ 279.63	RE: Officer security
3102-3002	Insurance Worker's Comp Claim	\$ 17.77	RE: VaCorp Insurance-
3106-5401	Office Supplies Shop With A Cop Program	\$ 1,200.00	RE: Walmart Grant-
4209-5804	Recycling Funds scrap metal by road crew	\$ 174.00	RE: Cans recycled to

**Staff Recommendation: No new local funds are required.**

17. [16-0293](#)

**Board of Supervisors - Operating Reserve**

Please supplement by consent and appropriate the following:

1101-5804	Operating Reserve from PCHP Ins. -Broker Overpayment	\$2367.48	RE: Reimbursement
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**Staff Recommendation: No new local funds are required.**

18. [16-0294](#)

**Social Services Department**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$9,520.12	
5301-2006	Group Life	\$ 697.79	
5301-2002	ICMA-RC	\$ 258.72	

RE: Reimbursement for October 2016 Payroll

**Staff Recommendation: No new local funds are required.**

19. [16-0295](#)

**AWAG Contribution**

Please supplement by consent and appropriate \$390.00 to 7109-5631 Animal Welfare Action Group

RE: Reimbursement received from the State for the Animal Friendly License Plates

**Staff Recommendation: No new local funds are required.**

20. [16-0296](#)

**Animal Control Department**

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Please transfer by consent **\$5,000 from 7109-5631 AWAG Contribution to 3501-5404 Medical Lab Supplies.**

RE: The County received a request from AWAG that these funds be utilized by the County for the animal healthcare needs.

**Staff Recommendation: No new local funds are required.**

21. [16-0298](#)

**Commissioner of Revenue Reimbursement**

Please supplement by consent and appropriate \$18.00 to 1209-5504 Travel/Education.

RE: Reimbursement received from S. Henderson for a parking fee that had been previously been charged to the County's credit card.

**Staff Recommendation: No new local funds are required.**

22. [16-0299](#)

**Sheriff's Department Drug Investigation Fund**

Please supplement by consent and appropriate \$5,000 to 3102-3010 Drug Investigation Fund.

RE: Sheriff Investigation/Narcotics

**Staff Recommendation: No new local funds are required.**

23. [16-0300](#)

**Sheriff Investigation/Narcotics Fund Transfer**

Please transfer \$5,000 from the Sheriff Investigation/Narcotics Fund to the General Fund. These funds will be supplemented to 3102-3010.

**Staff Recommendation: No new local funds are required.**

24. [16-0304](#)

**Law Library Fund Transfer**

Action Request #1: Please transfer \$253.77 from the Law Library Fund to the General Fund.

Action Request #2: Please supplement by consent and appropriate \$253.77 to 2101-5804 Law Library per request from the Circuit Court Clerk.

**Staff Recommendation: No new local funds are required.**

25. [16-0317](#)

**150th Sesquicentennial Fund Transfer**

Please transfer by consent \$100,000 from the 150th Sesquicentennial Fund to the General Fund.

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RE: The \$100,000 contribution was received from the State in July 2015 to offset the expenses from the Appomattox 150th Sesquicentennial event and the Treasurer deposited the monies into the designated fund.

**Staff Recommendation: Authorize the Treasurer to transfer \$100,000 from the said designated fund to the General Fund.**

**ITEMS REMOVED FROM CONSENT  
REPORTS AND INFORMATIONAL ITEMS**

26. [16-0302](#) **Robert E. Lee Soil & Water Conservation District**  
Attached for your review is a copy of the September 22, 2016 Monthly Board of Directors meeting.  
Documents: [Robert E. Lee Soil & Water.pdf](#)
27. [16-0305](#) **Letter of Appreciation**  
Please see the attached letter from The American Civil War Museum thanking the County for its annual monetary support.  
Documents: [Letter- Americal Civil War Museum.pdf](#)
28. [16-0307](#) **Appomattox County Public Schools Financial Report**  
Attached for your review is a copy of the October 2016, Month-End Financial Report from Dr. Grasty.  
Documents: [Appomattox County Public School Financial Report.pdf](#)
29. [16-0308](#) **Animal Shelter October 2016 Report**  
Attached for your review is a copy of the October 2106 report from the Appomattox County Animal Shelter.  
Documents: [Animal Shelter Report -October.pdf](#)
30. [16-0314](#) **Auditor of Public Accounts Letter**  
Attached is a letter concerning an audit of the Commonwealth collections and remittances of the Treasurer, Commissioner of Revenue, and Sheriff for the year ended June 30, 2016. The results of our tests found the Constitutional Officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Documents: [Letter - Auditor of Public Accounts.pdf](#)

**CLOSED SESSION-2.2-3711 (1) A - Personnel**

**SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request*

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*additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

## **UPCOMING MEETINGS**

### **Monday, December 19, 2016 @ 5:00 PM**

Joint Meeting/Dinner with Extension Office  
Community Center  
220 Community Lane, Appomattox, Virginia

### **Monday, December 19, 2016 @ 6:30 PM**

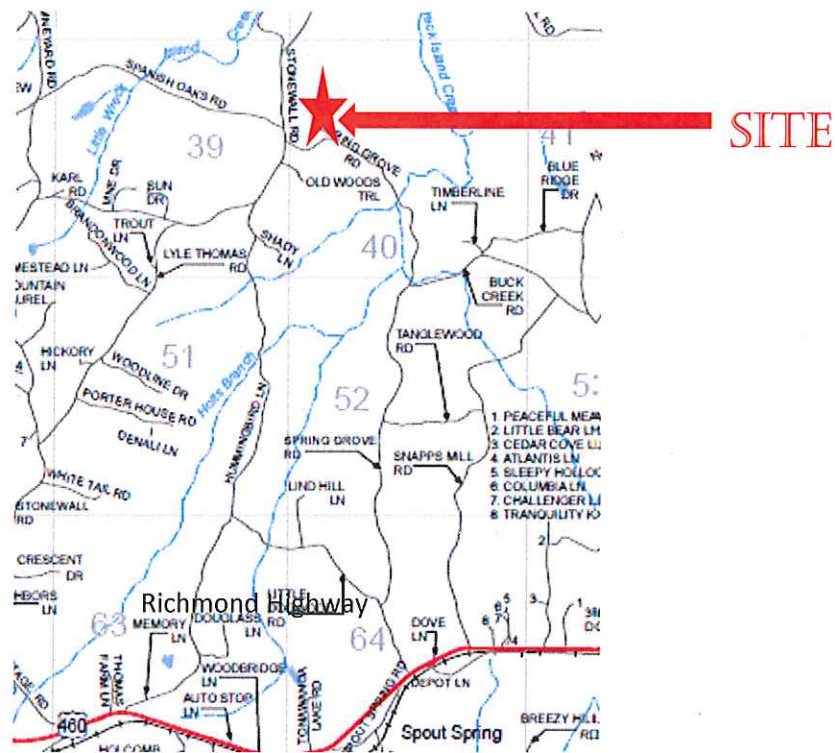
Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

## **ADJOURNMENT**



# *Appomattox County* VIRGINIA

## BOARD OF SUPERVISORS MEETING FOR NOVEMBER 21, 2016




CUP 16-0602

SPRING GROVE PROPERTIES LLC

**County of Appomattox  
Department of Community Development  
Staff Report**

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**To:** Board of Supervisors  
**From:** Johnnie Roark   
Director of Community Development  
**Date:** November 21, 2016  
**RE:** Conditional Use Permit Application CUP16-0602-Spring Grove Properties LLC

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**SYNOPSIS**

Barry D. Clarkson d/b/a Spring Grove Properties LLC is requesting a conditional use permit to operate a wedding venue on property located at 4414 Spring Grove Road in the Spout Spring community.

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**Specifics**

Applicant:	Barry Clarkson
Property Owner:	Spring Grove Properties LLC
Current Use:	Residential/Agricultural
Proposed Use:	add Wedding Venue
Surrounding Uses:	Sporadic Residential, Agricultural
Parcel Size:	Approximately 123.13 acres, 1 acre in this use
Zoning:	A-1, Agricultural
Surrounding Zoning:	A-1, Agricultural
Tax Map Number(s):	37 (A) 1A

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**ANALYSIS**

This property is located approximately 0.37 miles from Stonewall Road along Spring Grove Road in the Spout Spring Community. The property is currently used for residential and agricultural purposes. Mr. Clarkson would like to construct a building to hold weddings and special events. A "honeymoon suite" would be constructed on the opposite side of the lake. The facility would be rented mainly on the weekends. This facility is similar in use the Spring Grove B& B which is located approximately 0.75 miles (by road) east of this location.

The project is located in the Rural Preservation Area. The RPA areas encompass land with special natural characteristics that make their preservation in open space particularly important to the County's environmental health. These areas include active and passive farm land, stream or river areas, steep slopes, trails, forestland or other passive recreational areas. Economic Development and tourism goals and objectives are supported by the Comprehensive Plan.

Zoning around the area is predominantly agricultural. Several conditional use permits have been issued in the area throughout the years, including the Spring Grove B&B and multiple second dwellings; however no conditional use permits have been issued in this general area in approximately 14 years.



## **PROJECT IMPACTS**

The property would have little development impact since the active farm would continue to operate during the week and the “venue” would be weekends mainly during the Spring to Fall season. This use will not add significantly to the traffic count overall, however, it could be limited times when traffic becomes problematic. This has not been an issue at the B&B which has a similar use. No environmental impacts are anticipated. Noise and air pollution would be negligible due to the isolated location of the facility.

## **Planning Considerations**

The Appomattox County Zoning Ordinance lists the following standards by which a conditional use should be evaluated.

1. Will be harmonious with and in accordance with the general objectives or with any specific objective of Appomattox Comprehensive Plan and/or this chapter.  
*This use appears to be in line with the general objectives of the Comp Plan.*
2. Will be designed, operated and maintained so as to be harmonious and appropriate with the existing or intended character of the general vicinity; and that such use will not change the essential character of the same area.  
*The proposed use is being designed to mitigate any impact to the greatest extent. The nearest residential use will be between a half and three-quarters of a mile from this location.*
3. Will not be hazardous or disturbing to existing or future neighborhood uses.  
*The proposed use will not be hazardous or disturbing to the neighborhood.*
4. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services.  
*The impact on public facilities is negligible.*
5. Will not create excessive additional requirements at public costs for public facilities and services; and will not be detrimental to the economic welfare of the community.  
*Use will not negatively impact public facilities or services. Use provides added benefit by providing an additional business to the community.*
6. Will have vehicular approaches to the property which shall be so designed so as not to create any interference with traffic on surrounding public streets or roads.  
*Minimal traffic will be associated with this use. Entrance upgrades will be made as required.*
7. Will not result in the destruction, loss or damage of a natural, scenic, or historic feature of major importance.  
*The proposed use will not negatively impact natural, scenic or historic features based on the sketch provided. The use will not be visible from the public right of way.*

**Planning Commission Action:**

At the September meeting of the Planning Commission, the Planning Commission held a public hearing and considered the petition. No one spoke either for or against the petition.

The Planning Commission voted unanimously (with Conner abstaining) to recommend approval of the petition as presented.



## Appomattox County

Please print in blue or black ink or typewrite. If not applicable, write N/A.

### APPLICATION INFORMATION

Note: If the applicant is not the property owner, then an owner's authority letter must be submitted with the application.

**Applicant Name:** BARRY D. CLARKSON

**Address:** 4414 SPRING GROVE RD, APPOMATTOX, VA. 24522

**Phone:** 434 942-6310 **email:** BCLARKSON@EQUISFINANCIAL.COM

**Property Owner Name:** BARRY D. CLARKSON / SPRING GROVE PROPERTIES, LLC

**Address:** P.O. BOX 700, CONCORD, VA. 24538

**Phone:** 434 942-6310 **email:** SAME AS ABOVE

**Authorized Agent/Contact Person:** BARRY D. CLARKSON

**Address:** SAME AS ABOVE

**Phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

### Project Information

Location/Address of Property (from County Administration office):

4414 SPRING GROVE RD, APPOMATTOX, VA. 24538

**Tax Map Number(s):** 37(A) 1A

**Election District:** \_\_\_\_\_

**Size of Parcel(s):** 123.13

**Amount of area to be utilized by proposed use:** less than 1 acre

**Current Zoning:** A-1

**Current Land Use:** Agriculture

**Proposed Zoning:** A-1

**Proposed Land Use:** add Wedding Venue

Please describe the proposed project or purpose of the request:

wedding venue

**Proffers:** The applicant may proffer in writing reasonable conditions in addition to the requested zoning district regulations. All proffered conditions must be in writing, signed and presented prior to the start of the Board of Supervisor's public hearing. **Are proffers proposed?** ☐ YES ☒ NO (If yes, please submit proffer statement to staff.)

**Traffic Impact Analysis:** If the proposed use meets VDOT's requirements for a traffic impact analysis, then the applicant must meet with VDOT and submit a TIA along with the Development Application.

### Justification

The Planning Commission will study the request to determine the need and justification for the change in terms of public health, safety, and general welfare. Please answer the following questions as thoroughly as possible. Attach additional information if necessary.

**Please explain how the request furthers the purpose of the Zoning Ordinance and the zoning district classification for which the project is proposed.**

*Spring Grove Ranch will have a barn venue that is available for rent for special events including weddings corporate events & private parties. The venue will mainly be utilized on weekends for these events.*

**Please explain how the project conforms to the general guidelines and policies contained in the Appomattox County Comprehensive Plan.**

**Please describe the impact(s) of the request on the property itself, the adjoining properties, and the surrounding area as well as impact(s) on the public services and facilities, including water, sewer, roads, schools, parks/recreation, and fire/rescue.**

### Certification

I hereby certify that this application is complete and accurate to the best of my knowledge, and I authorize County representative(s) entry onto the property for purposes of reviewing this request.

Owner/Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

*BARRY D. CLARKSON*

Please provide the tax map identification number, name, and address of all parcels that adjoin your proposed development and directly across the street.

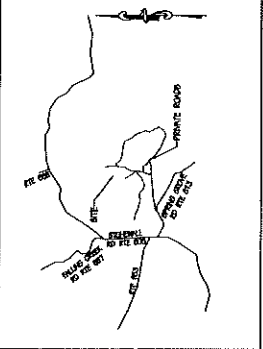
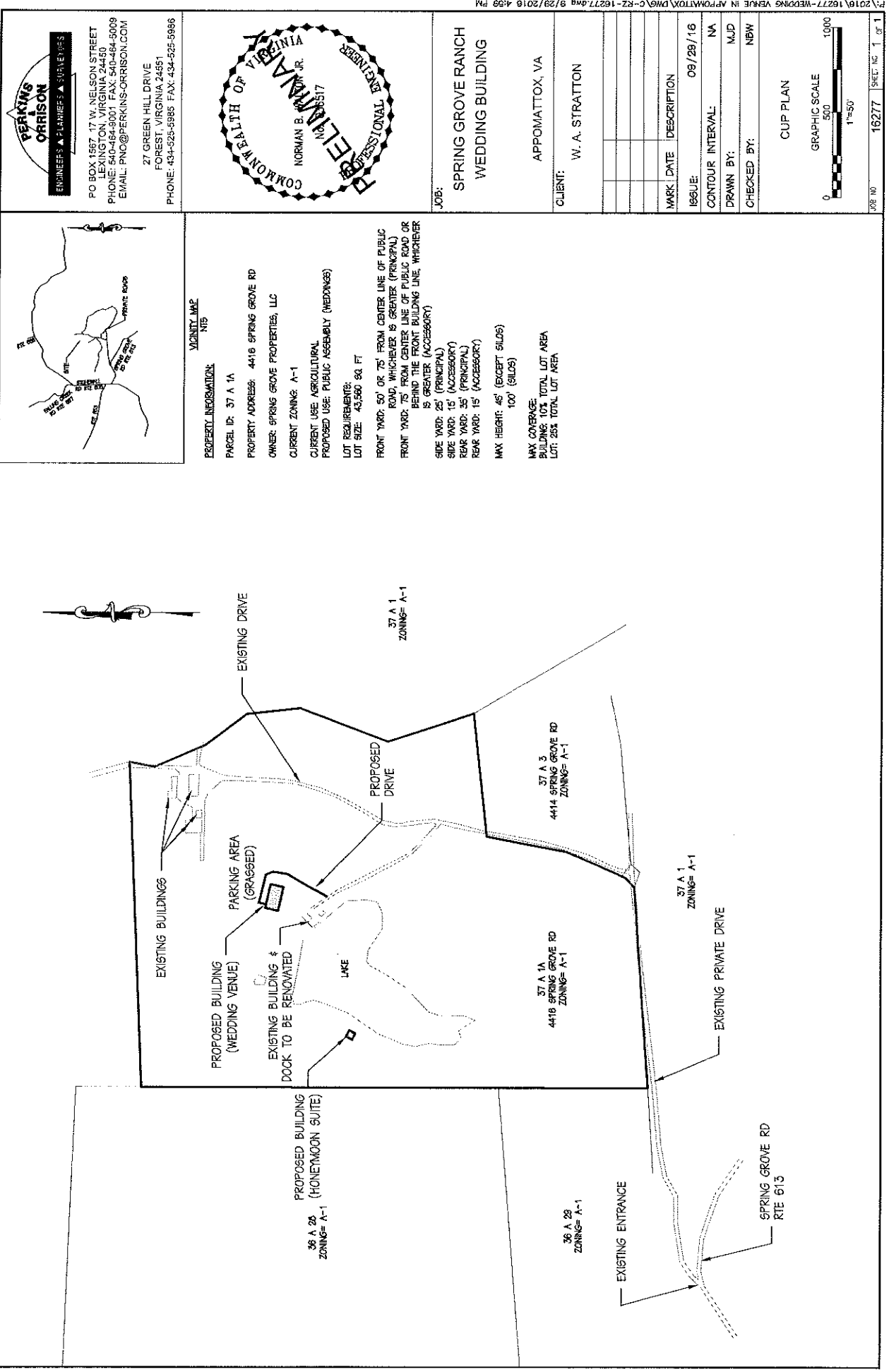
Name \_\_\_\_\_

Address

37A1 Spring Grove Properties LLC POB 610 Forest, VA 24551  
37A3 " "

36 A 29 T.O. Davidson 1044 Buck Creek Rd Appomattox, VA 24522

36 p 28 James Hugh Bradford 4684 Spring Grove Rd Appomattox, VA 24522



**PROPERTY INFORMATION**

PARCEL ID: 37 A 1A  
PROPERTY ADDRESS: 4416 SPRING GROVE RD  
OWNER: SPRING GROVE PROPERTIES, LLC  
CURRENT ZONING: A-1  
CURRENT USE: AGRICULTURAL  
PROPOSED USE: PUBLIC ASSEMBLY (WEDDINGS)  
LOT REQUIREMENTS:  
LOT SIZE: 43,560 SQ. FT.  
FRONT YARD: 50' OR 75' FROM CENTER LINE OF PUBLIC ROAD, WHICHEVER IS GREATER (PRINCIPAL)  
FRONT YARD: 75' FROM CENTER LINE OF PUBLIC ROAD OR BEHIND THE FRONT BUILDING LINE, WHICHEVER IS GREATER (ACCESSORY)  
SIDE YARD: 25' (PRINCIPAL)  
SIDE YARD: 15' (ACCESSORY)  
REAR YARD: 35' (PRINCIPAL)  
REAR YARD: 15' (ACCESSORY)  
MAX HEIGHT: 45' (EXCEPT SILOS)  
MAX HEIGHT: 100' (SILOS)  
MAX COVERAGE:  
BUILDING: 10% TOTAL LOT AREA  
LOT: 25% TOTAL LOT AREA

**PERKINS ORRISON**  
ENGINEERS • PLANNERS • SURVEYORS

PO BOX 1567 17 W. NELSON STREET  
LEXINGTON, VIRGINIA 24450  
PHONE: 540-484-9001 FAX: 540-484-9009  
EMAIL: PNO@PERKINSORRISON.COM

27 GREEN HILL DRIVE  
FOREST, VIRGINIA 24551  
PHONE: 434-525-5985 FAX: 434-525-5986



JOB: SPRING GROVE RANCH WEDDING BUILDING

CLIENT: APPOMATTOX, VA  
W. A. STRATTON

MARK	DATE	DESCRIPTION
ISSUE:	09/25/16	
CONTOUR INTERVAL:	NA	
DRAWN BY:	MJD	
CHECKED BY:	NBW	

CUP PLAN

GRAPHIC SCALE  
0 500 1000  
1"=50'

JOB NO. 16277 SHEET NO. 1 OF 1



# Spring Grove Properties LLC



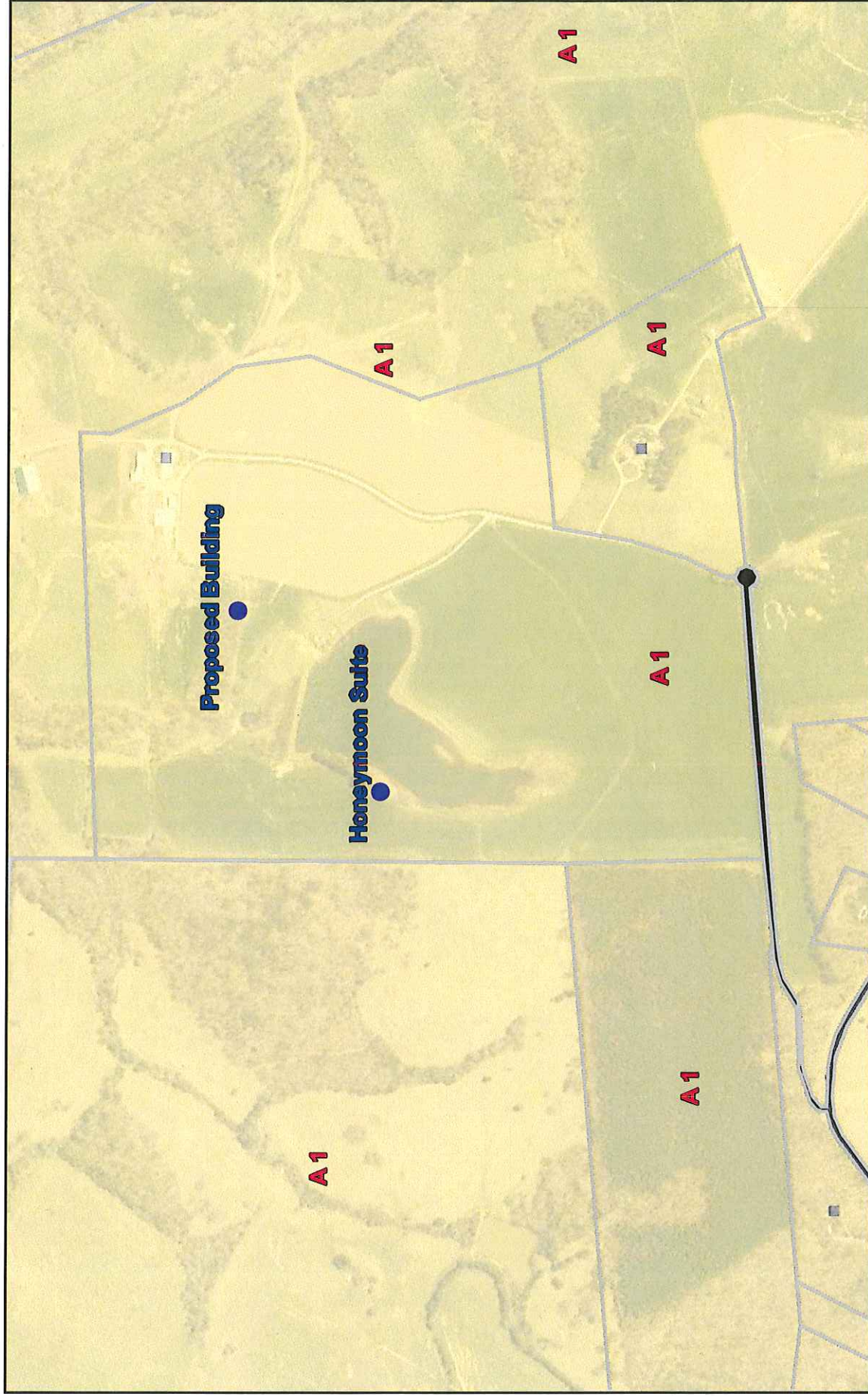
October 4, 2016

1:9,028  
0 0.075 0.15 0.3 mi  
0 0.1 0.2 0.4 km

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and



# Zoning-CUP16-602



November 16, 2016



pointLayer

● Override 1

▬ Centerlines

▬ Parcels

Structure

Zoning

A-1

B-1

B-2

CZ

H-1

M-1

M-IP

MHP-1

No Zoning

P-1

R-1

R-2

R-3

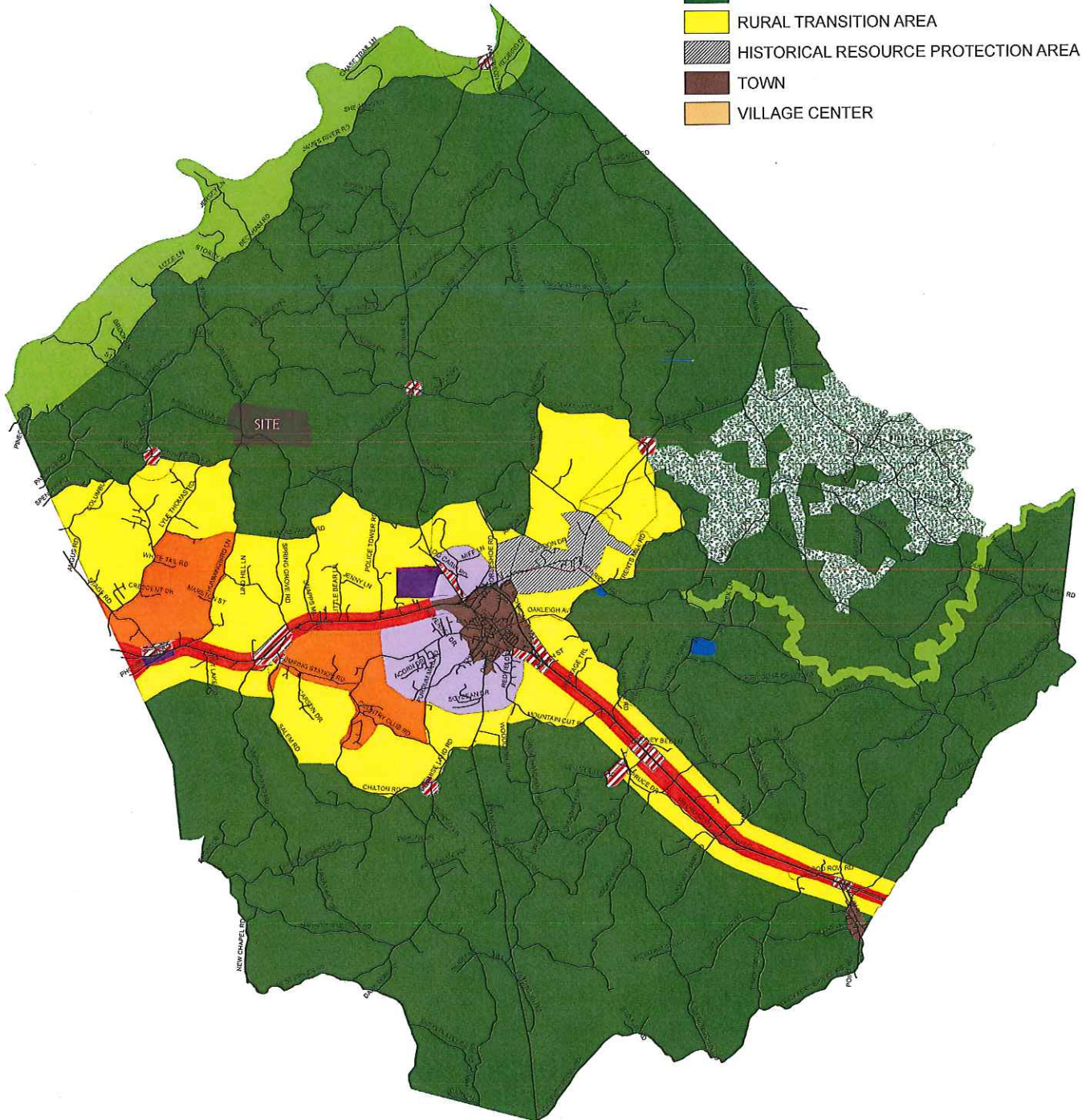
V-1



# Appomattox County Future Land Use Map Updated: 2016

## Land Use

-  NEIGHBORHOOD COMMERCIAL
-  COMMERCIAL
-  INDUSTRIAL
-  INSTITUTIONAL
-  SUBURBAN GROWTH AREA
-  STATE FOREST PROTECTION AREA
-  PRIMARY CONSERVATION AREA
-  PRIMARY GROWTH AREA
-  RURAL PRESERVATION AREA
-  RURAL TRANSITION AREA
-  HISTORICAL RESOURCE PROTECTION AREA
-  TOWN
-  VILLAGE CENTER



## **AGREEMENT AND LEASE**

THIS AGREEMENT AND LEASE, made this 1st day of January, 2017 by and between the **COUNTY OF APPOMATTOX, VIRGINIA**, Lessor ("County"); and **LYNCHBURG HUMANE SOCIETY, INC.**, a nonprofit corporation of the Commonwealth of Virginia, Lessee ("Society").

### **WITNESSETH:**

WHEREAS, the County is the owner of a facility located in the County of Appomattox on premises at 3074 Morningstar Road, Appomattox, Virginia, which was constructed for the purpose of and is being used for the purpose of impounding and harboring seized, stray, homeless, abandoned or unwanted animals; and,

WHEREAS, the County is required by law to cause to be maintained a shelter for the keeping of certain animals; and,

WHEREAS, the Society's primary objective is the prevention of cruelty and the promoting of humane care and treatment for animals; and,

WHEREAS, the best interests of the County and the public will be served by leasing to the Society said facility in which to operate an animal shelter; and,

WHEREAS, the County can most economically provide a pound for the impounding and harboring of certain animals as required by Virginia law by paying the Society to operate such a facility; and,

WHEREAS, the County and the Society desire to enter into an agreement to establish the terms and conditions of the leasing of said facility to the Society and the operation of an animal shelter by the Society;

### **NOW, THEREFORE, THIS AGREEMENT FURTHER WITNESSETH:**

That, for and in consideration of the mutual covenants and agreements herein contained, the parties hereto do hereby covenant and agree as follows:

### Section 1 - LEASED PREMISES

The Leased Premises, presently referred to as the Appomattox County Animal Shelter, is described as being an approximately 4,500 s. f. structure on a portion of Tax Map # 66(A)29 and having an address of 3074 Morningstar Road, Appomattox, Virginia. This description also includes the fenced areas to the side and rear of the building as well as the gravel parking area in front of the building. ("Premises").

### Section 2 - TERM OF AGREEMENT

The term of this Agreement shall be for a period beginning on the 1st day of December 2016, and ending on the 30<sup>th</sup> day of November 2017. Thereafter, the same shall be renewed automatically from year to year unless either party to this Agreement shall, at least sixty (60) days prior to the termination of this Agreement, give to the other party notice in writing of its intention to terminate the Agreement. The Society shall pay to the County rental for the lease of said Premises in the sum of One Dollar (\$1.00) annually, in advance, with said rent being due on the signing of this Agreement and for each year thereafter on the anniversary date of this Agreement.

### Section 3 - OWNERSHIP OF THE PREMISES AND PROPERTY LOCATED THEREON

The ownership of all of the real property on the Premises, i.e., land, building(s), improvements, and affixed equipment, will remain in the County, and the County will maintain the basic structure as originally completed with its plumbing, electrical and mechanical systems.

Any furnishings, removable fixtures, appliances and movable equipment belonging to the County that is intended to remain for use by the Society shall be inventoried and marked as belonging to Appomattox County, but will be maintained by the Society. The Society will likewise mark all of its furnishings, removable fixtures, appliances and movable equipment. The Society will also maintain a master inventory list, including both County- and Society-owned items, and will supply the County with a copy thereof which shall be retained on file along with an executed copy of this Agreement.

Furthermore, if any of the items owned by the County break or otherwise become obsolete, the Society will be responsible for purchase and maintenance of replacements.

The County shall not be liable for damage to or loss of any of the Society's property or equipment or the property and equipment of any of its officers, agents, employees or volunteers, which is brought onto the Premises, regardless of how such damage or loss may occur, including, but not limited to, any losses or damages caused by electrical or equipment failure, theft, fire or by any other reason whatsoever. It is expressly agreed that the Society, its officers, agents, employees, and volunteers, in placing property or equipment on the Premises do so at their own risk. No changes or additions to the basic structure as originally completed shall be made by the Society without the prior written approval of the County. Any such changes as the County may approve will be paid for and maintained by the Society and will become the property of the County.

#### Section 4 - COMPLIANCE WITH LAW

In its use of the Premises and operation of the animal shelter, the Society shall abide by any and all applicable Federal, State and local laws, ordinances, rules and regulations now in force or hereinafter adopted ("Laws").

#### Section 5 - SOCIETY AS ANIMAL SHELTER OPERATOR AND STANDARDS OF OPERATION

The Society agrees to maintain a lawful pound for the County in accordance with §3.2-6546 of the Code of Virginia (1950), as amended ("State Code"), as a means to meet the County's obligation to provide such a facility. In so doing, the Society may employ volunteers, compensated employees or both, at its discretion and expense. Receiving, showing, feeding, watering, and other care for animals at the shelter, as well as provisions for adoption and euthanasia of such animals, shall be done in accordance with Society's policies; provided that such policies shall at all times be consistent with any and all applicable Laws, including, but not limited to, the guidelines issued by the Department of Agriculture and Consumer Services. The Society shall be responsible for keeping adequate records as required by any and all applicable Laws. These records shall be open for inspection by authorized representatives of the County.

The Society shall accept dogs and other animals which are required to be confined in accordance with any and all applicable Laws or as determined by the County to be necessary to protect the public health, safety and welfare, including, but not limited to, dogs running at large without the tag required by §3.2-6531 of the Code of Virginia and other animals picked up and delivered to the shelter by the County's Animal Control Officers. In addition, the Society may, in its discretion, accept for shelter such other animals as it may elect to accept.

Any animal that is required or permitted to be confined at the shelter shall be so confined for a period of time not less than that required by Laws, after which time County may release said animal to Society, and which Society shall accept, pursuant to §3.2-6546 D.1 of the Code of Virginia. Livestock and feral cats are not included in this agreement except for bite holds. Owner surrenders are subject to Society approval. The Society, in its discretion, may accept other animals.

The Society will make reasonable effort to maintain the shelter as a neat, clean, secure and orderly facility. Special efforts will be made to retard odors both within and around the shelter, and, through the effective management of the animals and sheltered areas, the Society will attempt to minimize the fights, barking, and spread of communicable disease among the animals and associated problems.

The Society, as the animal shelter operator, shall have the right to make all decisions as to the general operation and utilization of the animal shelter, and the shelter shall be operated by the Society in conformity with the requirements of any and all applicable Laws.

#### Section 6 - SOCIETY AS INDEPENDENT CONTRACTOR

The Society shall perform its duties and responsibilities under this Agreement as an independent contractor and not as an agent or servant of the County. None of the officers, agents, employees, or volunteers of the Society shall be deemed to be officers, agents, employees or volunteers of the County for any purpose. The Society's officers shall exercise control and supervision over its agents, employees and volunteers in the performance of their work.

## Section 7 - COSTS OF OPERATION

The County will fund through its budget the following items in relation to the shelter: electricity, property maintenance, and trash removal. The Society will pay for telephone and broadband internet service and all related equipment.

The County will pay to the Society for its services a sum of \$75,000.00 (\$70,000 for shelter operations plus an additional \$5,000 to help defray Society's cost for Veterinary care prior to release of animal to Society as provided for in Section 5 of this document) annually, to be paid in one installment due by December 31<sup>st</sup> of each year.

The Society will retain and apply all fees collected toward the expense of operating the shelter. These fees include but are not limited to adoption fees, donations, service fees, and other revenues received for this shelter which both the Society and the County may agree shall be retained by the Society. The Society will keep accurate records of income and expense, and said records will be subject to audit by the County at any reasonable time.

Consistent with past practices, it is understood by both parties to this Agreement that a substantial portion of the funds of the Society will be raised or donated from private rather than public sources.

For the purpose of planning and budgeting, by January 1st of each year, the Society shall provide a statistical report of the services provided to the County for the prior contract year. This information shall be provided along with the Society's budget needs for the upcoming contract year. Subject to the approval of Board of Supervisors, this Agreement may be amended to increase the compensation due the Society from the County. Any such amendment shall be in writing and shall be signed by a duly authorized representative of the County and the Society.

## Section 8 - RECLAMATION AND ADOPTION

The Society will make reasonable effort to determine the ownership of stray animals and to encourage owners to claim their animals. To facilitate the reclamation and adoption of animals, the Society will open the animal shelter to the public for a minimum of 18 hours each week, on a schedule to be determined by the Society, subject to approval by the County. The County

shall not unreasonably withhold its approval. In all reclamation and adoption activities, the Society will abide by municipal licensing and health vaccination requirements, and encourage neutering and spaying of pets. All reclamation fees shall be retained by the Society to be applied toward the cost of operating the shelter.

#### Section 9 - LENGTH OF STAY AND EUTHANASIA

Any animal that is required or permitted to be confined at the animal shelter shall be confined for a period not less than that required by any and all applicable Laws.

Euthanasia shall be performed in accordance with methods approved or prescribed by the State Veterinarian and bodies of dead animals shall be disposed of in accordance with the applicable guidelines, including Department of Agriculture and Consumer Services.

#### Section 10 – VETERINARIAN

All veterinary care shall be by and through the Society.

#### Section 10 – INDEMNITY

The Society shall indemnify, defend, and hold harmless the County, its officers, agents, and employees from any claims, damages, and/or actions of any kind or nature, whether at law or in equity, arising from or caused by the Society's negligence or intentional acts in the performance or nonperformance of its obligations under this Agreement or Society use of the Premises.

#### Section 11 – INSURANCE

The County will maintain adequate Fire Insurance on the basic structure on the Premises and upon the affixed equipment.

The Society shall obtain and maintain during the life of this Agreement the following insurance policies and coverages:

- A. Comprehensive General Liability — Comprehensive General Liability shall insure against all claims, loss, cost, damage, expense or liability from loss of life or damage or injury to persons or property arising out of the Society's performance under this

Agreement. The minimum liability for this coverage shall be one million dollars (\$1,000,000.00) combined single limit for any once occurrence.

- B. Fire Legal Liability — Fire Legal Liability Coverage shall be maintained to cover the cost of rebuilding or repairing the structure in the event of loss due to the Society's negligent or intentional acts. The minimum liability for this coverage shall be one million dollars (\$1,000,000.00).
- C. Workers' Compensation — Workers' Compensation insurance covering the Society's statutory obligations under the laws of the Commonwealth of Virginia and Employer's Liability insurance shall be maintained for all the Society's employees engaged in work under this Agreement. With respect to Worker's Compensation coverage, the Society's insurance company shall waive rights of subrogation against the County, its officers, employees, agents, volunteers, and representatives.

All insurance the Society is required to obtain and maintain shall meet the following requirements:

- A. Either before or at the same time that it executes this Agreement, the Society shall furnish the County a certificate or certificates of insurance showing the type, amount, effective dates and date of expiration of the policies. Certificates of insurance shall include any insurance deductibles. Additionally, on the anniversary of the date of this Agreement, without demand by the County, and at such other times as the County may request, the Society will furnish the County with such certificate or certificates of insurance.
- B. The required certificate or certificates of insurance shall name the County, its officers, employees, agents, volunteers and representatives as additional insureds.
- C. Where waiver of subrogation is required with respect to any policy of insurance required under this Section, such waiver shall be specified on the certificate of insurance.
- D. Insurance coverage shall be in a form and with an insurance company approved by the County which approval shall not be unreasonably withheld. Any insurance company providing coverage under this Agreement shall be authorized to do business in the Commonwealth of Virginia.



One hundred and eighty days prior to the end of each term of this Agreement, the County shall have the right to require increases in the amounts of insurance specified above. Any adjustments shall bear a responsible relation to any change in the cost of living or cost of repair or replacement, as measured by changes in the Consumer Price Index of the United States Bureau of Labor Statistics applicable to the Commonwealth of Virginia or comparable measure if the Consumer Price Index is no longer being issued.

#### Section 12 - MAINTENANCE AND CARE OF PREMISES

The Society will assume the responsibility for all minor repairs, such as, but not limited to, the replacement of light bulbs and broken windows, and damage to woodwork and walls, and the County will be responsible for making necessary structural repairs not occasioned by the Society's negligence, such as, but not limited to, maintaining the roof in good repair, repairing any burst pipes, and failure of the heating and plumbing systems. Subject to the above, upon termination of this Agreement, the Premises shall be returned to the County clean and in good repair, ordinary wear and tear expected.

If the Society wishes to enhance or otherwise change the landscaping of the premises, such will be done at the Society's expense and upon the authorization of the County, which will not be unreasonably withheld. Maintenance of the landscaping will, at that point, become the responsibility of the Society.

#### Section 13 – NONDISCRIMINATION

In the performance of this Agreement, the Society shall not discriminate against any contractor, subcontractor, employee, applicant for employment, or invitee because of race, color, religion, sex, national origin, age, disability, or any other basis prohibited by state law, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Society. The Society agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The Society, in all solicitations or advertisement for employees placed by or on behalf of the Society, will state that the Society is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section. The

Society will include the provisions in this section in every subcontract or purchase order over \$10,000.00, so that the provisions will be binding on such subcontractor or vendors.

#### Section 14 - DRUG-FREE WORKPLACE

During the performance of this Agreement, the Society agrees to (i) provide a drug-free workplace for its employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Society's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Society that the Society maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done pursuant to this Agreement by the Society in which employees are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Agreement.

#### Section 15 – NONAPPROPRIATION

All funds for payments by the County under this Agreement are subject to the availability of appropriation for this purpose by the Board of Supervisors of the County of Appomattox. In the event of non-appropriation of funds by the County's Board of Supervisors for the services provided under this Agreement, the County will terminate the Agreement without termination charges or other liability of the County, on the last day of the then current fiscal year or when the appropriation made for the then current year for the services covered by this Agreement is spent, whichever event shall occur first. If funds are not appropriated at any time for continuance of this Agreement, cancellation will be accepted by the Society on thirty (30) days prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Agreement beyond the date of termination.

## Section 16 – CERTIFICATION

During the term of this agreement, Society shall be authorized to conduct business in the Commonwealth of Virginia as required by Title 13.1 or Title 50 of the Code of Virginia, or as otherwise required by law.

## Section 17 - NOTICES

Any notices required by this Agreement shall be sent by first class United States mail, return receipt requested or hand-delivered. Such notice shall be addressed as follow:

IF TO THE COUNTY BY U.S. MAIL:

County Administrator  
County of Appomattox  
P.O. Box 863  
Appomattox, Virginia 24522

IF HAND-DELIVERED TO THE COUNTY:

County Administrator  
County of Appomattox  
153-A Morton Lane  
Appomattox, Virginia 24522

IF TO THE SOCIETY BY EITHER U.S. MAIL OR HAND-DELIVERY:

President  
Lynchburg Humane Society, Inc.  
1211 Old Graves Mill Road  
Lynchburg, Virginia 24502

Section 18 – EXECUTION

This Agreement is executed in duplicate.

IN TESTIMONY WHEREOF, the County of Appomattox has caused this agreement to be signed in its name by SUSAN ADAMS, its County Administrator, and Lynchburg Humane Society, Inc., has caused this instrument to be signed in its name by Shelley Stone, its President, all pursuant to due authority, as of the day and year first above written.

Appomattox County:

Seal

\_\_\_\_\_  
Susan M. Adams, County Administrator

\_\_\_\_\_  
Date

Lynchburg Human Society, Inc.:

Seal

\_\_\_\_\_  
Shelley Stone, President

\_\_\_\_\_  
Date



## APPOMATTOX COUNTY BOARD OF SUPERVISORS

P.O. Box 863, Appomattox, VA 24522 Phone: (434) 352-2637  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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### **A RESOLUTION GRANTING ASSURANCES TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN RESPECT TO COMPLIANCE WITH LAND USE PERMIT REGULATIONS FOUND IN THE VIRGINIA ADMINISTRATIVE CODE**

**WHEREAS,** it becomes necessary from time to time for the County of Appomattox to obtain land use permits from the Virginia Department of Transportation to install, construct, maintain and operate certain public works and public utilities projects along, across over and upon highway systems of the Commonwealth of Virginia; and,

**WHEREAS,** expense, damage or injury may be sustained by the Commonwealth of Virginia growing out of granting to the County of Appomattox by the Virginia Department of Transportation of said permits for the work aforesaid;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors this 21<sup>st</sup> day of November 2016

Section 1: That in accordance with the provisions of Section 24VAC30-151-720 of the Land Use Permit Regulations of the Virginia Department of Transportation, the County of Appomattox does hereby grant assurances to the Virginia Department of Transportation (VDOT) that it shall in all respects comply with all of the conditions of the permit or permits that have been, or will be, granted to the County of Appomattox and that said jurisdiction does hereby certify that it will carry liability insurance for personal injury and property damage that may arise from the work performed under permit and/or from the operation of the permitted activity as follows: up to one-million dollars (\$1,000,000) each occurrence to protect the Commonwealth Transportation Board members and the Virginia Department of Transportation's agents or employees; seventy-five thousand dollars (\$75,000) each occurrence to protect the Commonwealth Transportation Board, the Virginia Department of transportation or the Commonwealth of Virginia in the event of suit.

Section 2: That the County Administrator or their designee, be, and hereby is authorized to execute on behalf of the County of Appomattox all land use permits and related documents of the Virginia Department of Transportation.

Section 3: That this resolution shall be a continuing resolution and shall not be revoked unless and until sixty (60) days written notice of any proposed revocation be submitted to the Virginia Department of Transportation.

Section 4: That the County of Appomattox shall, if requested by the Virginia Department of Transportation, provide a letter that commits to using the surety provided by its contractor or to have the contractor execute a dual obligation rider that adds the Virginia Department of Transportation as an additional obligee to the surety bond provided to the locality, with either of these options guaranteeing the work performed within state maintained right-of-way under the terms of the land use permit for that purpose.

**BE IT STILL FURTHER RESOLVED** that the County Administrator or their designee, be, and hereby is authorized and directed to procure insurance required by Section 1 herein.

The foregoing Resolution was adopted by the Board of Supervisors at its regular meeting held on November 21, 2016 in Appomattox, Virginia.

Signed:

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Samuel E. Carter, Chairman

ATTEST:

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Susan A. Adams, Administrator



**APPOMATTOX COUNTY  
COMMUNITY DEVELOPMENT DEPARTMENT**

P.O. Box 863, Appomattox, VA 24522 Phone: (434) 352-2637  
www.AppomattoxCountyVA.gov

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**A RESOLUTION GRANTING A  
CONDITIONAL USE PERMIT (CUP160602) IN THE WRECK ISLAND DISTRICT FOR SPRING  
GROVE LLC TO OPEARTE A WEDDING VENUE/MULTI-PURPOSE FACILITY OFF OF SPRING  
GROVE ROAD IN SPOUT SPRING, VIRGINIA**

**WHEREAS**, Barry Clarkson d/b/a/ Spring Grove LLC, has applied for a conditional use permit to operate a Wedding Venue/Multipurpose Facility at 4414 Spring Grove Road. The property zoning is A-1, Agricultural Zoning District. The property is further identified as Tax Map Identification Number 37 (A) 1A and is located on the north side of Spring Grove Road approximately 0.37 miles from Stonewall Road in the Spout Spring community; and

**WHEREAS**, the land use "Wedding Venue/Multi-purpose Facility (Indoor/Outdoor Gatherings) is a conditional use within the A-1, Agricultural Zoning District; and

**WHEREAS**, the petition was referred to the Planning Commission, which held a duly advertised and noticed public hearing on October 12, 2016, and the Planning Commission received no opposing comments from the general public; and

**WHEREAS**, the Planning Commission, weighed these comments and found for reason of public necessity, convenience, general welfare, and good zoning practice, to recommend approval of the Conditional Use Permit petition as presented; and

**WHEREAS**, the petition has been duly advertised and noticed for Public Hearing before the Board of Supervisors on November 21, 2016, with said Public Hearing being held and comments received; and

**WHEREAS**, the Board of Supervisors finds that the proposed use is consistent with the comprehensive plan, the zoning ordinance, and good zoning practice and would generally promote the health, safety, and general welfare of the public;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Supervisors hereby grants CUP16-0602- Spring Grove LLC to operate a Wedding Venue/Multi-purpose facility in concurrence with the recommendation of the Planning Commission.

Adopted: November 21, 2016

\_\_\_\_\_  
Samuel E. Carter, Chairman

ATTEST:

\_\_\_\_\_  
Susan M. Adams  
Clerk, Board of Supervisors



**APPOMATTOX COUNTY  
BOARD OF SUPERVISORS**

P.O. Box 863, Appomattox, VA 24522 Phone: (434) 352-2637  
www.AppomattoxCountyVA.gov

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**A RESOLUTION  
Equal Rights of Counties in the Commonwealth**

**Whereas**, the County of Appomattox, Virginia request that all Counties in Virginia have equal rights; and

**Whereas**, the County of Wythe, by way of resolution dated September 27, 2016, respectfully requests that the Code of Virginia be amended to provide equal rights to counties, especially regarding the power to levy taxation on the sale and use of cigarettes as prescribed in Section 58.1-3831 of the Code of Virginia; and;

**Whereas**, the County of Appomattox supports the efforts of the County of Wythe to obtain equal treatment under the Code of Virginia regarding the power to levy taxation.

**Now, Be It Therefore Resolved**, that the Board of Supervisors of Appomattox County, request that Section 58.1-3831 of the Code of Virginia be amended to allow all Virginia Counties to have the power to levy tax upon the sale or use of cigarettes; and,

**Be It Further Resolved**, that a copy of the requested changes be attached to this resolution.

Adopted the 21<sup>st</sup> day of November 2016 in the County of Appomattox, Virginia.

By: \_\_\_\_\_  
Samuel E. Carter, Chairman  
Appomattox County Board of Supervisors

Attest: \_\_\_\_\_  
Susan M. Adams, Clerk  
Appomattox County Board of Supervisors



# **CODE OF VIRGINIA**

## **Title 58.1 Taxation**

### **Chapter 38. Miscellaneous Taxes**

§58.1-3831. Tax in certain counties.

~~Fairfax and Arlington Counties~~ All counties of Virginia shall have the power to levy tax upon the sale or use of cigarettes. Such tax shall be in such amount and on such terms as the governing body may by ordinances prescribe, not to exceed five cents per pack or the amount levied under state law, whichever is greater. The provisions of §58.1-3830 shall apply to such counties, mutatis mutandis.

Code 1950, §58-757.28; 1970, c.512; 1971, Ex. Sess., c.213; 1984, c.675.

# County of Bland



**Bland County  
Board of Supervisors**

**Commonwealth  
of Virginia**

## **A RESOLUTION Equal Rights of Counties in the Commonwealth**

**Whereas**, the County of Bland, Virginia request that all Counties in Virginia have equal rights; and,

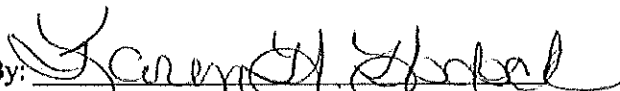
**Whereas**, the County of Wythe, by way of resolution dated September 27, 2016, respectfully requests that the Code of Virginia be amended to provide equal rights to counties, especially regarding the power to levy taxation on the sale and use of cigarettes as prescribed in Section 58.1-3831 of the Code of Virginia; and,


**Whereas**, the County of Bland supports the efforts of the County of Wythe to obtain equal treatment under the Code of Virginia regarding the power to levy taxation.

**Now, Be It Therefore Resolved**, that the Board of Supervisors of Bland County, request that Section 58.1-3831 of the Code of Virginia be amended to allow all Virginia Counties to have the power to levy tax upon the sale or use of cigarettes; and,

**Be It Further Resolved**, that a copy of the requested changes be attached to this resolution.

*Adopted this, the 25<sup>th</sup> day of October, 2016 in the County of Bland, Virginia.*

By:   
Karen Hodbeck, Chairman  
Bland County Board of Supervisors

Attest:   
Eric R. Workman, Ed.D., Clerk  
Bland County Board of Supervisors

.....  
In the County of Appomattox

By resolution of the governing body adopted November 21, 2016

*The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.*

A Copy Testee

Signed (County Official): \_\_\_\_\_

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**Report of Changes in the Secondary System of State Highways**

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**Project/Subdivision Benjamin Estates - Section I and II**

**Type Change to the Secondary System of State Highways:**

**Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change:

New subdivision street

Pursuant to Code of Virginia Statute:

§33.2-705

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**Street Name and/or Route Number**

◆ **Marston Street, State Route Number 1072**

Old Route Number: 0

- From: Rte 667 (Hummingbird Lane)

To: to a cul-de-sac 0.31 miles west of Rte 667, a distance of: 0.31 miles.

Recordation Reference: Plat Cab 1 Slide 169 C-D Instrument 201100019

Right of Way width (feet) = 50

At the regular scheduled meeting of the Board of Supervisors of Appomattox County, Virginia held on the twenty first day of November, 2016, it was duly moved and seconded that the following resolution be adopted:

**NOW THEREFORE, BE IT RESOLVED**, that the Virginia Department of Transportation is hereby requested to add the street description below and on attached Form AM 4.3 to the Appomattox County Secondary Road System for maintenance of the following subdivision road which has been constructed by the subdivider as a Class "A" subdivision in accordance with the requirements of Section 33.2-705, Code of Virginia and the Virginia Department of Transportation's Subdivision Street Requirement, **TO WIT:**

**Project/Subdivision Benjamin Estates - Section I and II**

**Street Name and/or Route Number**

Marston Street, State Route Number 1072

**BE IT FURTHER RESOLVED**, that this Board guarantees a minimum unrestricted 50-foot right of way with additional widths as may be necessary for cuts, fills and drainage together with easements on adjacent properties.

The Vote Was:

A copy,

Testee: \_\_\_\_\_

Susan M. Adams, County Administrator

## Courtland Field Usage

From: Watson, Jonathan

Sent: Mon, Oct 31, 2016 at 11:45 am

To: Susan Adams

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Susan,

I am writing to request permission from the Board of Supervisors to add a "petting zoo" to our annual Community Live Nativity at Courtland Field on Saturday, December 3. All animals will be in a cage or temporary fence and we will clean up behind them. Our request would be to offer the community a chance to see the animals from 3:30 - 5:00 PM, before the two Live Nativity shows at 6:00 and 7:00 PM. Thank you.

**Jonathan A. Watson**

**Lead Pastor**

Bible Baptist Church

Appomattox, VA

office - 434.352.7817

cell - 434.942.9716

[www.bbcappomattox.org](http://www.bbcappomattox.org)

## **Resolution**

At a regular meeting of the Board of Supervisors of the County of Appomattox, held at the Board of Supervisors meeting room on November 21, 2016 at 6:30 pm.

Present were:

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried:

WHEREAS, Section 33.2-364 of the 1950 Code of Virginia, as amended, provides for the use of regular Secondary allocations on a Primary System Project,

WHEREAS, this Board requests the improvement of Route 460- Left and Right Turn Lane at Route 630: 0.076 Mile West of Route 630, To: 0.076 Mile East of Route 630 (Project Number 6460-006-648),

WHEREAS, VDOT has identified existing Appomattox County Secondary Road funds that are eligible to be transferred to this Primary Road project,

WHEREAS, this action will not disrupt existing funding commitments to construction underway or on the Virginia Department of Transportation's 24 Month Advertisement Schedule,

NOW THEREFORE BE IT RESOLVED that since this action appears to be in the best interests of the citizens residing in Appomattox County, the use of Secondary allocations for this Primary Project is hereby approved.

A COPY,

TESTE:

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Susan M. Adams, County Administrator

**TOWN OF APPOMATTOX**  
**SERVICES AGREEMENT FOR ZONING/PLAN REVIEW**

**WHEREAS**, the Town of Appomattox has a temporary need for assistance with the administration of the requirements in its zoning ordinance, and

**WHEREAS**, examples of these as needed services would include, but not limited to, interpretations of the Town's zoning ordinance, review of site plans/plats for zoning compliance, review/approval of zoning permits, meetings with the Town's Planning Commission/Board of Zoning Appeals as deemed necessary, and meetings with potential developers needing assistance in the interruption of the Town's zoning ordinance, and

**WHEREAS**, Appomattox County has graciously offered to provide these services until the Town has secured the necessary professional expertise to execute these services, and

**WHEREAS**, the Mayor will serve as the Town's Zoning Administrator for approval and signature on reviewed documents, and

**WHEREAS**, the proposed agreement between the Town of Appomattox and Appomattox County would include the following conditions:

- This agreement can be terminated by either party at any time with 30 days' notice
- All advertisements and other out of pocket expenses for the administration of the zoning ordinance shall be paid directly by the Town of Appomattox
- All advertisements and public meeting notices shall be the responsibility of the Town of Appomattox
- All minutes and other meeting documentation shall be the responsibility of the Town of Appomattox
- This agreement will be reviewed by both Town Council and Board of Supervisors six months after the effective date of December 1, 2016.

This agreement was approved by the Council of the Town of Appomattox on the 14<sup>th</sup> day of November, 2016.

This agreement was approved by the Board of Supervisors of Appomattox County on the 21st day of November 2016.

ATTEST:

ATTEST:

\_\_\_\_\_  
Designated Signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Designated Signatory

\_\_\_\_\_  
Date



AF100D 11/07/2016 APPOMATIX COUNTY

A/P CHECK REGISTER BY DEPARTMENT- 4-001-011010  
 \*\* 1101 BOARD OF SUPERVISORS\*\*

TIME- 11:19:25

PAGE 1

AccPd - 2016/11

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010379	BANK OF AMERICA	11072016	11/07/2016		4001-011010-5504-	.00	287.73	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000	010379		11072016	11/07/2016		4001-011010-5401-	.00	7.24	17275	OFFICE SUPPLIES	01195
CHECK TOTAL							.00	294.97			
CLASS TOTAL							.00	294.97			

AP100D 11/07/2016 APOMANTOX COUNTY

A/P CHECK REGISTER BY DEPARTMENT- 4-001-012010  
\* 1201 COUNTY ADMINISTRATOR \*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-012010-5401-	.00	50.00	17275	OFFICE SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-012010-5401-	.00	3.97	17275	OFFICE SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-012010-5401-	.00	239.03	17275	OFFICE SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-012010-5401-	.00	23.88	17275	OFFICE SUPPLIES	01195
					CHECK TOTAL	.00	316.88			
					CLASS TOTAL	.00	316.88			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-012090-5504-	.00	569.32	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-012090-5504-	.00	404.49	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-012090-5504-	.00	18.00	17275	TRAVEL (CONVENTION/EDUCATION)	01195
					CHECK TOTAL	.00	991.81			
					CLASS TOTAL	.00	991.81			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010379	BANK OF AMERICA	11072016	11/07/2016		4001-012200-5801-	.00	35.00	17275	DUES/MEMBERSHIPS	01195
00000	010379		11072016	11/07/2016		4001-012200-5504-	.00	140.22	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000	010379		11072016	11/07/2016		4001-012200-5203-	.00	95.00	17275	TELECOMMUNICATIONS	01195
						CHECK TOTAL	.00	270.22			
						CLASS TOTAL	.00	270.22			

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-022200  
\*\* 2220 WITNESS ADVOCATE GRANT

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-022200-5401-	.00	77.48	17275	OFFICE SUPPLIES	01195
					CHECK TOTAL	.00	77.48			
					CLASS TOTAL	.00	77.48			

\*\* 3102 SHERIFF \*\*

P.O. VENDOR NO. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
00000 003780	DRUG INVESTIGATION FUND	11072016	11/07/2016		4001-031020-3010-	-	.00	5,000.00	17277	DRUG INVESTIGATION FUND	01195
					CHECK TOTAL		.00	5,000.00			
					CLASS TOTAL		.00	5,000.00			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-034010-5504-	.00	7.03	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-034010-5504-	.00	7.03	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-034010-5504-	.00	141.00	17275	POSTAGE	01195
00000 010379		11072016	11/07/2016		4001-034010-5504-	.00	23.56	17275	TRAVEL (CONVENTION/EDUCATION)	01195
					CHECK TOTAL	.00	178.62			
					CLASS TOTAL	.00	178.62			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-035010-5402-	.00	25.23	17275	FOOD/FOOD SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	276.60	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	32.36	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	18.05	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	8.75	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5410-	.00	707.24	17275	UNIFORMS	01195
00000 010379		11072016	11/07/2016		4001-035010-5408-	.00	20.00	17275	VEHICLE REPT. SUPPLIES/GASOLIN	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	9.28	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	12.83	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	9.28	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5504-	.00	10.68	17275	TRAVEL (CONVENTION/EDUCATION)	01195
00000 010379		11072016	11/07/2016		4001-035010-5402-	.00	25.23	17275	FOOD/FOOD SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-035010-5401-	.00	29.97	17275	OFFICE SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-035010-5401-	.00	5.00	17275	OFFICE SUPPLIES	01195
					CHECK TOTAL		1,190.50			
					CLASS TOTAL	.00	1,190.50			



P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-036060-7001-	.00	145.31	17275	EQUIPMENT	01195
00000 010379		11072016	11/07/2016		4001-036060-7001-	.00	220.67	17275	EQUIPMENT	01195
00000 010379		11072016	11/07/2016		4001-036060-7001-	.00	503.31	17275	EQUIPMENT	01195
00000 010379		11072016	11/07/2016		4001-036060-5504-	.00	200.00	17275	TRAVEL (Education)	01195
00000 010379		11072016	11/07/2016		4001-036060-5504-	.00	200.00	17275	TRAVEL (Education)	01195
00000 010379		11072016	11/07/2016		4001-036060-5504-	.00	15.00	17275	TRAVEL (Education)	01195
00000 010379		11072016	11/07/2016		4001-036060-7001-	.00	57.90-	17275	EQUIPMENT	01195
00000 010379		11072016	11/07/2016		4001-036060-7001-	.00	205.96-	17275	EQUIPMENT	01195
00000 008456	VERIZON	11072016	11/07/2016		4001-036060-5203-	.00	61.81	17280	TELECOMMUNICATIONS	01195
00000 008456		11072016	11/07/2016		4001-036060-5203-	.00	75.15	17280	TELECOMMUNICATIONS	01195
					CHECK TOTAL	.00	136.96			
					CLASS TOTAL	.00	1,157.39			

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010379 BANK OF AMERICA	11072016	11/07/2016		4001-042040-5203-	.00	119.99	17275	TELECOMMUNICATIONS	01195

CHECK TOTAL

.00

119.99

CLASS TOTAL

.00

119.99

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-042050-7001-	.00	179.94	17275	EQUIPMENT/TOOLS	01195
00000 010379		11072016	11/07/2016		4001-042050-5407-	.00	41.15	17275	REPAIRS & MAINTENANCE SUPPLY	01195
00000 010379		11072016	11/07/2016		4001-042050-5413-	.00	53.76	17275	LITTER GRANT SUPPLIES	01195
00000 010379		11072016	11/07/2016		4001-042050-5407-	.00	122.42	17275	REPAIRS & MAINTENANCE SUPPLY	01195
					CHECK TOTAL	.00	397.27			
00000 000100	DOMINION-	11072016	11/07/2016		4001-042050-5101-	.00	47.33	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-042050-5101-	.00	43.37	17276	ELECTRICAL SERVICES	01195
					CHECK TOTAL	.00	90.70			
00000 000093	SOUTHSIDE ELECTRIC COOP	63466001* **	11/07/2016		4001-042050-5101-	.00	84.01	17278	ELECTRICAL SERVICES	01195
					CHECK TOTAL	.00	84.01			
00000 008456	VERIZON	11072016	11/07/2016		4001-042050-5203-	.00	47.68	17280	TELECOMMUNICATIONS	01195
					CHECK TOTAL	.00	47.68			
					CLASS TOTAL	.00	619.66			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000100	DOMINION-	11072016	11/07/2016		4001-043020-5101-	.00	524.60	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	236.04	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	142.38	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	481.75	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	668.70	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	967.88	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	1,282.17	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	4,689.93	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	177.49	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	180.26	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	173.18	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	149.50	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	8.40	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	69.29	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	78.39	17276	ELECTRICAL SERVICES	01195
00000 000100		11072016	11/07/2016		4001-043020-5101-	.00	79.90	17276	ELECTRICAL SERVICES	01195
					CHECK TOTAL		9,909.86			
00000 000094	TOWN OF APOKATTOX	11072016	11/07/2016		4001-043020-5103-	.00	50.63	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	118.80	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	434.30	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	118.80	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	39.60	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	99.14	17279	WATER/SEWER SERVICES	01195
00000 000094		11072016	11/07/2016		4001-043020-5103-	.00	118.98	17279	WATER/SEWER SERVICES	01195
					CHECK TOTAL		980.25			
					CLASS TOTAL	.00	10,890.11			

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-071020 TIME- 11:19:26 PAGE 13

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010379	BANK OF AMERICA	11072016	11/07/2016		4001-071020-5504-	.00	249.00	17275	TRAVEL (CONVENTION/EDUCATION)	01195

CHECK TOTAL

.00

249.00

CLASS TOTAL

.00

249.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010379	BANK OF AMERICA	11072016	11/07/2016		4001-073010-5801-	.00	70.00	17275	DUES/MEMBERSHIP	01195
00000	010379		11072016	11/07/2016		4001-073010-5415-	.00	9.72	17275	SUMMER READING	01195
00000	010379		11072016	11/07/2016		4001-073010-5415-	.00	7.68	17275	SUMMER READING	01195
00000	010379		11072016	11/07/2016		4001-073010-7002-	.00	72.68	17275	FURNITURE/FIXTURES	01195
00000	010379		11072016	11/07/2016		4001-073010-7002-	.00	34.20	17275	FURNITURE/FIXTURES	01195
00000	010379		11072016	11/07/2016		4001-073010-5401-	.00	39.02	17275	OFFICE SUPPLIES	01195
00000	010379		11072016	11/07/2016		4001-073010-5401-	.00	6.13	17275	OFFICE SUPPLIES	01195
00000	010379		11072016	11/07/2016		4001-073010-5401-	.00	21.96	17275	OFFICE SUPPLIES	01195
00000	010379		11072016	11/07/2016		4001-073010-5401-	.00	3.57	17275	POSTAGE	01195
00000	010379		11072016	11/07/2016		4001-073010-5411-	.00	36.40	17275	BOOKS	01195
						CHECK TOTAL		301.34			
00000	000100	DOMINION-	11072016	11/07/2016		4001-073010-5101-	.00	706.15	17276	ELECTRICAL SERVICES	01195
						CHECK TOTAL	.00	706.15			
						CLASS TOTAL	.00	1,007.49			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010379	BANK OF AMERICA	11072016	11/07/2016		4001-081040-5201-	.00	47.00	17275	POSTAGE	01195
						CHECK TOTAL	.00	47.00			
						CLASS TOTAL	.00	47.00			

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A/P CHECK REGISTER BY DEPARTMENT- 4-082-018000

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000100	DOMINION-	11072016	11/07/2016		4082-018000-5101-	.00	238.11	17276	PS-ELECTRICITY	01195
00000 000100		11072016	11/07/2016		4082-018000-5101-	.00	9.66	17276	PS-ELECTRICITY	01195
					CHECK TOTAL	.00	247.77			
00000 008456	VERIZON	11072016	11/07/2016		4082-018000-5203-	.00	44.77	17280	PS-TELEPHONE	01195
					CHECK TOTAL	.00	44.77			
					CLASS TOTAL	.00	292.54			

FINAL TOTAL

.00

22,703.66-

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 22,703.66 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

COUNTY ADMINISTRATOR



P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010292	ADAMS, SUSAN	11212016	11/21/2016		4001-011010-5501-	.00	400.00	17459	TRAVEL (MILEAGE/MEALS)	01196
					CHECK TOTAL	.00	400.00			
00000 009900	JERRY'S AUTO, INC.	7373	11/21/2016		4001-011010-5408-	.00	32.00	17434	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
					CHECK TOTAL	.00	32.00			
00000 010453	WANSFIELD OIL COMPANY	11212016	11/21/2016		4001-011010-5408-	.00	22.00	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	21.33	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	25.65	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	10.99	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	54.99	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	49.43	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
00000 010453		11212016	11/21/2016		4001-011010-5408-	.00	7.95	17474	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
					CHECK TOTAL	.00	192.34			
00000 003023	PHELPS, VICKY	11212016	11/21/2016		4001-011010-5501-	.00	46.54	17305	TRAVEL (MILEAGE/MEALS)	01196
					CHECK TOTAL	.00	46.54			
00000 000791	TIMES VIRGINIAN	10260 /*	11/21/2016		4001-011010-3007-	.00	1,314.00	17305	ADVERTISING	01196
					CHECK TOTAL	.00	1,314.00			
00000 000104	WEBB'S TIRE COMPANY	184599	11/21/2016		4001-011010-5408-	.00	64.95	17294	VEHICLE EQUIP. SUPPLY/GASOLINE	01196
					CHECK TOTAL	.00	64.95			
					CLASS TOTAL	.00	2,049.83			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010265	IBM OFFICE SOLUTIONS	119539	11/21/2016		4001-012010-3005-	.00	428.50	17455	MAINTENANCE SERVICE CONTRACT	01196
00000	010265		119539	11/21/2016		4001-012010-3005-	.00	36.49	17455	MAINTENANCE SERVICE CONTRACT	01196
						CHECK TOTAL	.00	464.99			
00000	010356	IBM OFFICE SOLUTIONS	120031	11/21/2016		4001-012010-3005-	.00	25.30	17463	MAINTENANCE SERVICE CONTRACT	01196
00000	010356		120031	11/21/2016		4001-012010-3005-	.00	70.60	17463	MAINTENANCE SERVICE CONTRACT	01196
						CHECK TOTAL	.00	95.90			
						CLASS TOTAL	.00	560.89			

\*\* 1204 LEGAL SERVICES \*\*  

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009706	GENERAL CODE	10238	11/21/2016		4001-012040-5411-	.00	2,537.44	17426	RECORD BOOKS/PUBLICATIONS	01196
					CHECK TOTAL	.00	2,537.44			
00000 007314	OVERSTREET, J. G.	11212016	11/21/2016		4001-012040-3002-	.00	3,362.54	17358	PROFESSIONAL SERVICES	01196
					CHECK TOTAL	.00	3,362.54			
					CLASS TOTAL	.00	5,899.98			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	AMOUNT	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 008657	HENDERSON, SARA	11212016	11/21/2016		4001-012090-5501-	-	.00	130.34	17387	TRAVEL (MILEAGE)	01196
					CHECK TOTAL	.00		130.34			
00000 003849	JEFFERSON GALLERIES	11785	11/21/2016		4001-012090-5401-	-	.00	33.85	17317	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00		33.85			
00000 010572	KING, DENNIS & CHRISTINE	11212016	11/21/2016		4001-012090-5803-	-	.00	172.53	17489	REFUND	01196
					CHECK TOTAL	.00		172.53			
00000 010265	IBM OFFICE SOLUTIONS	119539	11/21/2016		4001-012090-8001-	-	.00	131.00	17455	EQUIPMENT RENTAL	01196
					CHECK TOTAL	.00		131.00			
00000 010575	MCCORMICK, JAMES D.	REFUND	11/21/2016		4001-012090-5803-	-	.00	69.48	17492	REFUND	01196
					CHECK TOTAL	.00		69.48			
00000 008663	MILLER, PATRICIA	REFUND	11/21/2016		4001-012090-5803-	-	.00	89.92	17388	REFUND	01196
					CHECK TOTAL	.00		89.92			
00000 010182	STEPS, INC.	12192	11/21/2016		4001-012090-8001-	-	.00	25.00	17449	EQUIPMENT RENTAL	01196
00000 010182		12270	11/21/2016		4001-012090-7001-	-	.00	25.00	17449	MACHINERY & EQUIPMENT	01196
					CHECK TOTAL	.00		50.00			
					CLASS TOTAL	.00		677.12			

APR100D 11/21/2016 APPOMATTOX COUNTY

A/P CHECK REGISTER BY DEPARTMENT- 4-001-012130  
\*\* 1213 TREASURER \*\*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010021	BMS DIRECT	106070	11/21/2016		4001-012130-5415-	.00	2,173.63	17441	TAX TICKETS/VEND MACHINE TAGS	01196
00000 010021		106071	11/21/2016		4001-012130-5415-	.00	1,699.66	17441	TAX TICKETS/VEND MACHINE TAGS	01196
					CHECK TOTAL	.00	3,873.29			
00000 009659	DMV	11212016	11/21/2016		4001-012130-3009-	.00	1,040.00	17425	DMV STOPS	01196
					CHECK TOTAL	.00	1,040.00			
00000 006443	IBM OFFICE SOLUTIONS	113307	11/21/2016		4001-012130-3005-	.00	135.00	17341	MAINTENANCE SERVICE CONTRACT	01196
00000 006443		120095	11/21/2016		4001-012130-5401-	.00	20.00	17341	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	155.00			
00000 010265	IBM OFFICE SOLUTIONS	113539	11/21/2016		4001-012130-3005-	.00	64.00	17455	MAINTENANCE SERVICE CONTRACT	01196
					CHECK TOTAL	.00	64.00			
00000 010182	STERS, INC.	12254	11/21/2016		4001-012130-5401-	.00	25.00	17449	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	25.00			
00000 000791	TIMES VIRGINIAN	10247 OCT	11/21/2016		4001-012130-3007-	.00	133.87	17305	ADVERTISING	01196
					CHECK TOTAL	.00	133.87			
					CLASS TOTAL	.00	5,291.16			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010292	ADAMS, SUSAN	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	65.00	17459	TELECOMMUNICATIONS	01196
00000 010550	ANDREWS, CRYSTAL	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	60.00	17487	TELECOMMUNICATIONS	01196
00000 000018	DIXON, ANNE	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	65.00	17283	TELECOMMUNICATIONS	01196
00000 007417	HAMLETT, LONNY	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	65.00	17360	TELECOMMUNICATIONS	01196
00000 004042	HUDSON-PAYNE ELECT. CORP.	16063339	11/21/2016		4001-012200-3005- CHECK TOTAL	.00	240.00	17321	MAINTENANCE SERVICE CONTRACT	01196
00000 010365	MCCLEESE, CAREY	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	35.00	17464	TELECOMMUNICATIONS	01196
00000 006075	ROCKEFELLER, ALICE	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	65.00	17333	TELECOMMUNICATIONS	01196
00000 009319	SHERTEL	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	500.00	17408	TELECOMMUNICATIONS	01196
00000 006737	SPENCER, JOHN	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	65.00	17350	TELECOMMUNICATIONS	01196
00000 010019	U. S. CELLULAR	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	307.54	17440	TELECOMMUNICATIONS	01196
00000 008456	VERIZON	11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	48.88	17384	TELECOMMUNICATIONS	01196
00000 008456		11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	560.03	17384	TELECOMMUNICATIONS	01196
00000 008456		11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	858.20	17384	TELECOMMUNICATIONS	01196
00000 008456		11212016	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	120.88	17384	TELECOMMUNICATIONS	01196
00000 006540	VIRGINIA ELECTRONICS CORP	2169681000102	11/21/2016		4001-012200-7001- CHECK TOTAL	.00	27.37	17343	EQUIPMENT	01196
00000 005854	VITA	304583	11/21/2016		4001-012200-5203- CHECK TOTAL	.00	143.12	17328	TELECOMMUNICATIONS	01196
					CLASS TOTAL	.00	3,226.02			

AP100D 11/21/2016 APPOMATTOX COUNTY										A/P CHECK REGISTER BY DEPARTMENT- 4-001-013010										** 1301 ELECTORAL BD/OFFICIALS										TIME- 15:02:56										PAGE 7										AcctPd - 2016/11									
P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH																																																	
00000 003621	ADAMS, HELEN	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	362.62	17312	ELECTION OFFICIALS WAGES	01196																																																	
00000 006072	APPOMATTOX MOOSE LODGE	11212016	11/21/2016		4001-013010-8002- CHECK TOTAL	.00	300.00	17332	BUDGS/EQUIPMENT	01196																																																	
00000 003783	APPOMATTOX TRUE VALUE	439575	11/21/2016		4001-013010-5401- 4001-013010-5401- CHECK TOTAL	.00	9.54	17315	OFFICE SUPPLIES	01196																																																	
00000 003783		439579	11/21/2016		4001-013010-5401- CHECK TOTAL	.00	15.90	17315	OFFICE SUPPLIES	01196																																																	
00000 003184	BONDURANT, VIRGINIA	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17310	ELECTION OFFICIALS WAGES	01196																																																	
00000 007424	BRIGGS, WILLIAM E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	225.00	17361	ELECTION OFFICIALS WAGES	01196																																																	
00000 010592	BRYANT, VELMA R.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17508	ELECTION OFFICIALS WAGES	01196																																																	
00000 005677	CANADA, VICKIE	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17326	ELECTION OFFICIALS WAGES	01196																																																	
00000 007595	CHEATHAM, JAMES E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17363	ELECTION OFFICIALS WAGES	01196																																																	
00000 010464	CHILDS, FRANCES F.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17479	ELECTION OFFICIALS WAGES	01196																																																	
00000 008268	CLABOUGH, ROCHELLE	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17378	ELECTION OFFICIALS WAGES	01196																																																	
00000 010587	CLARK, JOEL R.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17503	ELECTION OFFICIALS WAGES	01196																																																	
00000 009596	COCHRANE, SUZANNE W.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17419	ELECTION OFFICIALS WAGES	01196																																																	
00000 008601	COLEMAN, JANICE G.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17385	ELECTION OFFICIALS WAGES	01196																																																	
00000 006401	DAMSON, JOEL	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17340	ELECTION OFFICIALS WAGES	01196																																																	
00000 010411	DICKERSON, KATHLEEN T.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17469	ELECTION OFFICIALS WAGES	01196																																																	
00000 009633	DUBBIN, RICHARD S.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17423	ELECTION OFFICIALS WAGES	01196																																																	
00000 010462	ELDER, LIZABETH A.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	245.00	17477	ELECTION OFFICIALS WAGES	01196																																																	

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009634	FALLS, DON E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17424	ELECTION OFFICIALS WAGES	01196
00000 003992	FISHER, SUSAN	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17320	ELECTION OFFICIALS WAGES	01196
00000 008864	FOREST, PAMELA G.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17395	ELECTION OFFICIALS WAGES	01196
00000 005678	FRANKLIN, BRANDA C.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17327	ELECTION OFFICIALS WAGES	01196
00000 009608	FRANKLIN, FAYE S.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17422	ELECTION OFFICIALS WAGES	01196
00000 010459	FRIENDSHIP BAPTIST CHURCH	11212016	11/21/2016		4001-013010-8002- CHECK TOTAL	.00	300.00	17475	BUDGS/ROUTEMENT	01196
00000 010589	GIULIANO, EMILY	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	50.00	17505	ELECTION OFFICIALS WAGES	01196
00000 004132	GREGORY, LINDA O.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	255.00	17322	ELECTION OFFICIALS WAGES	01196
00000 009071	HANEY, CHARLES W.	11212016	11/21/2016		4001-013010-5501- CHECK TOTAL	.00	72.90	17403	MILEAGE	01196
00000 009856	HANEY, VERONICA E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17429	ELECTION OFFICIALS WAGES	01196
00000 008269	HARRIS, ANN M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	245.00	17379	ELECTION OFFICIALS WAGES	01196
00000 010463	HARRIS, JOHN C.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17478	ELECTION OFFICIALS WAGES	01196
00000 007924	HENDERSON, REBECCA JEAN	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17370	ELECTION OFFICIALS WAGES	01196
00000 010410	HING, JOYCE K.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17468	ELECTION OFFICIALS WAGES	01196
00000 009861	HIRTZ, CHARLES E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17431	ELECTION OFFICIALS WAGES	01196
00000 008861	HUDSON, LARRY DENNIS	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17394	ELECTION OFFICIALS WAGES	01196
00000 010581	HUMBLE, LESLIE D.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17507	ELECTION OFFICIALS WAGES	01196



P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BRANCH
00000 009598	JONES, LILLIE L.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17421	ELECTION OFFICIALS WAGES	01196
00000 008603	JONES, MARY	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17386	ELECTION OFFICIALS WAGES	01196
00000 010586	KING, CATHERINE T.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17502	ELECTION OFFICIALS WAGES	01196
00000 008866	LECKRON, DAVID E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17397	ELECTION OFFICIALS WAGES	01196
00000 010588	LEWANDOWSKI, RICHARD	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	50.00	17504	ELECTION OFFICIALS WAGES	01196
00000 010470	LEWIS, MICHAEL E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17482	ELECTION OFFICIALS WAGES	01196
00000 010409	MAPLES, CAROLYN J.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17467	ELECTION OFFICIALS WAGES	01196
00000 007970	MCLENNY, LAURA C.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17371	ELECTION OFFICIALS WAGES	01196
00000 006020	MCIVOR, FRANCES	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17330	ELECTION OFFICIALS WAGES	01196
00000 008678	MENSE, JOYCE M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17390	ELECTION OFFICIALS WAGES	01196
00000 009230	MILLER, ANNE T.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17404	ELECTION OFFICIALS WAGES	01196
00000 009543	MILLER, DIANE M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	92.50	17416	ELECTION OFFICIALS WAGES	01196
00000 006667	MITCHELL, VIRGINIA	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17349	ELECTION OFFICIALS WAGES	01196
00000 008270	MORGOLD, MARY E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	80.00	17380	ELECTION OFFICIALS WAGES	01196
00000 010593	MORTON, PATRICIA J.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17509	ELECTION OFFICIALS WAGES	01196
00000 010221	NASH, KATHERYN J.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17451	ELECTION OFFICIALS WAGES	01196
00000 010461	NOTESTEINE, DONALD E.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17476	ELECTION OFFICIALS WAGES	01196

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009597	OWEN, JAMES A.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17420	ELECTION OFFICIALS WAGES	01196
00000 008921	PAMPLIN VOLUNTEER FIRE	11212016	11/21/2016		4001-013010-8002- CHECK TOTAL	.00	200.00	17398	BUDGS/EQUIPMENT	01196
00000 008862	PEAY, LENORE M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17432	ELECTION OFFICIALS WAGES	01196
00000 010415	PERGERSON, BARBARA	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17470	ELECTION OFFICIALS WAGES	01196
00000 010318	POYNTER, FRANK J.	11212016	11/21/2016		4001-013010-5501- CHECK TOTAL	.00	43.20	17462	MILEAGE	01196
00000 010318		11212016	11/21/2016		4001-013010-5501- CHECK TOTAL	.00	76.14	17462	MILEAGE	01196
00000 008865	REDDING, JOHN A.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	85.00	17396	ELECTION OFFICIALS WAGES	01196
00000 009547	ROBERGE, JEAN M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17418	ELECTION OFFICIALS WAGES	01196
00000 009860	SERVIS, BERNADETTE M.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	80.00	17430	ELECTION OFFICIALS WAGES	01196
00000 009544	SHELLA PALINCA-SEAQUIST	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	265.00	17417	ELECTION OFFICIALS WAGES	01196
00000 003948	SIMPSON, PEGGY	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17319	ELECTION OFFICIALS WAGES	01196
00000 003014	SPICER, KAREN	11212016	11/21/2016		4001-013010-8002- CHECK TOTAL	.00	150.00	17308	BUDGS/EQUIPMENT	01196
00000 007609	SPOUT SPRING RURITAN CLUB	1212016	11/21/2016		4001-013010-8002- CHECK TOTAL	.00	300.00	17364	BUDGS/EQUIPMENT	01196
00000 000752	STRAM, DEBORAH A.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	320.20	17303	ELECTION OFFICIALS WAGES	01196
00000 010039	SWEARINGEN, MARY ANN VAN	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	210.00	17443	ELECTION OFFICIALS WAGES	01196
00000 010417	TRENT, ANNIE J.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	200.00	17471	ELECTION OFFICIALS WAGES	01196
00000 008054	TRENT, DAVID C.	11212016	11/21/2016		4001-013010-1003- CHECK TOTAL	.00	235.00	17376	ELECTION OFFICIALS WAGES	01196
00000 009033	TURNER, MARY G.	11212016	11/21/2016		4001-013010-5401- CHECK TOTAL	.00	105.73	17402	OFFICE SUPPLIES	01196
00000 009033		11212016	11/21/2016		4001-013010-5501- CHECK TOTAL	.00	86.40	17402	MILEAGE	01196
						.00	192.13			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	AMOUNT	DISCOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 007672	UTZ, THOMAS	11212016	11/21/2016		4001-013010-3002-	.00		353.14	17365	PROFESSIONAL SERVICES	01196
					CHECK TOTAL	.00		353.14			
00000 008456	VERIZON	11212016	11/21/2016		4001-013010-5203-	.00		14.27	17384	TELECOMMUNICATIONS	01196
00000 008456		11212016	11/21/2016		4001-013010-5203-	.00		14.28	17384	TELECOMMUNICATIONS	01196
					CHECK TOTAL	.00		28.55			
00000 007127	VILLAGE PRINTSHOP, INC.	1605258	11/21/2016		4001-013010-3006-	.00		63.00	17355	PRINTING & BINDING (BALLOTS)	01196
					CHECK TOTAL	.00		63.00			
00000 000770	WATKINS, HARRY W.	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17304	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 010465	WEAKLEY, DALE L.	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17480	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 005505	WEBB, SHEILA F.	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17323	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 010466	WILBURN, CHARLES	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17461	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 006004	WILBURN, SANDRA ANN	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17329	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 010037	WILLIAMS, JEFFERY F.	11212016	11/21/2016		4001-013010-1003-	.00		265.00	17442	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		265.00			
00000 010590	WILLIAMS, JOHN T.	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17506	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 008664	WILLIAMSON, TONYA	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17389	ELECTION OFFICIALS WAGES	01196
					CHECK TOTAL	.00		200.00			
00000 010224	WILSON, ROBERT C.	11212016	11/21/2016		4001-013010-1003-	.00		200.00	17452	ELECTION OFFICIALS WAGES	01196
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					CLASS TOTAL	.00		16,320.28			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009033	TURNER, MARY G.	11212016	11/21/2016		4001-013020-7001-	.00	169.99	17402	EQUIPMENT	01196
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00000 008456	VERTIZON	11212016	11/21/2016		4001-013020-5203-	.00	14.27	17384	TELECOMMUNICATIONS	01196
					CHECK TOTAL	.00	14.27			
					CLASS TOTAL	.00	184.26			

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-021010  
\*\* 2101 CIRCUIT COURT \*\*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010582	FERGUSON, LARRY	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17498	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 010583	JOHNSON, TRACY A.	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17499	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 010510	MATTHEW BENDER & CO., INC 87486725	11/21/2016	11/21/2016		4001-021010-5804-	.00	69.08	17484	LAW LIBRARY	01196
					CHECK TOTAL	.00	69.08			
00000 006055	NAPIER JR., LEWIS G.	11212016	11/21/2016		4001-021010-1007-	.00	30.06	17231	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 009285	RAMES, STAN	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17407	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 010584	ROBINSON, NANNIE M.	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17500	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 006590	STEPHENS, ROBERT C.	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17345	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
00000 007370	THOMSON REUTERS - WEST	834818679	11/21/2016		4001-021010-5804-	.00	314.00	17359	LAW LIBRARY	01196
00000 007370		834827653	11/21/2016		4001-021010-5804-	.00	253.77	17359	LAW LIBRARY	01196
00000 007370		834899494	11/21/2016		4001-021010-5804-	.00	314.00	17359	LAW LIBRARY	01196
00000 007370		835089057	11/21/2016		4001-021010-5804-	.00	340.12	17359	LAW LIBRARY	01196
					CHECK TOTAL	.00	1,221.89			
00000 010585	WOODALL, RICHARD T.	11212016	11/21/2016		4001-021010-1007-	.00	30.00	17501	JURORS/Witness	01196
					CHECK TOTAL	.00	30.00			
					CLASS TOTAL	.00	1,500.97			

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\*\* 2102 GENERAL DISTRICT COURT

VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCH	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010265 LHM OFFICE SOLUTIONS	119539	11/21/2016		4001-021020-8001-	.00	136.89	17455	LEASE AGREEMENT	01196
					CHECK TOTAL	.00	136.89			
					CLASS TOTAL	.00	136.89			

\*\* 2105 JUVENILE/DOWNS.RELATTO

V.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010265	LEW OFFICE SOLUTIONS	119539	11/21/2016		4001-021050-7001-	.00	124.10	17455	EQUIPMENT	01196
					CHECK TOTAL	.00	124.10			
					CLASS TOTAL	.00	124.10			

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\*\* 2106 CLERK OF CIRCUIT COURT

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010110 MILLER, TRACY A.	11212016	11/21/2016		4001-021060-5501-	.00	21.60	17446	TRAVEL (MILEAGE)	01196
					CHECK TOTAL	.00	21.60			
					CLASS TOTAL	.00	21.60			



\*\* 2109 COURT SERVICES UNIT \*\*

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	PURCHASE SERVICE DESCRIPTION	BATCH
00000 006606	CITY OF LYNCHBURG	153834	11/21/2016		4001-021090-3009-	.00	11,573.00	17347	PURCHASE SERVICE	01196
00000 006606		153852	11/21/2016		4001-021090-3009-	.00	44,366.00	17347	PURCHASE SERVICE	01196
					CHECK TOTAL	.00	55,939.00			
					CLASS TOTAL	.00	55,939.00			

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\*\* 2201 COMMONWEALTH ATTORNEY

V.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
00000 000031	BOB'S PRINTING SERV. LLC	18677	11/21/2016		4001-022010-5401-	-	.00	125.70	17284	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	125.70				
00000 008661	COMPUTER PROJECTS OF II	161080NE	11/21/2016		4001-022010-3005-	-	.00	173.40	17391	MAINTENANCE SERVICE CONTRACT	01196
					CHECK TOTAL	.00	173.40				
00000 010510	MATTHEW BENDER & CO., INC	3399028001	11/21/2016		4001-022010-5411-	-	.00	74.95	17484	RECORD BOOKS	01196
					CHECK TOTAL	.00	74.95				
00000 009833	NDAA	104169	11/21/2016		4001-022010-5801-	-	.00	103.00	17428	DUES/MEMBERSHIPS	01196
					CHECK TOTAL	.00	103.00				
					CLASS TOTAL	.00	477.06				

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-022200  
\*\* 2220 WITNESS ADVOCATE GRANT

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P.O. VENDOR NO. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCR.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 003271	FRESHWATER, MARY ANNE	11212016	11/21/2016		4001-022200-5501-	.00	448.41	17311	MILEAGE MEALS	01196

CHECK TOTAL

.00

448.41

CLASS TOTAL

.00

448.41

\*\* 3102 SHERIFF \*\*

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 006594	AMERICAN ALUMINUM ACCESS	78353	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	2,181.00	17346	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 003783	APPOKATOK TRUE VALUE	439515	11/21/2016		4001-031020-5407- CHECK TOTAL	.00	3.18	17315	REPAIRS & MAINTENANCE SUPPLY	01196
00000 010312	BILLER PRESS AND MFG. INC BPT069		11/21/2016		4001-031020-5409- CHECK TOTAL	.00	401.16	17460	POLICE SUPPLIES GUNS, AMMO	01196
00000 010235	CAPITAL AUTO GROUP, INC. H348272		11/21/2016		4001-031020-7005- CHECK TOTAL	.00	24,850.00	17453	MOTOR VEHICLE/EQUIPMENT	01196
00000 010235	H348273		11/21/2016		4001-031020-7005- CHECK TOTAL	.00	49,700.00		MOTOR VEHICLE/EQUIPMENT	01196
00000 007027	CENTRAL VIRGINIA CRIMINAL	3316	11/21/2016		4001-031020-5801- CHECK TOTAL	.00	375.00	17352	DUES/MEMBERSHIPS	01196
00000 000051	DODSON PEST CONTROL	48601*	11/21/2016	*	4001-031020-3005- CHECK TOTAL	.00	30.00	17285	MAINTENANCE SERVICE CONTRACT	01196
00000 010387	EXXONMOBIL	11212016	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	40.55	17466	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010387		11212016	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	8.99	17466	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000928	GALLS, LLC	6170135	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	99.95	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6171862	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	139.00	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6179619	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	68.00	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6194609	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	615.50	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6201315	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	86.39	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6227324	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	189.98	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6227353	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	96.01	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6231309	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	90.91	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6234772	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	163.46	17306	UNIFORMS WEARING APPAREL	01196
00000 000928		6324026	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	55.25	17306	UNIFORMS WEARING APPAREL	01196
00000 000928	GALLS, LLC	6351992	11/21/2016		4001-031020-5410- CHECK TOTAL	.00	98.40	17307	UNIFORMS WEARING APPAREL	01196
00000 000933	GCS ELECTRONICS &	20134471	11/21/2016		4001-031020-7005- CHECK TOTAL	.00	509.05	17374	MOTOR VEHICLE/EQUIPMENT	01196
00000 000933		20134485	11/21/2016		4001-031020-7005- CHECK TOTAL	.00	1,030.00	17374	MOTOR VEHICLE/EQUIPMENT	01196
00000 000933		5/28/2016	11/21/2016		4001-031020-7005- CHECK TOTAL	.00	608.69	17374	MOTOR VEHICLE/EQUIPMENT	01196
00000 009533	HALEY AUTO MAINT.	65580195	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	183.14	17414	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 009533		65581021	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	141.16	17414	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 007907	JENNINGS, DANETTE	20161031	11/21/2016		4001-031020-3005- CHECK TOTAL	.00	150.59	17368	MAINTENANCE SERVICE CONTRACT	01196
00000 009900	JERRY'S AUTO, INC.	7220	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	16.00	17434	VEHICLE POWER EQUIPMENT SUPPL	01196

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009900		7300	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	455.00	17434	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010265	LEM OFFICE SOLUTIONS	119539	11/21/2016		4001-031020-3005- CHECK TOTAL	.00	471.00			
00000 010356	LEM OFFICE SOLUTIONS	120031	11/21/2016		4001-031020-3005- CHECK TOTAL	.00	172.00	17455	MAINTENANCE SERVICE CONTRACT	01196
00000 000073	LEE GRANT SERVICE STATION OIL CHANGE.		11/21/2016		4001-031020-5408- CHECK TOTAL	.00	74.30	17463	MAINTENANCE SERVICE CONTRACT	01196
00000 008823	MATTOX, JOHN	11212016	11/21/2016		4001-031020-5503- CHECK TOTAL	.00	51.95	17287	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000060	NAPA AUTO PARTS	42346	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	7.20	17393	TRAVEL (SUSTINENCE/LODGING)	01196
00000 007103	PAMPLAIN EXXON SERVICENTER 34954		11/21/2016		4001-031020-5408- CHECK TOTAL	.00	17.42	17289	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010580	RADIOTRONICS, INC	\$10430	11/21/2016		4001-031020-5409- CHECK TOTAL	.00	691.45	17354	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000330	SHELL	11212016	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	259.20	17496	POLICE SUPPLIES GUNS, AMMO	01196
00000 000313	SOUTHERN POLICE EQUIPMENT 187602		11/21/2016		4001-031020-5410- CHECK TOTAL	.00	30.15	17299	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010078	T SHIRTZ NOW	1645	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	158.20	17298	UNIFORMS WEARING APPAREL	01196
00000 010472	THE BEACON CREDIT UNION	11212016	11/21/2016		4001-031020-5409- CHECK TOTAL	.00	184.00	17445	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010472		11212016	11/21/2016		4001-031020-5401- CHECK TOTAL	.00	263.23	17483	POLICE SUPPLIES GUNS, AMMO	01196
00000 010472		11212016	11/21/2016		4001-031020-5401- CHECK TOTAL	.00	86.38	17483	CANTINE SUPPLIES	01196
00000 010472		11212016	11/21/2016		4001-031020-5409- CHECK TOTAL	.00	3.13	17483	OFFICE SUPPLIES	01196
00000 010472		11212016	11/21/2016		4001-031020-5409- CHECK TOTAL	.00	300.00	17483	DOES/MEMBERSHIPS	01196
00000 010472		11212016	11/21/2016		4001-031020-5401- CHECK TOTAL	.00	98.30	17483	POLICE SUPPLIES GUNS, AMMO	01196
00000 010472		11212016	11/21/2016		4001-031020-5401- CHECK TOTAL	.00	171.96	17483	CANTINE SUPPLIES	01196
00000 010472		11212016	11/21/2016		4001-031020-5411- CHECK TOTAL	.00	269.70	17483	BOOKS & SUBSCRIPTIONS	01196
00000 010472		11212016	11/21/2016		4001-031020-5401- CHECK TOTAL	.00	71.76	17483	OFFICE SUPPLIES	01196
00000 010472		11212016	11/21/2016		4001-031020-5407- CHECK TOTAL	.00	70.31	17483	REPAIRS & MAINTENANCE SUPPLY	01196
00000 000001	TIGER FUEL COMPANY	31378	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	782.52	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001		38582	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	882.53	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001		44175	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	829.96	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001		52310	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	1,079.36	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001		59488	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	912.36	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001		67010	11/21/2016		4001-031020-5408- CHECK TOTAL	.00	880.68	17281	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000001					CHECK TOTAL	.00	5,367.64			

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\*\* 3102 SHERIFF \*\*

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
00000 000001	TIGER FUEL COMPANY	67680	11/21/2016		4001-031020-5408-	-	.00	115.96	17282	VEHICLE POWER EQUIPMENT SUPPL	01196
					CHECK TOTAL	.00	115.96				
00000 310288	U S CELLULAR	11212016	11/21/2016		4001-031020-5203-	-	.00	554.79	17511	TELECOMMUNICATIONS	01196
					CHECK TOTAL	.00	554.79				
00000 000104	WEBB'S TIRE COMPANY	184361	11/21/2016		4001-031020-5408-	-	.00	23.98	17294	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000104		184477	11/21/2016		4001-031020-5408-	-	.00	17.49	17294	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000104		184736	11/21/2016		4001-031020-5408-	-	.00	16.00	17294	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 000104		184852	11/21/2016		4001-031020-5408-	-	.00	648.74	17294	VEHICLE POWER EQUIPMENT SUPPL	01196
					CHECK TOTAL	.00	706.21				
00000 000378	WILKES' JEWELLERS	15201	11/21/2016		4001-031020-5407-	-	.00	10.00	17300	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	10.00				
					CLASS TOTAL	.00	67,271.60				

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-032020

\*\* 3202 VOLUNTEER FIRE DEPT. \*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000080	NAPA AUTO PARTS	29153	11/21/2016		4001-032020-5408-	.00	154.81	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		35692	11/21/2016		4001-032020-5408-	.00	280.00	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		36871	11/21/2016		4001-032020-5408-	.00	161.79	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		36925	11/21/2016		4001-032020-5408-	.00	56.46	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		36950	11/21/2016		4001-032020-5408-	.00	5.40	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		36973	11/21/2016		4001-032020-5408-	.00	30.36	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		37115	11/21/2016		4001-032020-5408-	.00	17.96	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		37176	11/21/2016		4001-032020-5408-	.00	250.99	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
00000 000080		38336	11/21/2016		4001-032020-5408-	.00	45.49	17288	VEH/POWER EQUIPMENT SUPPLIES	01196
					CHECK TOTAL		993.26			
00000 000001	TIGER FUEL COMPANY	51706 SEPT	11/21/2016		4001-032020-5102-	.00	154.36	17281	HEATING SERVICES	01196
					CHECK TOTAL		154.36			
					CLASS TOTAL	.00	1,137.62			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010453	MUNSFIELD OIL COMPANY	11212016	11/21/2016		4001-034010-5408-	.00	130.04	17474	VEHICLE POWER EQUIPMENT SUPPL	01196
00000 010453		11212016	11/21/2016		4001-034010-5408-	.00	79.58	17474	VEHICLE POWER EQUIPMENT SUPPL	01196
					CHECK TOTAL	.00	209.62			
					CLASS TOTAL	.00	209.62			



P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 003783	APOMATOX TRUE VALUE	439601	11/21/2016		4001-035010-5407-	.00	5.49	17315	BUILDING SUPPLIES	01196
					CHECK TOTAL	.00	5.49			
00000 010594	DIAMOND HILL ANIMAL HOSP	11212016	11/21/2016		4001-035010-5404-	.00	135.00	17510	MEDICAL LABORATORY SUPPLIES	01196
00000 010594		11212016	11/21/2016		4001-035010-5404-	.00	129.00	17510	MEDICAL LABORATORY SUPPLIES	01196
00000 010594		11212016	11/21/2016		4001-035010-5404-	.00	503.00	17510	MEDICAL LABORATORY SUPPLIES	01196
00000 010594		11212016	11/21/2016		4001-035010-5404-	.00	439.00	17510	MEDICAL LABORATORY SUPPLIES	01196
					CHECK TOTAL	.00	1,206.00			
00000 010453	MANSEFIELD OIL COMPANY	11212016	11/21/2016		4001-035010-5408-	.00	111.41	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 010453		11212016	11/21/2016		4001-035010-5408-	.00	81.94	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 010453		11212016	11/21/2016		4001-035010-5408-	.00	32.98	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 010453		11212016	11/21/2016		4001-035010-5408-	.00	34.23	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 010453		11212016	11/21/2016		4001-035010-5408-	.00	34.26	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 010453		11212016	11/21/2016		4001-035010-5408-	.00	37.52	17474	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
					CHECK TOTAL	.00	352.34			
00000 000080	NAPA AUTO PARTS	41110	11/21/2016		4001-035010-5408-	.00	145.98	17289	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
00000 000080		41286	11/21/2016		4001-035010-5408-	.00	10.00	17289	VEHICLE EQUIP. SUPPLIES/GASOLIN	01196
					CHECK TOTAL	.00	155.98			
00000 009961	PEAKS VIEW ANIMAL	16457	11/21/2016		4001-035010-5404-	.00	225.87	17437	MEDICAL LABORATORY SUPPLIES	01196
					CHECK TOTAL	.00	225.87			
00000 000310	PRINTTECH INC	929163	11/21/2016		4001-035010-5401-	.00	17.21	17297	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	17.21			
00000 000093	SOUTHSIDE ELECTRIC COOP	11212016	11/21/2016		4001-035010-5101-	.00	465.18	17291	ELECTRICAL SERVICES	01196
					CHECK TOTAL	.00	465.18			
00000 010146	TRACTOR SUPPLY CREDIT	100115233	11/21/2016		4001-035010-5402-	.00	63.94	17448	FOOD/FOOD SUPPLIES	01196
					CHECK TOTAL	.00	63.94			
00000 008456	VERIZON	11212016	11/21/2016		4001-035010-5203-	.00	27.18	17384	TELECOMMUNICATIONS	01196
					CHECK TOTAL	.00	27.18			
					CLASS TOTAL	.00	2,479.19			

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** 3606 B911 **																						
P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH												
00000 003783	APPOMATTOX TRUE VALUE	439902	11/21/2016		4001-036060-7001-		15.86	17314	EQUIPMENT	01196												
					CHECK TOTAL	.00	15.86															
00000 007997	BIDDLE CONSULTING GROUP	52599	11/21/2016		4001-036060-3005-		399.00	17372	Maintenance Service Contracts	01196												
					CHECK TOTAL	.00	399.00															
00000 008443	ELECOM, INC.	35721	11/21/2016		4001-036060-7003-		273.00	17382	COMMUNICATION EQUIPMENT	01196												
					CHECK TOTAL	.00	273.00															
00000 009189	JAMERSON BUILDING SUPPLY	4834620	11/21/2016		4001-036060-7001-		8.48	17405	EQUIPMENT	01196												
00000 009189		4844570	11/21/2016		4001-036060-7001-		30.87	17405	EQUIPMENT	01196												
00000 009189		4844730	11/21/2016		4001-036060-7001-		7.77	17405	EQUIPMENT	01196												
00000 009189		4846410	11/21/2016		4001-036060-7001-		6.66	17405	EQUIPMENT	01196												
					CHECK TOTAL	.00	53.78															
00000 010536	JAMES DOC ELDER, JR.	WINGFIELD	11/21/2016		4001-036060-5408-		243.10	17485	VEHICLE EQUIP SUPPLIES/GASOLIN	01196												
					CHECK TOTAL	.00	243.10															
00000 008004	JZ SIGNS	2736	11/21/2016		4001-036060-5417-		660.90	17373	STORAGE	01196												
00000 008004		2765	11/21/2016		4001-036060-5417-		511.20	17373	STORAGE	01196												
					CHECK TOTAL	.00	1,172.10															
00000 010265	LBW OFFICE SOLUTIONS	119639	11/21/2016		4001-036060-3005-		128.00	17455	Maintenance Service Contracts	01196												
					CHECK TOTAL	.00	128.00															
00000 010356	LBW OFFICE SOLUTIONS	120031	11/21/2016		4001-036060-3005-		32.40	17463	Maintenance Service Contracts	01196												
					CHECK TOTAL	.00	32.40															
00000 010453	MANSTFIELD OIL COMPANY	11212016	11/21/2016		4001-036060-5408-		139.16	17474	VEHICLE EQUIP SUPPLIES/GASOLIN	01196												
00000 010453		11212016	11/21/2016		4001-036060-5408-		20.40	17474	VEHICLE EQUIP SUPPLIES/GASOLIN	01196												
00000 010453		11212016	11/21/2016		4001-036060-5408-		90.36	17474	VEHICLE EQUIP SUPPLIES/GASOLIN	01196												
00000 010453		11212016	11/21/2016		4001-036060-5408-		23.88	17474	VEHICLE EQUIP SUPPLIES/GASOLIN	01196												
					CHECK TOTAL	.00	273.80															
00000 000213	SUPPLY ROOM COMPANIES	27350580	11/21/2016		4001-036060-5401-		159.66	17296	OFFICE SUPPLIES	01196												
00000 000213		27350581	11/21/2016		4001-036060-5405-		35.60	17296	JANITORIAL/HOUSEKEEPING SUPPLY	01196												
00000 000213		27741620	11/21/2016		4001-036060-5405-		38.00	17296	JANITORIAL/HOUSEKEEPING SUPPLY	01196												
00000 000213		27741621	11/21/2016		4001-036060-5401-		10.90	17296	OFFICE SUPPLIES	01196												
					CHECK TOTAL	.00	244.16															
00000 006473	THOMPSON GROUP	185166	11/21/2016		4001-036060-3002-		16.25	17342	PROFESSIONAL SERVICES	01196												
00000 006473		185167	11/21/2016		4001-036060-3002-		30.00	17342	PROFESSIONAL SERVICES	01196												
					CHECK TOTAL	.00	46.25															
00000 008997	VANNON, JOHN	11212016	11/21/2016		4001-036060-5203-		65.00	17400	TELECOMMUNICATIONS	01196												
					CHECK TOTAL	.00	65.00															
00000 008456	VERIZON	11212016	11/21/2016		4001-036060-5203-		125.22	17384	TELECOMMUNICATIONS	01196												
00000 008456		11212016	11/21/2016		4001-036060-5203-		538.83	17384	TELECOMMUNICATIONS	01196												
					CHECK TOTAL	.00	664.05															

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\*\* 3606 E911 \*\*

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	005854	VITA	304583	11/21/2016		4001-036060-5203-	.00	191.51	17328	TELECOMMUNICATIONS	01196
						CHECK TOTAL	.00	191.51			
						CLASS TOTAL	.00	3,802.01			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009749	ALLIED SECURITY SYSTEMS	265903	11/21/2016		4001-042050-3011-		18.00	17427	CONTRACTOR SERVICE	01196
					CHECK TOTAL	.00	18.00			
00000 009951	APOMATTOX WELL DRILLING	5437	11/21/2016		4001-042050-5407-		53.34	17436	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	53.34			
00000 010418	ARCS GASES	3221749	11/21/2016		4001-042050-5409-		114.30	17472	VEHICLE POWER EQUIPMENT SUPPLI	01196
					CHECK TOTAL	.00	114.30			
00000 006656	CARTER MACHINERY CO., INC 970205		11/21/2016		4001-042050-5407-		137.06	17348	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	137.06			
00000 000092	CENTRAL VIRGINIA ELECTRIC 11222016		11/21/2016		4001-042050-5101-		249.06	17290	ELECTRICAL SERVICES	01196
					CHECK TOTAL	.00	249.06			
00000 010283	COUNTY WASTE	1259800	11/21/2016		4001-042050-3011-		65.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259801	11/21/2016		4001-042050-3011-		65.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259802	11/21/2016		4001-042050-3011-		95.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259803	11/21/2016		4001-042050-3011-		175.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259804	11/21/2016		4001-042050-3011-		175.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259805	11/21/2016		4001-042050-3011-		175.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259806	11/21/2016		4001-042050-3011-		175.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1259807	11/21/2016		4001-042050-3011-		175.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1260891	11/21/2016		4001-042050-3011-		850.00	17457	CONTRACTOR SERVICE	01196
00000 010283		1260892	11/21/2016		4001-042050-3011-		1,022.00	17457	CONTRACTOR SERVICE	01196
					CHECK TOTAL	.00	2,972.00			
00000 010283	COUNTY WASTE	1260893	11/21/2016		4001-042050-3011-		1,467.00	17458	CONTRACTOR SERVICE	01196
00000 010283		1260894	11/21/2016		4001-042050-3011-		1,265.00	17458	CONTRACTOR SERVICE	01196
00000 010283		1260895	11/21/2016		4001-042050-3011-		474.00	17458	CONTRACTOR SERVICE	01196
00000 010283		1260896	11/21/2016		4001-042050-3011-		908.00	17458	CONTRACTOR SERVICE	01196
00000 010283		1260897	11/21/2016		4001-042050-3011-		924.00	17458	CONTRACTOR SERVICE	01196
					CHECK TOTAL	.00	5,038.00			
00000 007908	DRAPER ADEN ASSOCIATES	2016090242	11/21/2016		4001-042050-3002-		270.86	17369	PROFESSIONAL SERVICE	01196
					CHECK TOTAL	.00	270.86			
00000 000552	FARMVILLE WHOLESALE ELE	598964	11/21/2016		4001-042050-5407-		21.14	17301	REPAIRS & MAINTENANCE SUPPLY	01196
00000 000552		600017	11/21/2016		4001-042050-5407-		287.11	17301	REPAIRS & MAINTENANCE SUPPLY	01196
00000 000552		600623	11/21/2016		4001-042050-5407-		293.00	17301	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	601.25			
00000 010314	FERGUSON PORTABLE	4645	11/21/2016		4001-042050-3005-		204.00	17461	MAINT.CONTR.SCALERS	01196
					CHECK TOTAL	.00	204.00			
00000 005671	GALETON	1377698800	11/21/2016		4001-042050-5415-		392.40	17325	SAFETY SUPPLIES	01196
					CHECK TOTAL	.00	392.40			
00000 010373	HERITAGE CRYSTAL CLEAN,	14283361	11/21/2016		4001-042050-5413-		207.50	17465	LITTER GRANT SUPPLIES	01196
					CHECK TOTAL	.00	207.50			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	HATCH
00000	009189	JAMERSON BUILDING SUPPLY	482503	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	367.86	17405	REPAIRS & MAINTENANCE SUPPLY	01196
00000	009189	JAMERSON BUILDING SUPPLY	485302	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	653.94	17406	REPAIRS & MAINTENANCE SUPPLY	01196
00000	009189		486625	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	65.68	17406	REPAIRS & MAINTENANCE SUPPLY	01196
00000	009189		486987	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	255.44	17406	REPAIRS & MAINTENANCE SUPPLY	01196
00000	009189		486988	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	115.66	17406	REPAIRS & MAINTENANCE SUPPLY	01196
00000	006306	MOORE SCALE SERVICE	5159	11/21/2016		4001-042050-3005- CHECK TOTAL	.00	285.00	17337	MAINT.CONTR.SCALES	01196
00000	000080	NAPA AUTO PARTS	40010	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	351.91	17288	REPAIRS & MAINTENANCE SUPPLY	01196
00000	000080	NAPA AUTO PARTS	41229	11/21/2016		4001-042050-5407- CHECK TOTAL	.00	175.82	17289	REPAIRS & MAINTENANCE SUPPLY	01196
00000	008138	OFFICE DEPOT	290001	11/21/2016		4001-042050-5413- CHECK TOTAL	.00	130.34	17377	LITTER GRANT SUPPLIES	01196
00000	008138		482001	11/21/2016		4001-042050-5405- CHECK TOTAL	.00	155.23	17377	UNITORIAL/HOUSEKEEPING	01196
00000	008138		775001	11/21/2016		4001-042050-5401- CHECK TOTAL	.00	10.62	17377	OFFICE SUPPLIES	01196
00000	008138		9679001	11/21/2016		4001-042050-5413- CHECK TOTAL	.00	110.57	17377	LITTER GRANT SUPPLIES	01196
00000	006580	PAGE'S GARAGE	INSPECTION	11/21/2016		4001-042050-3004- CHECK TOTAL	.00	16.00	17344	REPAIRS/MAINTENANCE	01196
00000	010236	REGION 2000	351 OCTOBER	11/21/2016		4001-042050-3009- CHECK TOTAL	.00	12,234.09	17454	TIPPING TIRES	01196
00000	006194	SHENANDOAH VALLEY	586962016*	11/21/2016		4001-042050-5413- CHECK TOTAL	.00	68.50	17335	LITTER GRANT SUPPLIES	01196
00000	000093	SOUTHSIDE ELECTRIC COOP	11212016	11/21/2016		4001-042050-5101- CHECK TOTAL	.00	290.90	17291	ELECTRICAL SERVICES	01196
00000	000093		11212016	11/21/2016		4001-042050-5101- CHECK TOTAL	.00	572.36	17291	ELECTRICAL SERVICES	01196
00000	000093		11212016	11/21/2016		4001-042050-5101- CHECK TOTAL	.00	453.26	17291	ELECTRICAL SERVICES	01196
00000	010576	SUNBELT RENTALS, INC.	64157092001	11/21/2016		4001-042050-3004- CHECK TOTAL	.00	977.23	17493	REPAIRS/MAINTENANCE	01196
00000	006170	TAYLOR'S SEPTIC SERVICE	15707	11/21/2016		4001-042050-3004- CHECK TOTAL	.00	562.50	17334	REPAIRS/MAINTENANCE	01196
00000	000001	TIGER FUEL COMPANY	43992	11/21/2016		4001-042050-5408- CHECK TOTAL	.00	369.26	17281	VEHICLE POWER EQUIPMENT SUPPLI	01196
00000	010579	USHER, JOSEPH	11212016	11/21/2016		4001-042050-5415- CHECK TOTAL	.00	37.84	17495	SAFETY SUPPLIES	01196
00000	008456	VERIZON	11212016	11/21/2016		4001-042050-5203- CHECK TOTAL	.00	306.43	17384	TELECOMMUNICATIONS	01196

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\*\* 4205 LANDFILL CONVENIENCE C

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010577	WRIGHT, TERRY	11212016	11/21/2016		4001-042050-5415-	-	.00	60.00	17494	SAFETY SUPPLIES
					CHECK TOTAL		.00	60.00		01196
					CLASS TOTAL		.00	26,884.21		

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\*\* 4209 ROAD SIDE CLEAN-UP \*\*

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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	010387	EXXONMOBIL	11212016	11/21/2016		4001-042090-5804-	.00	37.61	17466	RECYCLE FUNDS	01196
00000	010387		11212016	11/21/2016		4001-042090-5804-	.00	4.40	17466	RECYCLE FUNDS	01196
						CHECK TOTAL	.00	42.01			
						CLASS TOTAL	.00	42.01			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 00796	APPOMATTOX OUTDOOR	43610	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	223.63	17366	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783	APPOMATTOX TRUE VALUE	439060	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	29.41	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439063	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	22.06	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439167	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	8.99	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439213	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	28.98	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439293	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	25.77	17314	EQUIPMENT	01196
00000 003783		439508	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	23.99	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439828	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	7.99	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439847	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	23.99	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439930	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	20.28	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 003783		439430	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	3.29	17314	REPAIRS & MAINTENANCE SUPPLY	01196
00000 010139	CAL-TEK BUILDING &		11/21/2016		4001-043020-3010- CHECK TOTAL	.00	195.00	17447	LANDSCAPING	01196
00000 006747	CAMPBELL LOWBER COMPANY	16864	11/21/2016		4001-043020-3010- CHECK TOTAL	.00	50.00	17351	LANDSCAPING	01196
00000 006747		16914	11/21/2016		4001-043020-3010- CHECK TOTAL	.00	50.00	17351	LANDSCAPING	01196
00000 000092	CENTRAL VIRGINIA ELECTRIC	11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	28.81	17290	ELECTRICAL SERVICES	01196
00000 000092		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	103.31	17290	ELECTRICAL SERVICES	01196
00000 000051	DODSON PEST CONTROL	048822 OCT	11/21/2016		4001-043020-3005- CHECK TOTAL	.00	40.00	17285	MAINTENANCE SERVICE CONTRACT	01196
00000 000051		04883 OCT	11/21/2016		4001-043020-3005- CHECK TOTAL	.00	40.00	17285	MAINTENANCE SERVICE CONTRACT	01196
00000 000100	DOMINION-	11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	232.68	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	338.89	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	546.56	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	149.01	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	744.30	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	394.03	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	923.91	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	4,115.15	17293	ELECTRICAL SERVICES	01196
00000 000100		11212016	11/21/2016		4001-043020-5101- CHECK TOTAL	.00	237.02	17293	ELECTRICAL SERVICES	01196
00000 007881	ELEVATING EQUIPMENT	37235	11/21/2016		4001-043020-3005- CHECK TOTAL	.00	285.00	17367	MAINTENANCE SERVICE CONTRACT	01196
00000 000552	FRANKVILLE WHOLESALE ELE	558113	11/21/2016		4001-043020-5407- CHECK TOTAL	.00	76.32	17301	REPAIRS & MAINTENANCE SUPPLY	01196
00000 007579	FIRE SPRINKLER, LTD	4068	11/21/2016		4001-043020-3005- CHECK TOTAL	.00	425.00	17362	MAINTENANCE SERVICE CONTRACT	01196
00000 000059	HILL CITY & WOOD CO.	40183	11/21/2016		4001-043020-5405- CHECK TOTAL	.00	185.27	17286	JANITORIAL/HOUSEKEEPING SUPPL	01196



P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000059		6720	11/21/2016		4001-043020-5405-	.00	227.73	17286	JANITORIAL/HOUSEKEEPING SUPPLY	01196
					CHECK TOTAL	.00	413.00			
00000 009189	JAMERSON BUILDING SUPPLY	2859820	11/21/2016		4001-043020-5407-	.00	45.93	17405	REPAIRS & MAINTENANCE SUPPLY	01196
00000 009189		4835580	11/21/2016		4001-043020-5407-	.00	7.57	17405	REPAIRS & MAINTENANCE SUPPLY	01196
00000 009189		4837940	11/21/2016		4001-043020-5407-	.00	5.56	17405	REPAIRS & MAINTENANCE SUPPLY	01196
00000 009189		4837990	11/21/2016		4001-043020-5407-	.00	3.99	17405	REPAIRS & MAINTENANCE SUPPLY	01196
00000 009189		4845210	11/21/2016		4001-043020-5407-	.00	1.21	17405	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	64.26			
00000 009189	JAMERSON BUILDING SUPPLY	4873830	11/21/2016		4001-043020-5407-	.00	13.94	17406	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	13.94			
00000 009541	JORDAN'S PLUMBING, INC.	692344	11/21/2016		4001-043020-5407-	.00	511.70	17415	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	511.70			
00000 003893	PRISM INC.	4314	11/21/2016		4001-043020-5405-	.00	536.50	17318	JANITORIAL/HOUSEKEEPING SUPPLY	01196
					CHECK TOTAL	.00	536.50			
00000 010556	S & W MAINT. SERVICE, INC	2355	11/21/2016		4001-043020-3011-	.00	2,825.00	17488	COTHOUSE CLEANING CONTRACT	01196
					CHECK TOTAL	.00	2,825.00			
00000 009949	SOUTHERN AIR, INC	CL19948	11/21/2016		4001-043020-3005-	.00	1,380.50	17435	MAINTENANCE SERVICE CONTRACT	01196
					CHECK TOTAL	.00	1,380.50			
00000 010544	SUNBURST VINYL SUPPLY	2001	11/21/2016		4001-043020-5407-	.00	37.33	17486	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	37.33			
00000 007136	T & L EQUIPMENT & SERVICE	808	11/21/2016		4001-043020-3004-	.00	475.18	17357	REPAIRS/MAINTENANCE	01196
					CHECK TOTAL	.00	475.18			
00000 000001	TIGER FUEL COMPANY	5164	11/21/2016		4001-043020-5102-	.00	908.35	17281	HEATING SERVICES	01196
00000 000001		66531	11/21/2016		4001-043020-5102-	.00	1,862.48	17281	HEATING SERVICES	01196
					CHECK TOTAL	.00	2,770.83			
00000 000591	UNIFIRST CORPORATION	2020903782	11/21/2016		4001-043020-5405-	.00	248.30	17302	JANITORIAL/HOUSEKEEPING SUPPLY	01196
00000 000591		2020905762	11/21/2016		4001-043020-5405-	.00	248.30	17302	JANITORIAL/HOUSEKEEPING SUPPLY	01196
00000 000591		2020905812	11/21/2016		4001-043020-5405-	.00	52.95	17302	JANITORIAL/HOUSEKEEPING SUPPLY	01196
					CHECK TOTAL	.00	549.55			
00000 006307	WOODALL & LANG, INC.	11349	11/21/2016		4001-043020-5407-	.00	135.00	17338	REPAIRS & MAINTENANCE SUPPLY	01196
					CHECK TOTAL	.00	135.00			
					CLASS TOTAL	.00	19,065.46			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 009010	ACTION FAMILY SERVICES	CALMB SEPT JONAH SEPT	11/21/2016 11/21/2016		4001-053100-3001- 4001-053100-3001-	- -	.00 700.00 350.00 1,050.00	17401 17401	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	01196 01196
00000 010574	BLUE RIDGE THERAPY	NAHRAIAH A	11/21/2016		4001-053100-3001-	-	.00	17491	PROFESSIONAL SERVICES	01196
00000 010574		KIM	11/21/2016		4001-053100-3001-	-	.00	17491	PROFESSIONAL SERVICES	01196
00000 010574		NAHRAIAH	11/21/2016		4001-053100-3001-	-	.00	17491	PROFESSIONAL SERVICES	01196
00000 010574		RICE	11/21/2016		4001-053100-3001-	-	.00	17491	PROFESSIONAL SERVICES	01196
00000 009983	CHILDHELP, INC.	ALANA	11/21/2016		4001-053100-3001-	-	.00	17438	PROFESSIONAL SERVICES	01196
00000 009983		HORSLLEY	11/21/2016		4001-053100-3001-	-	.00	17438	PROFESSIONAL SERVICES	01196
00000 010286	FAMILY & COMMUNITY SUPP.	92016TF	11/21/2016		4001-053100-3001-	-	.00	17456	PROFESSIONAL SERVICES	01196
00000 003796	FAMILY PRESERVATION SVS	1593	11/21/2016		4001-053100-3001-	-	.00	17316	PROFESSIONAL SERVICES	01196
00000 003796		990	11/21/2016		4001-053100-3001-	-	.00	17316	PROFESSIONAL SERVICES	01196
00000 010203	GRAFTON INN	J WILSON AUG	11/21/2016		4001-053100-3001-	-	.00	17450	PROFESSIONAL SERVICES	01196
00000 010203		JAMES W SEPT	11/21/2016		4001-053100-3001-	-	.00	17450	PROFESSIONAL SERVICES	01196
00000 006327	HORIZON BEHAVIORAL HEALTH	GAIN AUG	11/21/2016		4001-053100-3001-	-	.00	17339	PROFESSIONAL SERVICES	01196
00000 006327		KIM AUG	11/21/2016		4001-053100-3001-	-	.00	17339	PROFESSIONAL SERVICES	01196
00000 009986	IMPACT LIVING SERVICES	BRYAN T	11/21/2016		4001-053100-3001-	-	.00	17439	PROFESSIONAL SERVICES	01196
00000 009986		DAKOTA T	11/21/2016		4001-053100-3001-	-	.00	17439	PROFESSIONAL SERVICES	01196
00000 009413	INTERCEPT YOUTH SERVICES	Y00916	11/21/2016		4001-053100-3001-	-	.00	17412	PROFESSIONAL SERVICES	01196
00000 008440	NORTH SPRING BEHAVIORAL	CS0916	11/21/2016		4001-053100-3001-	-	.00	17383	PROFESSIONAL SERVICES	01196
00000 010573	SPEECH LANGUAGE FEEDING	FITZGERALD	11/21/2016		4001-053100-3001-	-	.00	17490	PROFESSIONAL SERVICES	01196
00000 010573		J FITZ	11/21/2016		4001-053100-3001-	-	.00	17490	PROFESSIONAL SERVICES	01196
00000 010573		NAHRIAH AUG	11/21/2016		4001-053100-3001-	-	.00	17490	PROFESSIONAL SERVICES	01196
CLASS TOTAL							.00	30,319.38		

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\*\* 7101 SPORTS COMPLEX FUND\*\*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 010139	CAL-TEK BUILDING &	OCTOBER	11/21/2016		4001-071010-3010-	.00	1,425.00	17447	LANDSCAPING/MOWING PARK	01196
					CHECK TOTAL	.00	1,425.00			
00000 008992	CENTRAL VIRGINIA ELECTRIC	11/21/2016	11/21/2016		4001-071010-5101-	.00	1,088.09	17399	ELECTRICAL SERVICES	01196
					CHECK TOTAL	.00	1,088.09			
00000 008753	COLEMAN FARM SUPPLY, INC.	11/21/2016	11/21/2016		4001-071010-3010-	.00	250.00	17392	LANDSCAPING/MOWING PARK	01196
					CHECK TOTAL	.00	250.00			
00000 010581	WILT, TOM	11/21/2016	11/21/2016		4001-071010-3010-	.00	500.00	17497	LANDSCAPING/MOWING PARK	01196
					CHECK TOTAL	.00	500.00			
					CLASS TOTAL	.00	3,263.09			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 003783	APPOMATTOX TRUVE VALDE	439593	11/21/2016		4001-071020-3004-	.00	22.05	17315	REPAIRS/MAINTENANCE	01196
					CHECK TOTAL	.00	22.05			
00000 010139	CAL-TEK BUILDING &	OCTOBER	11/21/2016		4001-071020-3004-	.00	413.00	17447	REPAIRS/MAINTENANCE	01196
					CHECK TOTAL	.00	413.00			
00000 000018	DIXON, ANNE	11212016	11/21/2016		4001-071020-5501-	.00	62.10	17283	TRAVEL (MILEAGE)	01196
					CHECK TOTAL	.00	62.10			
00000 007135	VRPS	24117	11/21/2016		4001-071020-5414-	.00	1,800.00	17356	THEME PARK TICKETS	01196
					CHECK TOTAL	.00	1,800.00			
					CLASS TOTAL	.00	2,297.15			

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\*\* 7104 TOURISM \*\*

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 008360	APFOMATTOX CO, CHAMBER	823	11/21/2016		4001-071040-3007-	.00	500.00	17381	ADVERTISING	01196
					CHECK TOTAL	.00	500.00			
					CLASS TOTAL	.00	500.00			

P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000127	DEMCO	5992919	11/21/2016		4001-073010-5401-	-	99.79	17295	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	99.79			
00000 010045	GALE/CENGAGE LEARNING	5911753	11/21/2016		4001-073010-5411-	-	25.34	17444	BOOKS	01196
00000 010045		59251054	11/21/2016		4001-073010-5411-	-	99.71	17444	BOOKS	01196
					CHECK TOTAL	.00	125.05			
00000 009371	INGRAM LIBRARY SERVICES	94999069	11/21/2016		4001-073010-5411-	-	112.10	17409	BOOKS	01196
00000 009371		94999070	11/21/2016		4001-073010-5411-	-	46.35	17409	BOOKS	01196
00000 009371		95096429	11/21/2016		4001-073010-5411-	-	63.76	17409	BOOKS	01196
00000 009371		95096430	11/21/2016		4001-073010-5411-	-	22.23	17409	BOOKS	01196
00000 009371		95096431	11/21/2016		4001-073010-5411-	-	63.86	17409	BOOKS	01196
00000 009371		95096432	11/21/2016		4001-073010-5411-	-	40.18	17409	BOOKS	01196
00000 009371		95243169	11/21/2016		4001-073010-5411-	-	62.73	17409	BOOKS	01196
00000 009371		95243170	11/21/2016		4001-073010-5411-	-	63.25	17409	BOOKS	01196
00000 009371		95243171	11/21/2016		4001-073010-5411-	-	21.25	17409	BOOKS	01196
00000 009371		95360490	11/21/2016		4001-073010-5411-	-	47.88	17409	BOOKS	01196
					CHECK TOTAL	.00	553.59			
00000 009371	INGRAM LIBRARY SERVICES	95360491	11/21/2016		4001-073010-5411-	-	39.07	17410	BOOKS	01196
00000 009371		95360449	11/21/2016		4001-073010-5411-	-	17.49	17410	BOOKS	01196
					CHECK TOTAL	.00	56.56			
00000 009877	JUNIOR LIBRARY GUILD	337847	11/21/2016		4001-073010-5411-	-	1,564.80	17433	BOOKS	01196
					CHECK TOTAL	.00	1,564.80			
00000 006443	LAW OFFICE SOLUTIONS	115840	11/21/2016		4001-073010-5401-	-	81.68	17341	OFFICE SUPPLIES	01196
00000 006443		116639	11/21/2016		4001-073010-5401-	-	126.33	17341	OFFICE SUPPLIES	01196
00000 006443		118228	11/21/2016		4001-073010-5401-	-	126.33	17341	OFFICE SUPPLIES	01196
00000 006443		119741	11/21/2016		4001-073010-5401-	-	126.33	17341	OFFICE SUPPLIES	01196
00000 006443		120368	11/21/2016		4001-073010-5401-	-	67.76	17341	OFFICE SUPPLIES	01196
					CHECK TOTAL	.00	528.43			
00000 005642	LITTLE, JONATHAN N.	3347	11/21/2016		4001-073010-3602-	-	210.00	17324	PROFESSIONAL SERVICES	01196
					CHECK TOTAL	.00	210.00			
00000 009374	MIDWEST TAPE	94019599	11/21/2016		4001-073010-5416-	-	96.94	17411	AUDIO VISUAL	01196
00000 009374		94058110	11/21/2016		4001-073010-5416-	-	252.89	17411	AUDIO VISUAL	01196
00000 009374		94360581	11/21/2016		4001-073010-5416-	-	60.87	17411	AUDIO VISUAL	01196
00000 009374		94382585	11/21/2016		4001-073010-5416-	-	50.38	17411	AUDIO VISUAL	01196
00000 009374		94407001	11/21/2016		4001-073010-5416-	-	78.73	17411	AUDIO VISUAL	01196
					CHECK TOTAL	.00	539.81			
00000 009441	OVERDRIVE, INC.	102116	11/21/2016		4001-073010-5414-	-	34.95	17413	ELECTRONIC MATERIALS	01196
					CHECK TOTAL	.00	34.95			
00000 003653	PENNOTH COMPANY	520550	11/21/2016		4001-073010-5411-	-	419.33	17313	BOOKS	01196
					CHECK TOTAL	.00	419.33			
00000 009319	SHENTEL	11212016	11/21/2016		4001-073010-5203-	-	79.95	17408	TELECOMMUNICATIONS	01196
					CHECK TOTAL	.00	79.95			

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A/P CHECK REGISTER BY DEPARTMENT- 4-001-073010

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\*\* 7301 PUBLIC LIBRARY \*\*

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000094	TOWN OF APOMATTOX	11212016	11/21/2016		4001-073010-5103-	-	99.14	17292	WATER/SEWER SERVICES	01196
					CHECK TOTAL		99.14			
					CLASS TOTAL		4,321.40			

\*\* 8104 ZONING/SUBDIVISION/PIA

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCEL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000791	TIMES VIRGINIAN	L0260 /*	11/21/2016		4001-081040-3007-	.00	1,149.75	17305	ADVERTISING	01196
					CHECK TOTAL	.00	1,149.75			
00000 006473	TIMMONS GROUP	186139	11/21/2016		4001-081040-3002-	.00	60.00	17342	PROFESSIONAL SERVICES	01196
					CHECK TOTAL	.00	60.00			
					CLASS TOTAL	.00	1,209.75			



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\* \* 8105 ECONOMIC DEVELOPMENT \*

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCTL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 000092	CENTRAL VIRGINIA ELECTRIC	11212016	11/21/2016		4001-081050-5101-	.00	36.60	17290	ELECTRICAL SERVICES	01196
00000 000092		11212016	11/21/2016		4001-081050-5101-	.00	146.69	17290	ELECTRICAL SERVICES	01196
					CHECK TOTAL		183.29			
00000 010419	GARRISS UPHOLSTERY SHOP	11212016	11/21/2016		4001-081050-7001-	.00	52.00	17473	EQUIPMENT	01196
					CHECK TOTAL		52.00			
					CLASS TOTAL		235.29			

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P.O. NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCT.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000 008042	CAMPBELL COUNTY	MI04	11/21/2016		4082-018000-5898-	.00	12,229.24	17375	WATER (WHOLESALE)	01196
					CHECK TOTAL		12,229.24			
00000 006266	TOWN OF APPOMATTOX	11212016	11/21/2016		4082-018000-3002-	.00	500.00	17336	PROFESSIONAL SERVICES	01196
00000 006266		11212016	11/21/2016		4082-018000-3004-	.00	2,390.20	17336	OPERATIONS/MAINTENANCE	01196
00000 006266		11212016	11/21/2016		4082-018000-5198-	.00	100.00	17336	PS-TESTING	01196
00000 006266		11212016	11/21/2016		4082-018000-5199-	.00	100.00	17336	PS-FLUSHING	01196
00000 006266		11212016	11/21/2016		4082-018000-7005-	.00	240.16	17336	VEHICLE POWER EQUIPMENT SUPPLI	01196
00000 006266		11212016	11/21/2016		4082-018000-3004-	.00	3,860.50	17336	OPERATIONS/MAINTENANCE	01196
					CHECK TOTAL		7,190.86			
00000 007034	TOWN OF APPOMATTOX	1050	11/21/2016		4082-018000-3004-	.00	18.44	17353	OPERATIONS/MAINTENANCE	01196
					CHECK TOTAL		18.44			
					CLASS TOTAL		19,438.54			
					FINAL TOTAL		277,333.89-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 277,333.89 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

COUNTY ADMINISTRATOR

**BOARD OF SUPERVISORS  
SPECIAL MEETING  
JUNE 20, 2016**

The Appomattox County Board of Supervisors held a Special Called Meeting on Monday, June 20, 2016 at 5:30 PM in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Present:**

**Appomattox County Board of Supervisors:**

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District, Vice-Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator  
J. G. Overstreet, County Attorney  
Jeff Taylor, Economic Development Director  
Johnnie Roark, Community Development Director  
John Spencer, Information Systems Manager/Purchase Agent  
Vicky Phelps, Finance

**Also Present:**

Phillip Gabathuler, Appomattox Town Manager

**CALL TO ORDER**

Chairman Carter called the meeting to order at 5:30 PM.

**DISCUSSION**

**Update on the Town of Pamplin**

Mr. Ronald Spiggle was appointed by the Board Chair to an ad hoc committee to assist the Town of Pamplin in identifying potential financial assistance. Mr. Spiggle and Mayor Horton requested to address the Board to provide an update.

Mr. Spiggle stated that it is time for him to leave working with Pamplin as Mr. Horton has done a really good job and he feels that he can continue working with the different agencies to help the Town of Pamplin overcome their financial crisis.

Mayor Horton provided the Board with an update on the financial situation for the Town of Pamplin and stated that the finances are looking better. He reported that they should be hearing from the CERT grant the first of July and could receive as much as \$50,000. He reported that they are going to receive \$130,000 from a VDH grant. He stated that Mr. Gary Christie with Region 2000 will be working with him on this project to make sure that they remain stable.

Mayor Horton reported that they have also raised the water rate which will help with remaining sustainability issues.

Chairman Carter opened the floor for discussion. After hearing all discussion, Chairman Carter thanked Mr. Spiggle for his willingness to serve on this committee to help the Town of Pamplin overcome this financial crisis.

Mayor Horton stated that Mr. Spiggle has helped him tremendously and that he would continue to keep the Board informed on their progress.

**Comprehensive Plan Work Session**

Chairman Carter explained that Mr. Roark Community Development Director, requested to appear before the Board to discuss the proposed changes to the County's Comprehensive Plan.

Mr. Johnnie Roark and Mr. Phillip Gabathuler , Manager for the Town of Appomattox, reviewed the proposed Comprehensive Plan with the changes that have been made.

Mr. Roark stated that he wanted to give the Board an opportunity to have their questions answered before the scheduled public hearing at tonight's regular scheduled meeting.

After discussion, Chairman Carter thanked Mr. Roark and Mr. Gabathuler for the review/update and the work that had been put forth towards this plan.

The Special Called Meeting adjourned at 5:47 PM.

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Samuel E. Carter, Chairman

**BOARD OF SUPERVISORS  
REGULAR SCHEDULED MEETING  
JUNE 20, 2016**

The Appomattox County Board of Supervisors held their Regular Scheduled Meeting on Monday, June 20, 2016 at 6:30 PM in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Present:**

**Appomattox County Board of Supervisors:**

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District, Vice-Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator  
J. G. Overstreet, County Attorney  
Jeff Taylor, Economic Development Director  
Johnnie Roark, Community Development Director  
John Spencer, Information Systems Manager/Purchase Agent  
Vicky Phelps, Finance

**CALL TO ORDER**

Chairman Carter called the meeting to order at 6:30 PM and delivered the invocation.

**Pledge of Allegiance**

**Setting of Agenda**

There were no changes made to the agenda.

**CITIZEN PUBLIC COMMENT**

Shirley Wheeler came forward and stated her address as 394 Gum Branch Road, Appomattox Virginia. Ms. Wheeler stated that she is here tonight to provide the Board with an update on services that are provided to the elderly in Appomattox County at the Community Center through Central Virginia Alliance for Community Living. Ms. Wheeler asked the Board to please consider giving back the funds that were removed from their budget during FY16.

Mr. Robert Fox came forward and stated his address as 1417 Redfield Road, Appomattox. Mr. Fox stated that he currently serves on the Board for programs for elderly as mentioned by Ms. Wheeler. He also provided an update on activities that are offered and asked that the Board please consider the request made by Ms. Wheeler, during budget preparation time.

Hearing no questions/comments from the Board, Chairman Carter thanked Ms. Wheeler and Mr. Fox.

## **PUBLIC HEARING (7:00 P.M.)**

### Joint Public Hearing with VDOT-Secondary Six Year Road Plan

Chairman Carter stated that after being duly advertised, a Joint Public Hearing with VDOT is being held to receive public comment on the proposed Secondary Six-Year Road Plan (2016/17-2021/22) and the Construction Priority Listing (2016/17) for Appomattox County. During this time, Appomattox County citizens are afforded the opportunity to make comments and recommendations concerning the proposed plan. Chairman Carter stated that Don Austin, VDOT Resident Engineer is available to address any questions and/or concerns.

Mr. Austin came forward and provided the board with an updated and final Rural Rustic List and Six Year Plan; he reported that there is a slight increase in the fees.

After Mr. Austin completed the review of the Rural Rustic List and Six Year Plan, Chairman Carter called for public comment.

Mr. Kenneth Wolfskill came forward and stated his address as 1488 Poorhouse Creek Road. He stated that he was making a plea to get Poorhouse Creek Road moved up on the priority list for funding. He stated that you cannot follow a car due to not being able to see and stated that it is a hazard.

Mr. Roger Slagle came forward and stated his address as 355 Old Grist Mill Road, Appomattox. Mr. Slagle stated that he does not live on Poorhouse Creek Road but owns two homes on the mentioned road. He stated that over the years he has witnessed many wrecks on this road due to the young people hitting the gravel and wrecking. He stated that he is glad this road is being considered as a priority on the list and the traffic has increased greatly.

Mr. Bill Henry came forward and stated his address as 2120 Poorhouse Creek Road, Appomattox. He stated that he moved into the area in December and the dust has been so horrible that he has had to pull over until he was able to see. He asked the Board to please consider the request to move this project up on the priority list for paving.

Mr. Austin explained the process of getting roads paved and stated that the priority list is made up of decisions from the Board and VDOT. He stated that these decisions can be changed.

Chairman Carter called for other comment, hearing none he closed the public hearing at 7:11 p.m.

Chairman Carter then called to order at 7:11 p.m. the Public Hearing of RZ16-0189/CUP16-0199-Dustin Williams. Chairman Carter stated that RZ16-0189/CUP16-0199 Eugene & Wanda Williams (owner), Dustin Williams (applicant) has applied to conditionally rezone property from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District and obtain a conditional use permit within the new zoning district. The purpose of the petition is for the

applicant to locate an outdoor theatre (commercial outdoor entertainment) on the property. The parcel is located near 524 Country Club Road, in the Appomattox area. Tax Map #75 (4) 10 (part of); Total Acres: 1.61 acres.

Mr. Roark came forward and provided the Board with an overview of the proposed request.

Mr. Dustin Williams came forward and stated his address as 524 Country Club Road, Appomattox Virginia. He also provided the board with an overview of the request and stated that they will be starting an education program here in Appomattox. He stated that he is hoping to partner with area parks and with Courthouse Theatre. He explained that they also are providing to citizens a free movie night each month. He asked the Board to favorably consider this petition request.

Mr. James Vecce came forward and stated his address as 524 Country Club Road, Appomattox and stated that he is the manager for Wolfbane. He stated that it important that the Board is aware that they are employing a large amount of people and to please consider approving this request.

Hearing no further comment, Chairman Carter closed the public hearing at 7:33 p.m.

Chairman Carter called to order at 7:33 p.m. the Public Hearing on the Comprehensive Plan Update.

Chairman Carter stated that authority for local government planning in Virginia is contained in Title 15, Section 15.2-2223 through 15.2-2232 of the Code of Virginia. He stated that this proposed plan was prepared in accordance with these provisions. By State law, this plan shall be general in nature. It shall designate the approximate location, character, and extent of each feature shown and may indicate where existing lands or facilities are proposed to be extended, removed, relocated, vacated, narrowed, abandoned, or changed in use. Generally, a comprehensive plan should look a minimum of twenty (20) years into the future. The planning horizon for this update is 2040. The preparation and update of the Appomattox Comprehensive Plan represents an evolution in thinking based on current planning trends, as well as, local socio-economic trends. As a place of national historical significance, Appomattox County must preserve its heritage, while encouraging new development of an appropriate scale and character.

Chairman Carter called for public comment, hearing no comment he closed the public hearing at 7:34 p.m.

### **APPEARANCES**

Blue Ridge Medical Center- Peggy Whitehead, CEO

Chairman Carter stated that Ms. Whitehead requested to appear before the Board concerning support in locating a satellite Medical Center to Appomattox.

Ms. Whitehead came forward and stated that she serves as the CEO for the Blue Ridge Medical Center and stated her address as Nelson County Virginia.

Ms. Whitehead provided the Board with a presentation on the Blue Ridge Medical Center which explained their mission to provide patient centered quality health care to all people in Nelson County and neighboring communities; and to improve their general health and well-being through prevention, education and treatment.

She explained that the BRMC vision is to be a vital, vibrant health center, recognized as the preferred provider of primary health care for the people in our community, accomplishing access to primary care and equalizing disparities in health outcomes for all people in our service area.

Ms. Whitehead explained that their values are Respect, Integrity, Professionalism, Competence, Compassion, and Altruism. She stated that their proprieties are safety, privacy, compassion and efficiency. She stated that their common propose statement is “We work together to compassionately put patients at the center of quality care”. Ms. Whitehead explained that for more than 45 years, health centers have provided comprehensive, culturally competent quality primary health care to the medically underserved communities and vulnerable populations. Ms. Whitehead explained the fundamentals of the program.

After the presentation Ms. Whitehead asked the Board to please consider passing the provided resolution and giving their support.

Chairman Carter opened the floor for discussion.

After discussion, Chairman Carter thanked Ms. Whitehead for her presentation.

### **ADMINISTRATIVE REPORT**

Ms. Adams provided the Board with a written copy of her Administrative Report. She reviewed the report with the Board and called for questions/comments or concerns.

### **ATTORNEY'S REPORT**

Chairman Carter stated that included in the Board package is a letter from Mr. Overstreet announcing his resignation as County Attorney effective December 31, 2016.

Mr. Overstreet stated that what had been stated in the letter he meant it with all sincerity.

### **Remove Participation Policy**

Chairman Carter stated that Mr. Overstreet has prepared the Remote Participation Policy for the Board of Supervisors members with suggested guidelines.



## Appomattox County Board of Supervisors Remote Participation Policy

If a quorum is physically present at the primary or central meeting location to conduct a meeting of the Board of Supervisors or one of its committees, other members may attend and participate in such meetings from a remote location by telephone or other audio or video means, provided such attendance complies with the provisions of the Virginia Freedom of Information Act, (especially Section 2.2 Part B-3708.1CV) as amended from time to time and the Board adopts a Resolution to that effect. A member wishing to attend in this manner shall advise the clerk of the board a reasonable time before the start of the meeting so that the necessary equipment can be put in place. In deciding the issue of whether to allow remote participation, the Board shall be guided by the following:

### Examples of emergencies include, but not limited to:

- \_\_\_\_\_ Flat tire on the way to the meeting, call in from cell phone at side of the road;
- \_\_\_\_\_ Traffic congestion or stoppage;
- \_\_\_\_\_ Personal, family or business emergency or
- \_\_\_\_\_ Blizzard, flood, or other sudden severe weather conditions that prevent travel to the meeting location.

### Examples of personal matters include, but are not limited to:

- \_\_\_\_\_ Business trip;
- \_\_\_\_\_ Family trip; or
- \_\_\_\_\_ Scheduling conflicts.

NOTE: Sometime there may be overlap between emergencies and personal matters. As both are covered by the same procedure, the individual member may choose.

### Examples regarding physical disabilities/medical condition:

- \_\_\_\_\_ Temporary hospitalization or confined to home;
- \_\_\_\_\_ Contagious illness; or
- \_\_\_\_\_ Any permanent physical disability that prevents travel to the meeting location.

NOTE: Electronic Participation is also available in situations where the Governor has declared a state of emergency as provided in Section 2.2-3708G. Code of Virginia.

Mr. Overstreet stated that the Board may make changes as seen needed or they may want to adopt this as part of their policy.

After discussion, Mr. Hogan made a motion to adopt the Remote Participation Policy as presented by County Attorney. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

## **ACTION ITEMS**

### **Ordinance to Conditionally Rezone RZ16-0189-Dustin Williams**

Chairman Carter stated that a public hearing has been held and comments received on the petition to conditionally rezone 1.61 acres from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District. The property is located at 524 Country Club Road in the Falling River District. The applicant has submitted a proffer statement with the petition limiting the use of the property under the B-2 zoning.

Chairman Carter stated that at the regular meeting of the Planning commission in May, the Planning Commission voted 4-2 (Conner & Dickerson dissenting, Hudson absent) to recommend approval of the request. An ordinance has been prepared for the Board of Supervisors to consider the Planning Commission's recommendation.

Conditional Rezoning Application (Falling River District) for Eugene & Wanda Williams (owner), Dustin Williams (applicant) dba// Wolfbane Productions, is seeking to conditionally rezone 1.61 acres from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District, located on Country Club Road, near the intersection of Purdum Mill Road, in the Appomattox community.

### **AN ORDINANCE TO CONDITIONALLY REZONE 1.61 ACRES LOCATED ON COUNTRY CLUB ROAD AND IDENTIFIED AS A PORTION OF TAX PARCEL IDENTIFICATION NUMBER 75 (4) 10 FROM A-1 AGRICULTURAL ZONING DISTRICT, TO B-2, LIMITED COMMERCIAL ZONING DISTRICT.**

**WHEREAS**, the owner of the subject property, through his applicant (Dustin Williams), has petitioned for the conditional rezoning from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District, of 1.61 acres located on Country Club Road and otherwise known as a portion of Tax Parcel Identification Number 75 (4) 10 and shown as part of the application submitted for this petition; and

**WHEREAS**, a division plat, creating this 1.61 acre parcel has been approved by the County and duly recorded with the Clerk of the Court as Instrument Number 201600XXXX; and

**WHEREAS**, the proposed conditional rezoning was advertised and neighboring landowners were notified as required by Virginia Code §15.2-2204, §15.2-2285, and §15.2-1427(F) and the

proposed conditional rezoning has undergone properly advertised public hearings by the Planning Commission on May 13, 2016 and by the Board of Supervisors on June 20, 2016; and

**WHEREAS**, the Planning Commission, at its regular meeting on May 13, 2016, voted to recommend approval of the petition with the proffer statement dated April 26, 2016 (4-2, Dickerson & Conner dissenting, Hudson absent); and

**WHEREAS**, Proffer number one states that all permitted uses in the B-2 zoning district are hereby proffered out, thereby making them unlawful; and

**WHEREAS**, Proffer number two lists the following conditional use categories that will be allowed: Bed & Breakfast, Commercial Indoor Entertainment, Commercial Outdoor Entertainment, and Two-Family Dwelling (duplex) and stating that conditional uses are subject to further approval by the Board of Supervisors and that all other uses listed are not allowed subject to the amendment of the proffer statement; and

**WHEREAS**, the Board has carefully considered the report, recommendation of the Planning Commission, the presentation of staff, and the comments during the public hearings; and

**WHEREAS**, the Board has determined that the requested conditional rezoning meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance; and

**WHEREAS**, the Board finds that the public necessity, convenience, general welfare, or good zoning practice requires adoption of an ordinance to amend the zoning district classification of the subject property.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF APPOMATTOX COUNTY, VIRGINIA** that in consideration of the report and recommendation from the Planning Commission, the presentation of staff, and the public hearings held by the Board of Supervisors and the Planning Commission, the proposed conditional rezoning is hereby granted, subject to the proffers stated herein, and 1.61 acres of a portion of Tax Parcel Identification Number 75 (4) 10, as described herein, is hereby conditionally rezoned from A-1, Agricultural Zoning District to B-2, Limited Commercial Zoning District; and

**BE IT FURTHER ORDAINED** that the County's Official Zoning Map shall be amended to reflect the change in zoning classification authorized by this ordinance and the Zoning Administrator is directed to amend the zoning district map to reflect the change in zoning classification authorized by this Ordinance.

This Ordinance shall take effect immediately.

Ms. Carter made a motion to approve the resolution with submitted proffers as presented. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **Resolution CUP16-0199-Dustin Williams**

Chairman Carter stated that the following conditional rezoning of the Williams parcel to B-2, Limited Commercial Zoning, the use proposed is an outdoor theatre (Commercial Outdoor Entertainment), which is a conditional use. At the regular meeting of the Planning Commission in May, the Planning Commission voted unanimously to recommend approval of the conditional use permit with fifteen (15) conditions.

A resolution has been prepared for the Board of Supervisors to consider the recommendation for the Planning Commission.

After discussion, Mr. Roark stated that he will make the needed change in the verbiage in condition #15 as requested by Mr. Moody.

#### **A RESOLUTION GRANTING A CONDITIONAL USE PERMIT (CUP160199) IN THE FALLING RIVER DISTRICT FOR EUGENE & WANDA WILLIAMS (OWNER), DUSTIN WILLIAMS (APPLICANT) TO OPERATE AN OUTDOOR THEATRE (COMMERCIAL OUTDOOR ENTERTAINMENT) OFF OF COUNTRY CLUB ROAD IN APPOMATTOX, VIRGINIA**

**WHEREAS**, Eugene & Wanda Williams (owner), Dustin Williams (applicant) have applied for a conditional use permit to operate an outdoor theatre at 524 Country Club Road. The property zoning is Conditional B-2, Limited Commercial Zoning District. The property is further identified as a portion of Tax Map Identification Number 75 (4) 10 and is located on the north side of Country Club Road near the intersection of Purdum Mill Road in the Appomattox community; and

**WHEREAS**, the land use “Commercial Outdoor Entertainment” is a conditional use within the B-2, Limited Commercial Zoning District; and

**WHEREAS**, Commercial Outdoor Entertainment is defined by the Appomattox County Zoning Ordinance as “predominantly spectator uses conducted in open or partially enclosed or screened facilities” and

**WHEREAS**, the petition was referred to the Planning Commission, which held a duly advertised and noticed public hearing on May 13, 2016, and the Planning Commission received comments from the general public; and

**WHEREAS**, the Planning Commission, weighed these comments and found unanimously for reason of public necessity, convenience, general welfare, and good zoning practice, to recommend approval of the Conditional Use Permit petition with conditions; and

**WHEREAS**, the conditions are listed as follows:

1. **Hours of Operation:** All outdoor live performance events shall only take place between the hours of 11:00 a.m. and 11:00 p.m. Sunday through Thursday. Friday and Saturday all outdoor live performance events shall only take place between the hours of 11:00 a.m. and 11:30 p.m. There is no time limitation on events/activities, associated with the performing arts center, taking place inside of an enclosed building or not associated with live performance events.

2. **Setback:** The stage(s) and sound amplification equipment shall not be oriented toward any residence located within one hundred (100) feet of a property line. Furthermore, to the extent possible, sound amplification equipment shall be oriented so that sound is directed away from the closest residential property. For purposes of this permit, "sound amplification equipment" means bullhorns, small portable sound systems, microphones, and amplified musical instruments or any similar device.
3. **Noise:** A maximum noise level of eighty (80) decibels shall be permitted as measured at the property line of the nearest residential property. Measurement shall be made with a Type 1 or Type 2 calibrated sound-level meter utilizing the A-weighting scale and the slow meter response as specified by the American Standards Association.
4. **Parking:** Adequate off-street parking shall be provided for events and shall include accommodations for patrons having physical disabilities. Minimum spaces provided shall be fifty (50) plus one (1) space per employee or event staff. Ingress and egress shall be addressed through the Virginia Department of Transportation (VDOT). At least one (1) entrance shall be constructed to current VDOT minimum standards for commercial entrances.
5. **Traffic:** Single events anticipated to attract greater than 250 patrons shall be coordinated with the Director of Public Safety, VDOT and the Sheriff's Department. A traffic control plan may be required upon request by the Director of Public Safety, Sheriff or VDOT.
6. **Lighting:** All light and glare shall be directed on-site to ensure surrounding properties are not adversely impacted by an increase in direct or indirect ambient lighting levels. Ambient lighting shall not exceed 0.5- foot candle power at any property line.
7. **Food Vendors:** All food vendors operating in conjunction with any live performance event must comply with all Virginia Department of Health regulations. If electrical power is needed, the Appomattox County Building Official shall be notified, proper permitting obtained and inspections shall be completed prior to the event.
8. **Alcohol:** Event organizers planning to sell beer or wine must apply directly to and receive a permit from the Virginia Department of Alcohol Beverage Control. A copy of said permit shall be provided to the zoning administrator in advance of the event.
9. **Tents:** The erection and use of any tent or canopy in excess of 900 square feet shall require a building permit and inspection by the Appomattox County Building Official. All tents or canopy shall be secured at each corner by using a minimum 70-pound weight, 10-gallon water ballast or other suitable tie-down.
10. **Solid Waste:** Sufficient solid waste containers should be provided depending on the size of the event. Solid waste containers should not be visible from the public right of way or from any adjoining residential property.
11. **Restrooms:** Adequate restroom facilities should be provided either permanently or on a temporary basis. All portable restroom facilities should be removed within three (3) business days following the end of a live performance event or a performance series. Temporary restroom facilities should not be visible from the public right of way or from any adjoining residential property.
12. **Public Safety:** Prior to any single live performance event anticipated to have 250 or greater patrons, the owner/applicant shall confer with the local fire department and rescue squad to ensure that adequate safety measures are in place to effectively manage emergency situations. If emergency services support is determined to be necessary, the entirety of the cost of said support services shall be assumed by the owner/applicant.
13. **Complaints:** Should the applicant receive complaints of violations of the conditions during a live performance event the complainant shall be directed to the Sheriff's Department. The Sheriff's Department will then follow normal and customary procedures to resolve the matter. All complaints concerning lighting, noise or traffic shall be addressed immediately by the applicant, with a written statement detailing such complaint and corrective action being supplied to the zoning administrator within fifteen (15) days of the event. Complaints of violations outside

of a live performance event shall be submitted to the zoning administrator. The zoning administrator shall contact the applicant within seven (7) days. The applicant shall provide the zoning administrator with a written statement detailing the complaint and corrective action within fifteen (15) days of notification.

14. **Term of Permit:** This conditional use permit shall be limited to a term of not more than twenty-four (24) months. Prior to the conclusion of this time period, the Planning Commission shall review the status of the permit and make a recommendation to the Board of Supervisors; whether to renew or revoke the conditional use permit. Any subsequent renewals may be either for a limited term or general approval with no time limit, at the discretion of the Board of Supervisors. Any and all other conditions may be amended, deleted, or expanded only during this review period.
15. **Ownership:** The property (1.61 acres) will be owned by Eugene & Wanda Williams or Dustin Williams. The approval of the conditional use permit is contingent upon the continued ownership of the property by any of the three petitioners. At such time as they do not retain majority ownership in the property, the conditional use permit shall become null and void.; and

**WHEREAS**, the petition has been duly advertised and noticed for Public Hearing before the Board of Supervisors on June 20, 2016, with said Public Hearing being held and comments received; and

**WHEREAS**, the Board of Supervisors finds that the proposed use is consistent with the comprehensive plan, the zoning ordinance, and good zoning practice and would generally promote the health, safety, and general welfare of the public;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Supervisors hereby grants Conditional Use Permit CUP160199- Eugene & Wanda Williams (owner), Dustin Williams (applicant) to operate an outdoor theatre (commercial outdoor entertainment) in concurrence with the recommendation of the Planning Commission.

Mr. Moody made a motion to approve the provided resolution with mentioned change to #15 as discussed. Mr. Millner seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Resolution-Comprehensive Plan Update**

Chairman Carter stated that a public hearing has been held and comments received. At the regular meeting of the Planning Commission in May, the Planning Commission voted unanimously to recommend amending and re-adopting the Comprehensive Plan Update Draft dated April 6, 2016.

A resolution has been prepared for the Board of Supervisors to consider the recommendations of the Planning Commission.

**Resolution to Amend and Re-Adopt the Appomattox Comprehensive Plan As Recommended by the  
Planning Commission**

**WHEREAS**, Section 15.2-2223 of the Code of Virginia, (1950) as amended, states that the local planning commission shall prepare and recommend a comprehensive plan for the physical development of the territory within its jurisdiction; and

**WHEREAS**, Section 15.2-2223 of the Code of Virginia, (1950) as amended, further states that every governing body shall adopt a comprehensive plan for the territory under its jurisdiction; and

**WHEREAS**, the comprehensive plan shall be general in nature, in that it shall designate the general or approximate location, character, or extent of each feature shown on the plan and shall indicate where existing lands or facilities are proposed to be extended, widened, removed, relocated, vacated, narrowed, abandoned, or changed in use; and

**WHEREAS**, the plan may include but not be limited to, designation of areas for residential, business, industrial, agricultural, mineral resources, conservation, recreation, public service, flood plain and drainage, highways, railways, waterways, and other like facilities; and

**WHEREAS**, the plan may include but not be limited to, designation of community facilities such as parks, schools, playgrounds, public buildings and institutions, community centers, historical areas, an official map, zoning and subdivision ordinances and maps; and

**WHEREAS**, the plan may include but not be limited to the determination of affordable housing needs, both current and future, and proposed urban development areas for concentrated growth; and

**WHEREAS**, the Planning Commission set out to update the 2003 Community Development Plan (Comprehensive Plan) in June of 2015 by carefully studying development trends, the use of land, preservation of agricultural and forestall land, population data, transportation infrastructure, and public utility expansion plans; and

**WHEREAS**, the Planning Commission, with the assistance of Region 2000 Local Government Council staff, conducted a survey of the general population, the results of said survey helped guide the direction of the comprehensive plan update and staff led a process to update and revise the goals and objectives, statistical data and the future land use map; and

**WHEREAS**, the Planning Commission sought public input through a public hearing on May 13, 2016, and having received no comments; and

**WHEREAS**, at its regular meeting on May 13, 2016, the Planning Commission voted unanimously to recommend approval and re-adoption of the updated comprehensive plan; and

**WHEREAS**, the Board of Supervisors endeavors to properly plan for the future physical development of the County through careful planning, sound financial management and proper use of available growth management regulations; and

**WHEREAS**, the 2016 Appomattox County Comprehensive Plan is the means by which to guide the physical development of the County; and

**WHEREAS**, the Board of Supervisors has sought public input through a public hearing on June 20, 2016; and

**WHEREAS**, the Board of Supervisors finds that the proposed plan update is consistent with the goals and objectives of the Board, good planning practices and would generally promote the health, safety and general welfare of the community.

**NOW THEREFORE BE IT RESOLVED**, on this 20<sup>th</sup> day of June, 2016, the Appomattox County Board of Supervisors does hereby amend and re-adopt the 2016 Appomattox County Comprehensive Plan, as recommended by the Planning Commission.

Mr. Hogan made a motion to adopt the resolution as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Hogan, aye.

#### **Heritage Trail Phase 2, VDOT TAP Agreement**

Chairman Carter stated that VDOT Transportation Alternative Program (TAP) funds have been awarded for Phase 2 of the Appomattox Heritage and Recreation Trail (AHRT). Phase 1 included 1.33 miles from the Community Park to a point in the EDA Park behind the Laser Car Wash. Phase 2 will continue the trail at this point and loop around a portion of the EDA park leading back to the Community Parking, adding additional 1.2 miles to the trail. The grant is for \$218,577. Another TAP grant application will be submitted this fall seeking the remaining funds prior to commencing construction. Total project cost is estimated at \$546,442 with 80% of this amount being funded through grants. Local match funds will cover the remaining 20%. The estimated value of the donated trail right of way by the EDA will be used to negate a portion of the local match.

Chairman Carter stated that if it is the desire of the Board of Supervisors to continue with Phase 2 of the AHRT, please authorize the County Administrator to execute the following Standard Project Administration Agreement between the Virginia Department of Transportation and Appomattox County.

THIS AGREEMENT, made and executed in triplicate this 11<sup>th</sup> day of May 2016 by and between the County of Appomattox, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project(s)



and the funding currently allocated or proposed for the project(s) does not include Federal-aid Highway funds; and

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal , state and local laws and regulations. , '

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

- I. The LOCALITY shall:
  - a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
  - b. Receive prior written authorization from the DEPARTMENT to proceed with the project.
  - c. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.
  - d. Provide certification by a LOCALITY official of compliance with applicable laws and regulations on the State Certification Form for State Funded Projects or in another manner as prescribed by the DEPARTMENT.
  - e. Maintain accurate and complete records of each Project's development of all expenditures and make such information available for inspection or auditing by the DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for not less than three (3) years following acceptance of the final voucher on each Project.
  - f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and also include an up-to-date project summary and schedule tracking payment requests and adjustments.
  - g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if due to action or inaction solely by the LOCALITY the project becomes ineligible for state reimbursement, or in the event the reimbursement provisions of Section 33.2-348 or Section 33.2-331 of the Code of Virginia, 1950, as amended, or other applicable provisions of state law or regulations require such reimbursement.
  - h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by

the DEPARTMENT in the performance of activities set forth in paragraph 2.a.

- i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of state-aid reimbursements
  - J. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.
  - k. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.
2. The DEPARTMENT shall:
    - a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
    - b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f; reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.
    - c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.
    - d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.
    - e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.
  3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.
  4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.2-1011 of the Code of Virginia, 1950, as amended.

5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its cost exceeds the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.
6. Nothing in this agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement. The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between the either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, receive a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.

This agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g, and 2.b, subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the project, this agreement is no longer applicable and shall be terminated. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

After discussion, Ms. Carter made a motion to continue with Phase 2 of the AHRT, and to authorize the County Administrator to execute the Standard Project Administration Agreement between the Virginia Department of Transportation and Appomattox County. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Hogan, aye.

#### **Spout Spring Ruritan Club 50<sup>th</sup> Anniversary**

Chairman Carter stated that the following resolution is honoring the Spout Spring Ruritan Club's 50<sup>th</sup> Anniversary and its dedicated services to Appomattox County. Mr. Millner read the following resolution:

#### **RESOLUTION HONORING SPOUT SPRING RURITAN CLUB'S 50<sup>TH</sup> ANNIVERSARY**

WHEREAS, in the mid-1960s, a group of men in western Appomattox County observed a need for a service organization local to that area; and

WHEREAS, these men searched the surrounding community for special families willing to give of their time and resources to help others in need; and

WHEREAS, through the sponsorship of the Oakville Ruritan Club, the Spout Spring Ruritan Club was chartered on May 9, 1966; and

WHEREAS, as a result of the efforts of the Charter Members, a very active community-oriented organization was formed; and

WHEREAS, through the years, countless hours of hard work and loyal service by the membership of the Spout Spring Ruritan Club has touched the lives of numerous Appomattox County residents; and

WHEREAS, many more people have been impacted by the organization's various outreach programs; and

WHEREAS, the Spout Spring Ruritan Club has promoted community growth and investment, including graciously donating funds to assist with projects such as the Appomattox Community Park.

NOW THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby officially recognize the Spout Spring Ruritan Club on the occasion of its 50<sup>th</sup> Anniversary and for providing the Appomattox Community with outstanding contributions in both service and leadership during that time.

BE IT FURTHER RESOLVED THAT the Board of Supervisors does hereby thank the Charter Members of the Spout Spring Ruritan Club for their foresight and dedication necessary to establish and maintain this great organization for the past 50 years.

Ms. Carter made a motion to approve the resolution as read by Mr. Millner. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Hogan thanked Spout Spring Ruritan Club for their services to the Community.

All members of the Board echoed thanks to Spout Spring Ruritan Club for their support and help to so many citizens within our community.

#### **VDOT Six Year Road Plan/Construction Priority List Resolution**

Chairman Carter presented the following resolution approving the Virginia Department of Transportation's proposed Six Year Plan for Secondary Roads and the Construction Priority List for Appomattox County.

At a regular meeting of the Board of Supervisors of the County of Appomattox, held at the Board of Supervisors meeting room on June 20, 2016 at 6:30 p.m.

#### **Present were:**

Samuel E. Carter, Chairman	Courthouse District
Sara E. Carter, Vice-Chairman	Piney Mountain District
William H. Hogan	Appomattox River District
Bryan A. Moody	Wreck Island District
Chad E. Millner	Falling River District

WHEREAS, Section 33.2-358 and 33.2-364 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2016/17 through 2021/22) as well as the Construction Priority List (2016/17) on June 20, 2016 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Don Austin, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2016/17 through 2021/22) and the Construction Priority List (2016/17) for Appomattox County,

NOW, THEREFORE, BE IT RESOLVED that said Plan appears to be in the best interest of the Secondary Road System in Appomattox County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2016/17 through 2021/22) and Construction Priority List (2016/17) with established priority changes are hereby approved after the public hearing.

Mr. Hogan made a motion to adopt the resolution approving the Virginia Department of Transportation's proposed Six Year Plan for Secondary Roads and the Construction Priority List for Appomattox County with changing the Rural Rustic priority list making Poorhouse Creek Road #5 on the list and moving Cub Creek to #6 on the priority list. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Blue Ridge Medical Center Resolution**

Chairman Carter presented the following resolution for Blue Ridge Medical Center requesting support of a satellite center in Appomattox County.

#### **RESOLUTION SUPPORTING BLUE RIDGE HEALTH CENTER, INC. ESTABLISHING A SATELLITE CENTER IN APPOMATTOX COUNTY**

**WHEREAS**, there is a need for improved access to health care in Appomattox County, particularly for people who are uninsured, low income, or experiencing other barriers to care, and

**WHEREAS**, Blue Ridge Health Center, Inc., a non-profit health care organization and a Federally Qualified Health Center has a mission to provide quality health care to people regardless of ability to pay and to improve their general health and well-being through prevention, education, and treatment, and

**WHEREAS**, Blue Ridge Health Center, Inc. is interested in establishing a satellite center in Appomattox County and will be submitting an application for grant funding to the Federal government's Health Resources and Services Administration for a "new access point" in Appomattox County by July 15, 2016,

**THEREFORE BE IT RESOLVED**, that the members of the Board of Supervisors of Appomattox County fully agree that the establishment of a Federally Qualified Health Center would benefit County residents who need improved access to affordable quality care, and

**BE IT ALSO RESOLVED THAT**, the Appomattox County Board of Supervisors supports the submission of a funding application by Blue Ridge Health Center, Inc. for a new access point in Appomattox County and encourages the Health Resources and Services Administration to award such funding.

Mr. Millner made a motion to adopt the presented resolution supporting the establishment of a satellite center in Appomattox County. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan aye; Mr. Millner, aye; Mr. Moody, abstained.

#### **Request for Special Event Permit – Liberty Baptist Church**

Chairman Carter stated that for the Board consideration is a Special Entertainment/Event Permit Application for the "Salute to America" concert, Meet & Greet and fireworks event sponsored by Liberty Baptist Church. He explained that the event is scheduled for July 2, 2016 at the Appomattox County High School. He stated that the application has been reviewed and comments submitted by the Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator and County Administrator.

Ms. Carter made a motion to approve the Special Entertainment/Event Permit Application for the "Salute to America" concert, Meet & Greet and fireworks event sponsored by Liberty Baptist Church and to waive the bond fees as requested. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Livestock Damage Claim**

Chairman Carter stated that Ms. Robin Wooten is requesting reimbursement for 2 male peacocks and one female peacock that were killed by stray dogs. Mr. Bruce Jones, Extension Agent has valued the fowl at \$600.00. Chairman Carter explained that Mr. Martin has investigated the complaint and was not able to trap or find the dogs associated with incident.

Ms. Carter made a motion to approve payment in the amount of \$600.00 to Ms. Wooten for 2-male peacocks and one female peacock. Mr. Carter seconded Ms. Carter's motion. Chairman Carter called for a Roll Call vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **COMMITTEE APPOINTMENTS**

#### **Freedom of Information Act Local Contact Appointment**

Chairman Carter explained that to comply with the Freedom of Information Act changes effective July 1, 2016, the County is required to designate a FOIA officer. The County Administrator requests that the Board consider the appointment of Mr. John Spencer as the FOIA Officer for Appomattox County.

Mr. Moody made a motion to appoint Mr. John K. Spencer as the FOIA Officer for Appomattox County with Ms. Susan M. Adams as the alternate. Mr. Hogan seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

## **CONSENT AGENDA**

### **Bills**

#### **1. Approval of Invoices**

Please review the attached invoices for payment and consider approval for payment:

TOTAL FY 2016 - \$184,240.57

July 6, 2016 \$94,161.55

July 15, 2016 \$77,352.94

July 18, 2016 \$12,726.08

TOTAL FY 2017 - \$470,817.48

Recommendation:

Please consider approval of the attached invoices for payment.

### **Minutes Approval**

#### **2. Minutes**

Please review the following draft minutes for additions, corrections or questions:

January 30, 2016- Retreat

February 1, 2016 - Regular Scheduled Meeting

February 8, 2016 - Budget Work Session'

February 18, 2016 - Budget Work Session

February 29, 2016 - Work Session

March 3, 2016 - Budget Work Session

March 10, 2016 - Joint Meeting with School Board

March 10, 2016 - Work Session

March 21, 2016 - Work Session

March 21, 2016- Regular Scheduled Meeting

### **Supplemental Appropriations**

#### **3. J. Robert Jamerson Library**

Please supplement by consent and appropriate the following:

7301-5401 Office Supplies \$236.75

7301-5411 Books \$642.25

7301-5840 Special Library Fund \$500.00 TOTAL: \$1379.00

No new local funds are required.

#### **4. Sheriff's Department**

Please supplement by consent and appropriate \$200.00 to 3201-5804 Triad Donation Only  
RE: Funds received from Phelps Garage Inc and Scott & Wilson, Inc for Sheriff's Night Out  
on 7/21/16.

No new local funds are required.

#### **5. Sheriff's Department**

Please supplement by consent and appropriate \$100.00 to 3201-5804 Triad Donation Only  
RE: Donation received from American Legion Post 104 for the Sheriff's Night Out 7/21/16

No new local funds are required.



6. Sheriff's Department

Please supplement by consent and appropriate \$125.00 to 3201-5804 Triad Donation Only  
RE: Donations received from NAPA of Appomattox and Lawson & Beasley for Sheriff's Night Out on 7/21/16.

No new local funds are required.

7. Sheriff's Department

Please supplement by consent and appropriate \$650.00 to 3201-5804 Triad Donation Only  
RE: Donations received from Spout Spring Ruritan Club, Bible Baptist Church, Robinson Funeral Home, and Clayton C. Bryant Sr. Estate for Sheriff's Night Out on 7/21/16

No new local funds are required.

8. Sheriff's Department

Please supplement by consent and appropriate \$150.00 to 3102-5408 Vehicle Power Equipment (FY 2016)

RE: Reimbursement for towing a 1996 Chevrolet Silverado, Receipt #25554

No new local funds are required.

9. Sheriff's Department

Please supplement by consent and appropriate \$1,941.77 to 3102-1002 Sheriff's Office O/T (FY 2016)

RE: Security performed for Appomattox County High School games and the Prom.

No new local funds are required.

10. Department of Social Services

Please supplement by consent and appropriate the following: (FY 2016)

5301-2002 VRS \$9,981.32

5301-2006 Group Life \$ 613.47

5301-2002 ICMA-RC \$ 251.18

RE: Reimbursement for June 2016 Payroll

No new local funds are required.

11. School Capital Projects

Please supplement by consent and appropriate \$113, 562.31 to 9104-7013 School Capital Projects

RE: Painting, flooring and plaster work performed at AMS. (FY 2016)

Funding for these projects was approved by the Board at the October 2015 meeting.

12. County Admin Operating Reserve

Please supplement by consent and appropriate \$3200.05 to 1101-5804 Operating Reserve. (FY 2016)

RE: Overpayment from Piedmont Insurance for broker fees.

No new local funds are required.

13. ACPS Request for Carry Over Funds

Please supplement by consent and appropriate the following Carry Over Funds from the Appomattox Public School FY 2016 Operating Budget to FY 2017 Operating Budget:

Fund 3 School Capital Improvement Fund \$100,000.70

Fund 6 School Textbook Fund \$189,711.00

Fund 7 Carry Forward Fund \$ .49

Staff recommends review of Dr. Grasty's letter dated July 1, 2016. No new local funds are required.

### **FUND TRANSFER**

#### **1. Sports Complex Fund**

Please authorize the Treasurer to transfer \$13,338.06 from the Sports Complex Fund to the General Fund. Please authorize by consent and appropriate \$13,338.06 to 7101 -3002 Professional Services. (FY 2016)

RE: Donations, Grants, etc that is deposited into the Sports Complex Fund and utilized for projects in FY 2016 at the County's Sports Complex. Some of the expenses included A/C units in the concession stand, battery packs for the pitching machines, and construction of new dug outs.

No new local funds are required.

#### **2. Request from Alice Gillette, Treasurer**

Please transfer by consent \$285.00 from the Law Library to the General Fund and Supplement \$285.00 to 2101-5804 Law Library. (FY 2017)

RE: Expenditures for books purchased for the Law Library.

No new local funds are required.

Mr. Millner made a motion to approve the Consent Agenda as presented. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter reviewed Department Reports, Agency Minutes and Reports with the Board and called for comment. Hearing no comment, Chairman Carter stated that a Closed Session would be needed pursuant to Code Section 2.2-3711 (A) 4 to discuss a personnel issue.

Mr. Overstreet, County Attorney clarified that the Closed Session would be needed to discuss two personnel matters with one being the applicants for the Animal Control Officer.

Mr. Millner made a motion to enter into closed session at 8:26 p.m. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Carter made a motion to return to regular session at 9:40 p.m. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter read the following Closed Session Certification:

**CERTIFICATION CLOSED MEETING**

**WHEREAS**, the Appomattox County Board of Supervisors has convened a closed session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712(D) of the Code of Virginia, as amended requires a certification by the Appomattox County Board of Supervisors that such closed session was conducted in conformity with Virginia Law:

**NOW, THEREFORE, BE IT RESOLVED**, that the Appomattox County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from opening meeting requirements by Virginia Law were discussed in the closed session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Appomattox County Board of Supervisors. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

No action taken from the Closed Session.

Mr. Millner made a motion to adjourn the Regular Scheduled Meeting at 9:40 p.m. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Regular Scheduled Meeting adjourned at 9:40 p.m.

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Samuel E. Carter, Chairman

**BOARD OF SUPERVISORS  
REGULAR SCHEDULED MEETING  
JULY 18, 2016**

The Appomattox County Board of Supervisors held their Regular Scheduled Meeting on Monday, July 18, 2016 at 6:30 PM in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Present:**

**Appomattox County Board of Supervisors:**

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District, Vice-Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator  
J. G. Overstreet, County Attorney  
Jeff Taylor, Economic Development Director  
Johnnie Roark, Community Development Director  
John Spencer, Information Systems Manager/Purchase Agent  
Vicky Phelps, Finance

**CALL TO ORDER**

Chairman Carter called the meeting to order at 6:30 PM.

**Invocation**

Ms. Carter delivered the invocation

**Pledge of Allegiance**

**Setting of Agenda**

Chairman Carter added the following items to the Agenda:

**Appearances:**

Alice Rockefeller – Landfill Supervisor  
Johnnie Roark – Community Development Director

**Committee Appointments:**

Blue Ridge Regional Jail Authority

**Closed Session:**

Code Section 2.2-3711(A) 1 – Personnel

Ms. Carter made a motion to adopt the changes to the Consent Agenda as presented. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **CITIZEN PUBLIC COMMENT**

Mr. Mark Peak came forward and stated that he is here to introduce himself and make the Board aware that if Thomas Garrett is elected to the US Congress, he will be running for the Virginia Senate, and he would appreciate the Board's support.

### **APPEARANCES**

Micki Caifano –the newly hired Animal Control Officer, came forward and introduced herself and thanked the Board for the opportunity to serve in this capacity.

#### **Dept. of Forestry - Rick Butler**

Chairman Carter explained that Mr. Butler from the Department of Forestry requested to appear before the Board to present the annual report for Appomattox County.

Mr. Butler came forward and provided his annual report while also reporting on the agriculture losses due to the February tornado.

Mr. Butler answered questions and concerns from the Board.

Chairman Carter thanked Mr. Butler for his report and for his service to the Community.

#### **Alice Rockefeller – Landfill Supervisor**

Ms. Rockefeller came forward and provided the Board an update on the Region 2000 Solid Waste Committee which is composed of Appomattox, Campbell and Nelson counties, the City of Lynchburg, a Region 2000 Project Manager, and the Region 2000 Landfill Solid Waste Administrator. Ms. Rockefeller provided the Board with a history and purpose of the appointed committee.

Ms. Rockefeller explained that they are working to form a focus group. She explained that some boards are appointing citizens from their district while other localities are appointing staff to serve in this capacity.

Ms. Rockefeller stated that she wanted to speak with the Board tonight to see if they wished her to proceed with participating in the focus group. She stated that the Focus group will be called together in September and will meet at the Region 2000 Authority office. She stated that the current plan is to meet quarterly.

After discussion, it was the consensus of the Board to have each Board member appoint someone from their district to serve on the focus group.

#### **Johnnie Roark- Community Development Director**

Mr. Roark came forward and provided the Board with a presentation on the Heritage Trail Phase II Project.

After discussion, Ms. Carter made a motion to appropriate \$82,408 to Heritage Trail Phase II. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **ADMINISTRATOR'S REPORT**

Ms. Adams provided the Board with a written administrative report and called for questions/comments.

There was discussion on employee health benefits with Piedmont Community Health Plan. Ms. Adams answered questions and concerns regarding health benefits. After discussion, it was the consensus of the Board to have Ms. Adams provide the Board with additional information on the proposed health care plan before making a decision at the August meeting.

Ms. Adams reminded the Board of the upcoming September/Appreciation Event which is scheduled for September 19, 2016 at 4:30 p.m.

Ms. Adams reminded the Board of the "Sheriffs Night Out" event and the APS Convocation at ACHS.

Ms. Adams reported that she had toured the schools with Timmy Garrett to see the changes and improvements.

Ms. Adams stated that Dr. Grasty has thanked the Board on numerous occasions for the funding to help with the improvements.

### **ATTORNEY'S REPORT**

#### **Memo from J.G. Overstreet, County Attorney**

Chairman Carter stated that Mr. Overstreet has provided a memorandum dated July 5, 2016 to the Board referencing the new "proffer" legislation.

Chairman Carter called for discussion on the New Proffer Legislation.

Mr. Overstreet stated that the language used was troubling and confusing to him. He stated that the general consensus is that the purpose of the statute is to prevent localities from exacting unreasonably large amount of cash proffers as a cost for approval of conditional zoning projects which is tantamount to taxation. He stated that while provisions of the Appomattox County Conditional Zoning Ordinance do not allow for cash proffers, the statute is broad and does have some application to our County.

Mr. Overstreet stated that the zonings for residential developments in Appomattox County are rare and in talking with Mr. Roark who advised that he has not had such an application since he has been Zoning Administrator. He stated that he does not believe Appomattox County Zoning Ordinance need substantial changes; however, some reference should be made to this legislation. He suggested that the Board refer this to the Planning Commission.

After discussion, Ms. Carter made a motion to send this item to the Planning Commission for further discussion. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

## **ACTION ITEMS**

### **VDOT Request Resolution**

Chairman Carter stated that an email was received from Kimberly McMahan requesting the Board's consideration for approval of street acceptance for North Avenue subdivision. (Route 1010, Plant Drive), a distance of 0.18 miles. He called for discussion.

After discussion, it was the consensus of the Board to table this request for further clarification.

### **Appropriation Resolution**

Chairman Carter stated that staff is asking the Board to consider adoption of the following Appropriation Resolution for the FY 2017 Budget in the amount of \$39,368,652.

## **COUNTY OF APPOMATTOX APPROPRIATIONS RESOLUTION FISCAL YEAR 2017**

BE IT RESOLVED that the Board of Supervisors of Appomattox County,  
Virginia, hereby appropriates for the Fiscal Year commencing July1, 2016  
and ending June 30, 2017, from the funds, for the functions, and  
in the amounts indicated herein:

### **I. General Fund**

1101	Board of Supervisors	384,841.00
1201	County Administrator	336,685.00
1204	County Attorney	94,200.00
1206	Independent Auditor	50,500.00
1209	Commissioner of Revenue	367,305.00
1210	Assessor/Reassessor	0.00
1211	Board of Equalization	0.00
1213	Treasurer	272,404.00
1220	Information Technology	203,966.00
1301	Electoral Board/Officials	59,002.00
1302	Registrar	95,191.00
2101	Circuit Court	20,176.00
2102	General District Court	3,873.00
2105	Juvenile/Domestic Relations Court	7,300.00
2106	Clerk of Circuit Court	280,916.00
2107	Sheriff(Civil Server)	79,431.00
2109	Court Services Unit	211,487.00
2130	Magistrate	1,000.00
2201	Commonwealth Attorney	474,408.00

2202	Virginia Domestic Victim Grant	45,001.00
2220	Witness Advocate Grant	61,920.00
3101	DMV Grant	20,171.00
3102	Sheriff	1,493,712.00
3103	Sheriff (Town Police)	92,469.00
3104	School Resource Officers	182,147.00
3106	DARE	2,600.00
3201	Pamplin Vol. Fire/EM	56,443.00
3203	Volunteer Fire Departments	144,615.00
3203	Volunteer Rescue Squads	44,075.00
3204	Forestry Service	10,000.00
3301	Sheriff/Jail	705,000.00
3401	Office of Building and Housing	81,001.00
3501	Animal Control	125,982.00
3503	Medical Examiner	500
3605	Emergency Services	0.00
3606	E-911	1,078,442.00
4101	Road Viewers	0
4203	Refuse Collection	0.00
4204	Refuse Disposal	0.00
4205	Landfill Convenience Centers	904,466.00
4206	Litter Grant	0.00
4207	Recycling	0.00
4208	Tire Security	39,064.00
4209	Road Side Clean-Up	21,148.00
4302	General Properties	683,412.00
5101	Local Health Department	120,000.00
5105	Central Va Commission on Aging	0.00
5202	Central Va Community Services	41,000.00
5301	Social Services	5,907.00
5302	State Local Hospitalization	0.00
5309	Courthouse	0.00
5310	Comprehensive Services	1,556,196.00
6401	Central Virginia Community College	381.00
7101	Sports Complex Fund	34,000.00
7102	Parks & Recreation Department	179,270.00
7104	Tourism	17,500.00
7109	Contributions	43,126.00
7301	Public Library	205,856.00
8101	Planning (CVPDC)	0.00
8103	Debt Service	3,293,224.00
8104	Zoning	138,704.00
8105	Economic Development	132,034.00
8106	Chamber of Commerce	0.00
8111	Board of Zoning Appeals	0.00
8112	Planning Commission	0.00



8203	Robert E. Lee Soil and Water Conservation	10,000.00
8205	Erosion & Sed. Control	0.00
8303	Extension Services	60,045.00
9104	Capital Projects	200,000.00
II.	Capital Improvement Fund (Uncommitted)	0.00
III.	Virginia Public Assistance Fund	1,616,868.00
IV.	School Operating Fund	21,314,665.00
	School Cafeteria Fund	943,198.00
	School CIP Fund	75,789.00
	School Special Project Funds	89,788.00
School	Textbook Funds	348,353.00
V.	Public Utilities	207,895.00
		39,368,652.00

BE IT FURTHER RESOLVED, that the County Treasurer be, and is hereby, authorized to transfer from the General Revenue Funds pursuant to this Resolution, as monies become available, and from time to time to meet the expenditures for amounts appropriated sums equal to, but not in excess of, the appropriations indicated for transfer, as Transfer to Schools (Operation) and Transfer to Department of Social Services for the period covered by this Appropriation Resolution. Other inter-fund transfers shall be in accordance with the direction of the Board of Supervisors.

Adopted:

Susan M. Adams  
County Administrator

Ms. Adams provided the Board with changes that have been made to the appropriation resolution which include a change in insurance values; \$350,000 debt service payment; a decrease in Social Services budget; a full time deputy which is to be funded by the Town and adding the Victim/Witness position as a fulltime position.

After discussion, Mr. Hogan made a motion to adopt the Appropriation Resolution in the amount of \$39,368,652. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Request for Special Event Permit-Clover Hill Village Wine Festival**

Chairman Carter stated that a Special Entertainment/Event Permit Application has been received for the Clover Hill Village Wine Festival (August 20, 2016) sponsored by the Appomattox County Historical Society. The application has been reviewed and approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator and the County Administrator.

Mr. Millner made a motion to approve the Request for Special Event for the Clover Hill Village Wine Festival (August 20, 2016) sponsored by the Appomattox County Historical Society and to waive the bond fee. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

## **COMMITTEE APPOINTMENTS**

### **Request from Amy Wallen, CSA Coordinator**

Chairman Carter stated for the Board's review and consideration is a memo from Amy Wallen requesting that Cynthia Eubank be appointed to the CPMT effective July 1, 2016.

Chairman Carter stated that Ms. Eubank has agreed to accept the position, if appointed by the Board. He called for discussion.

Mr. Hogan made a motion to appoint Ms. Cynthia Eubank as requested by Ms. Wallen. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **Blue Ridge Regional Jail Authority**

Chairman Carter stated that Ms. Adams and Mr. John Spencer as alternate will need to be re-appointed to continue serving on the Blue Ridge Regional Jail Authority.

Mr. Millner made a motion to re-appoint Ms. Susan Adams to serve on the Blue Ridge Regional Jail Authority with John Spencer re-appointed to serve as the alternate. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Adams reported that discussions have started on having a holding cell in Appomattox County.

## **CONSENT AGENDA**

### **Bills**

#### **Approval of Invoices**

Please review the attached invoices for payment and consider approval for payment:

TOTAL FY 2016 - \$184,240.57

July 6, 2016 \$94,161.55

July 15, 2016 \$77,352.94

July 18, 2016 \$12,726.08

TOTAL FY 2017 - \$470,817.48

Recommendation:

Please consider approval of the attached invoices for payment.

### **Minutes Approval**

#### **Minutes**

Please review the following draft minutes for additions, corrections or questions:

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February 1, 2016 - Regular Scheduled Meeting

February 8, 2016 - Budget Work Session'  
February 18, 2016 - Budget Work Session  
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March 21, 2016 - Work Session  
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**Supplemental Appropriations**

**J. Robert Jamerson Library**

Please supplement by consent and appropriate the following:

7301-5401 Office Supplies \$236.75

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Recommendation:

No new local funds are required.

**Sheriff's Department**

Please supplement by consent and appropriate \$200.00 to 3102-5804 Triad Donation Only

RE: Funds received from Phelps Garage Inc. and Scott & Wilson, Inc. for Sheriff's Night Out on 7/21/16.

Recommendation:

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**Sheriff's Department**

Please supplement by consent and appropriate \$100.00 to 3102-5804 Triad Donation Only

RE: Donation received from American Legion Post 104 for the Sheriff's Night Out 7/21/16.

Recommendation:

No new local funds are required.

**Sheriff's Department**

Please supplement by consent and appropriate \$125.00 to 3102-5804 Triad Donation Only

RE: Donations received from NAPA of Appomattox and Lawson & Beasley for Sheriff's Night Out on 7/21/16.

Recommendation:

No new local funds are required.

**Sheriff's Department**

Please supplement by consent and appropriate \$650.00 to 3102-5804 Triad Donation Only

RE: Donations received from Spout Spring Ruritan Club, Bible Baptist Church, Robinson Funeral Home, and Clayton C. Bryant Sr. Estate for Sheriff's Night Out on 7/21/16.

Recommendation:

No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate \$150.00 to 3102-5408 Vehicle Power Equipment (FY 2016).

RE: Reimbursement for towing a 1996 Chevrolet Silverado, Receipt #25554

Recommendation:

No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate \$1,941.77 to 3102-1002 Sheriff's Office O/T (FY 2016).

RE: Security performed for Appomattox County High School games and the Prom.

Recommendation:

No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following: (FY 2016)

5301-2002 VRS \$9,981.32

5301-2006 Group Life \$ 613.47

5301-2002 ICMA-RC \$ 251.18

RE: Reimbursement for June 2016 Payroll

Recommendation:

No new local funds are required.

School Capital Projects

Please supplement by consent and appropriate \$113, 562.31 to 9104-7013 School Capital Projects.

RE: Painting, flooring and plaster work performed at AMS. (FY 2016)

Recommendation:

Funding for these projects was approved by the Board at the October 2015 meeting.

County Administration- Operating Reserve

Please supplement by consent and appropriate \$3200.05 to 1101-5804 Operating Reserve. (FY 2016).

RE: Overpayment from Piedmont Insurance for broker fees.

Recommendation:

No new local funds are required.

ACPS Request for CarryOver Funds

Please supplement by consent and appropriate the following CarryOver Funds from the Appomattox Public School FY 2016 Operating Budget to FY 2017 Operating Budget:

Fund 3 School Capital Improvement Fund \$100,000.70

Fund 6 School Textbook Fund \$189,711.00

Fund 7 Carry Forward Fund \$ .49

Recommendation:

Staff recommends review of Dr. Grasty's letter dated July 1, 2016. No new local funds are

required.

### **FUND TRANSFER**

#### **Sports Complex Fund**

Please authorize the Treasurer to transfer \$13,338.06 from the Sports Complex Fund to the General Fund. Please authorize by consent and appropriate \$13,338.06 to 7101-3002 Professional Services. (FY 2016).

RE: Donations, Grants, etc. that are deposited into the Sports Complex Fund and utilized for projects in FY 2016 at the County's Sports Complex. Some of the expenses included A/C units in the concession stand, battery packs for the pitching machines, and construction of new dug outs.

Recommendation:

No new local funds are required.

#### **Request from Alice Gillette, Treasurer**

Please transfer by consent \$285.00 from the Law Library to the General Fund and Supplement \$285.00 to 2101-5804 Law Library. (FY 2017)

RE: Expenditures for books purchased for the Law Library.

Recommendation:

No new local funds are required.

Ms. Carter made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **SUPERVISOR CONCERNS**

Mr. Moody stated that he has received calls from concerned citizens regarding the slow traffic on Spring Grove Road and Buck Creek Road. He stated that the concerned citizens are asking for tractor crossing signs. He then made a motion to for Ms. Adams to speak with VDOT regarding installing tractor crossing signs on Spring Grove Road and Buck Creek Road. Mr. Hogan seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Moody stated that he has concerns with the hours at the Convenience Sites. He stated that when he leaves to go to work and come home the site is closed and he is only off on Sundays; and they are again closed. He then made a recommendation for the Board to consider extending the operating hours at the sites. This issue was referred to the Public Works committee for further discussion.

Ms. Carter provided the Board with an update on Stormwater.

Mr. Hogan questioned how the States 2% pay increase that they are now **not** going to give; is going to be addressed by the County.

There was discussion on covering the cost of the increase with no revenue to repay for Constitutional Officers and their employees and how it will impact the budget.

Chairman Carter reported to the Board that the water tank was struck by lightning and the Town has had to monitor for weeks.

Mr. Hogan reported that the July 4<sup>th</sup> special event that was at the High School was an excellent performance and he thanked all involved for providing this event and for providing it free to citizens.

**Closed Session:**

Mr. Millner made a motion for the Board to enter into a Closed Session at 7:46 p.m. pursuant to 2.2-3711 (A) 1 Code of Virginia for personnel discussion. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Carter made a motion to return to regular session at 9:00 p.m. Mr. Moody seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter read the following Closed Session Certification:

**CERTIFICATION CLOSED MEETING**

**WHEREAS**, the Appomattox County Board of Supervisors has convened a closed session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712(D) of the Code of Virginia, as amended requires a certification by the Appomattox County Board of Supervisors that such closed session was conducted in conformity with Virginia Law:

**NOW, THEREFORE, BE IT RESOLVED**, that the Appomattox County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from opening meeting requirements by Virginia Law were discussed in the closed session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Appomattox County Board of Supervisors.

Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

There was no action taken from the Closed Session.

Mr. Millner made a motion to adjourn the Regular Scheduled Meeting at 9:01 p.m. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Regular Scheduled Meeting adjourned at 9:01 p.m.

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Samuel E. Carter, Chairman

**BOARD OF SUPERVISORS  
REGULAR SCHEDULED MEETING  
AUGUST 15, 2016**

The Appomattox County Board of Supervisors held their Regular Scheduled Meeting on Monday, August 15, 2016 at 6:30 PM in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Present:**

**Appomattox County Board of Supervisors:**

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District, Vice-Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator  
J. G. Overstreet, County Attorney  
Jeff Taylor, Economic Development Director  
Johnnie Roark, Community Development Director  
John Spencer, Information Systems Manager/Purchase Agent  
Vicky Phelps, Finance

**CALL TO ORDER**

Chairman Carter called the meeting to order at 6:30 PM.

**Handicap Accessibility Statement**

**Invocation**

Mr. Hogan delivered the invocation.

**Pledge of Allegiance**

**Setting of Agenda**

Ms. Adams requested the Board to delete item #12 –Chamber Request from the agenda.

**CITIZEN PUBLIC COMMENT PERIOD**

There was no public comment.

**APPEARANCES:**

Darrel Puckett, Commonwealth's Attorney

Chairman Carter stated that Mr. Puckett has requested to appear before the Board to extend the Constitutional Officers' appreciation for the Board's support of their offices.

Mr. Puckett, Commonwealth's Attorney, Ms. Alice Gillette, Treasurer, and Ms. Sara Henderson, Commissioner of Revenue and Ms. Janet Hix, Clerk of Circuit Court came forward and stated that Sheriff



Letterman was unable to attend the meeting tonight; however, they all wanted to extend appreciation for the routine support that is given to the Constitutional Officers and their employees.

Ms. Carter stated that we are very blessed as all of our Constitutional Officers are all active and are always very responsive to all request from the Board.

Chairman Carter thanked Mr. Puckett, Ms. Gillette and Ms. Henderson for all that they as Constitutional Officers do for the citizens of Appomattox County and stated that they are very appreciated.

Robert Lauterberg, Managing Director VML/VACo Finance

Chairman Carter stated that Ms. Gillette, Treasurer, and the County Administrator met with Mr. Lauterberg to discuss options for investing County funds. He stated that Mr. Lauterberg is making a short presentation for the Board's consideration to approve a resolution that enables the Treasurer to invest funds as she deems appropriate. Chairman Carter stated that questions or concerns that the Board may have can be addressed by Mr. Lauterberg.

Chairman Carter stated that staff recommends that the Board approve an "Ordinance to Authorize Participation by Appomattox County in the VACO/VML Virginia Investment Pool Trust Fund for the Purpose of Investing in Accordance with Section 2.2-4501 of the Virginia Code" Resolution. He stated that when the Treasurer has determined the amount of investment, the supporting documents will be reviewed by the County Attorney and addressed accordingly.

Mr. Lauterberg came forward and provided the Board with information regarding the Virginia Investment Pool. He explained that VML/VACo Finance was established by the Virginia Municipal League and Virginia Association of Counties in 2003 as an organized 501(c) (4) corporation. He explained that services are offered to local governments in three areas: Governmental financing, Investment Management and Advisory Services. He explained that the VACO/VML Virginia Investment Pool (VIP) offers advantages for investing funds that are expected to be invested for one year or longer. He stated that there is a higher expected rate of return than most Local Government Investment Pools. He explained that you can access the fund balances to meet unexpected needs.

Mr. Lauterberg explained that VIP offers all the benefits of an investment pool with greater diversification, professional investment management with continuous oversight and access to volume-based investment fees. He explained the expected rate of return and stated that historically, funds of this type generated an average annual total return approximately 1.3 percentage points higher than money market funds.

Mr. Lauterberg explained that there are two steps to join which is the governing body approve an ordinance or resolution and the Treasurer signs a Trust Joinder Agreement.

Mr. Lauterberg addressed questions/comments from the Board.

After discussion, Chairman Carter thanked Mr. Lauterberg for his presentation.

Ms. Carter made a motion to hold a public hearing at the September 19, 2016 meeting on the Board's consideration of joining the Virginia Investment Pool as presented by Mr. Lauterberg. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Cheryl Midkiff, Piedmont Community Health

Chairman Carter stated that Ms. Cheryl Midkiff represents Piedmont Community Health and is the point of contact for the County's current healthcare plan. In July, the School Board voted to adopt the proposal from PCHP. Chairman Carter stated that Ms. Midkiff will make a short presentation on the same proposed healthcare plan and afford the Board the opportunity to ask questions or discuss concerns. Chairman Carter stated that staff recommends approval of the proposed PCHP Healthcare Plan and rates effective October 1, 2016 and to authorize staff to review and sign the agreement.

Ms. Midkiff came forward and thanked the Board for the opportunity to come and speak with them. She stated that they take customers very seriously and they do that through their provided services. She stated that the renewal this year is at a 1% decrease from the previous year. She stated that they do all that they can to keep insurance affordable. She explained the two offered plans and differences in this plan from previous year and called for questions or concerns from the Board.

After discussion, Chairman Carter thanked Ms. Midkiff for her presentation.

Mr. Moody made a motion to approve the proposed PCHP Healthcare Plan and rates effective October 1, 2016 and to authorize staff to review and sign the agreement. Mr. Millner seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Moody thanked Ms. Adams and staff for working to provide one of the best plans in the Region that can be offered to County employees.

Chuck Haney, Chairman, Electoral Board

Chairman Carter stated that Mr. Haney requested to appear before the Board to provide an update on the upcoming election and the impact that it will have on the County.

Mr. Haney came forward and introduced Mr. Frank Pointer, Ms. Mary Turner and Sabrina Smith. Mr. Haney stated that on the ballot this year which is a presidential election will also be two amendments to the constitution. He thanked the Board for the new equipment and stated that it will help to move things more quickly. He stated that usually in our area during a presidential election there is about a 70-80% voting turnout.

Mr. Haney explained that they have purchased 10,000 ballots and it is very important to have very strong security for these ballots. He stated that there will be many directional signs and they will need to secure a truck to haul the equipment.

Mr. Haney stated voter registration is ongoing now, and absentee voting will begin in the Registrar's office September 23, 2016.

Mr. Pointer stated that he anticipates a high volume turnout and feels security may be an issue with people and traffic. He stated that the local Sheriff's department and the State Police will be notified in case of an emergency. He stated that he is looking forward to the upcoming election and if any complaints please contact Sabrina at her office.

Ms. Turner stated that enhanced training will be provided to all poll workers. She stated that they are very pleased with the new voting machines. Ms. Turner explained that a vendor loads the election on the machines and tests with sample ballots. She stated that all data is kept in case someone questions the validity of the machines. After this step is complete they reset the machines, so that they are ready on election day. She stated that it is the Electoral Board's responsibility to have everything at the precincts

and because of machine security; they do not have machines at precincts early. She stated that this is expensive, but the Electoral Board feels it must be done. She stated that they have been working on this election for over a year and they will be following all the guidelines to keep all calm and to stay out of the news. Ms. Turner again thanked the Board for the new machines and stated that if any problems, please do not hesitate to call. She then called for any questions or concerns from the Board.

Mr. Carter thanked the Electoral Board and Registrar for coming and providing the Board with their update.

Anne Dixon, Tourism Director

Chairman Carter stated that Ms. Dixon applied for and was awarded a Local Government Challenge Grant from the Virginia Commission for the Arts. The award is \$5,000 and requires a local match of \$5,000. He stated that Ms. Dixon is appearing before the Board to explain the value of the grant to the community and answer questions that the Board may have concerning the grant. He stated that staff recommends approval of the grant award and locality's match and to authorize the County Administrator to sign the grant-related documents. The County has a "Special Projects" line item in the Economic Development Department budget that can cover this expenditure.

Ms. Dixon came forward and provided the Board with an update on the grant from the Virginia Commission for the Arts. She stated that this Local Government Challenge Grant will be used for both theatre groups, Wolfbane and Courthouse Theatre; she stated that they must apply for the funds and the deadline for submitting applications is August. She stated that Wolfbane has already submitted their Arts Grant application and the Courthouse Theatre will be submitting their application within the next week.

Ms. Dixon called for questions/comment.

Ms. Dixon also provided the Board with an update on all upcoming recreational/tourism activities.

Chairman Carter thanked Ms. Dixon for providing the Board with the update and for the work that was put towards receiving this grant.

After discussion, Mr. Hogan made a motion to accept the grant award; approve locality's match and to authorize the County Administrator to sign the grant-related documents. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**ADMINISTRATOR'S REPORT**

Ms. Adams provided the Board with a written Administrator's report and called for any questions/comments.

Ms. Adams reminded the Board of the upcoming joint meeting with Town Council to be held August 30, 2016 at the Museum of the Confederacy.

**ATTORNEY'S REPORT**

Mr. Overstreet discussed the Remote Participation Policy and stated the Board adopted the following Remote Participation Policy at the June 2106 meeting. The Board requested that the County Attorney and County Administrator review and discuss the examples. He stated that they have reviewed and feel this list of examples is appropriate. He stated that the examples that are included on this policy are not limited, if the Board decides to make any changes, it would need

to be documented. Mr. Overstreet called for questions/concerns/comment on the following Remote Participation.

### **Appomattox County Board of Supervisors Remote Participation Policy**

If a quorum is physically present at the primary or central meeting location to conduct a meeting of the Board of Supervisors or one of its committees, other members may attend and participate in such meetings from a remote location by telephone or other audio or video means, provided such attendance complies with the provisions of the Virginia Freedom of Information Act, (especially Section 2.2 Part B-3708.1CV) as amended from time to time and the Board adopts a Resolution to that effect. A member wishing to attend in this manner shall advise the clerk of the board a reasonable time before the start of the meeting so that the necessary equipment can be put in place. In deciding the issue of whether to allow remote participation, the Board shall be guided by the following:

#### Examples of emergencies include, but not limited to:

- \_\_\_\_\_ Flat tire on the way to the meeting, call in from cell phone at side of the road;
- \_\_\_\_\_ Traffic congestion or stoppage;
- \_\_\_\_\_ Personal, family or business emergency or
- \_\_\_\_\_ Blizzard, flood, or other sudden severe weather conditions that prevent travel to the meeting location.

#### Examples of personal matters include, but are not limited to:

- \_\_\_\_\_ Business trip;
- \_\_\_\_\_ Family trip; or
- \_\_\_\_\_ Scheduling conflicts.

NOTE: Sometime there may be overlap between emergencies and personal matters. As both are covered by the same procedure, the individual member may choose.

#### Examples regarding physical disabilities/medical condition:

- \_\_\_\_\_ Temporary hospitalization or confined to home;
- \_\_\_\_\_ Contagious illness; or
- \_\_\_\_\_ Any permanent physical disability that prevents travel to the meeting location.

NOTE: Electronic Participation is also available in situations where the Governor has declared a state of emergency as provided in Section 2.2-3708G Code of Virginia.

Ms. Carter made a motion to adopt the Remote Participation Policy as presented. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **ACTION ITEMS**

#### **Resolution Appomattox Heritage and Recreation Trail, Phase II**

Chairman Carter stated that the Virginia Department of Transportation (VDOT) has requested that the Board adopt the attached resolution regarding Phase II of the Heritage Trail project. As the Board will recall, at your regular meeting in June, the Board voted unanimously to enter into the project agreement with VDOT and in July the Board appropriated funds for preliminary engineering. Construction is anticipated to begin in FY18.

#### **TRANSPORTATION ALTERNATIVES SET-ASIDE ENDORSEMENT RESOLUTION APPOMATTOX HERITAGE AND RECREATION TRAIL, PHASE II**

**Whereas**, in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution from the sponsoring jurisdiction or agency requesting the Virginia Department of Transportation establish a Transportation Alternatives Set-Aside project to be administered by Appomattox County;

**Now, Therefore Be It Resolved**, that Appomattox County, requests the Commonwealth Transportation Board to establish a project for the Appomattox Heritage and Recreation Trail (AHRT), Phase II; and

**Be It Further Resolved**, that Appomattox hereby commits to provide a minimum twenty (20) percent matching contribution for this project and any additional funds necessary to complete the project; and

**Be It Further Resolved**, that Appomattox County hereby agrees to enter into a project administration agreement with the Virginia Department of Transportation and provide the necessary oversight to ensure the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project; and

**Be It Further Resolved**, that Appomattox County will be responsible for maintenance and operating costs of any improvement/facility constructed with Transportation Alternatives Set-Aside funds unless other arrangements have been made by the Department; and

**Be It Further Resolved**, that if Appomattox County subsequently elects to cancel this project, Appomattox County hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. Appomattox County also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration; and

**Be It Further Resolved**, that Appomattox County Board of Supervisors hereby grants authority for the County Administrator or designee to execute project agreements for AHRT, Phase II for Fiscal Years 2017 and 2018.

Mr. Millner made a motion to approve the Transportation Alternatives Set-Aside Endorsement Resolution for Appomattox Heritage and Recreation Trail, Phase II as presented. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Gardner Farm Road Rural Rustic Road Designation

Chairman Carter stated that the Board voted to designate Gardner Farm Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project. Chairman Carter stated that staff recommends approval of the following Gardner Farm Road Rural Rustic Road Designation Resolution:

At a regular meeting of the Board of Supervisors of the County of Appomattox, held in the Board of Supervisors meeting room on August 15, 2016 at 6:30 p.m.

Present were:

Samuel E. Carter, Chairman, Courthouse District  
Sara E. Carter, Vice-Chairman, Piney Mountain District  
William H. Hogan, Appomattox River District  
Chad E. Millner, Falling River District  
Bryan A. Moody, Wreck Island District

**WHEREAS**, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

**WHEREAS**, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

**WHEREAS**, the Board of Supervisors of Appomattox County, Virginia desires to consider whether Route 843, Gardner Farm Road, From: Route 663 To: Dead End Length 0.45 Mi., should be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics; and

**WHEREAS**, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

**BE IT FURTHER RESOLVED**, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to

preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Ms. Carter made a motion to approve the resolution designating Gardner Farm Road as a Rural Rustic Road. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Salt Lick Road Rural Rustic Road Designation

Chairman Carter stated that the Board voted to designate Salt Lick Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project. He stated that staff recommends approval of the following Salt Lick Road Rural Rustic Road Designation Resolution:

At a regular meeting of the Board of Supervisors of the County of Appomattox, held in the Board of Supervisors meeting room on August 15, 2016 at 6:30 p.m.

Present were:

Samuel E. Carter, Chairman, Courthouse District  
Sara E. Carter, Vice-Chairman, Piney Mountain District  
William H. Hogan, Appomattox River District  
Chad E. Millner, Falling River District  
Bryan A. Moody, Wreck Island District

**WHEREAS**, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

**WHEREAS**, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

**WHEREAS**, the Board of Supervisors of Appomattox County, Virginia desires to consider whether Route 693, Salt Lick Road, From: Route 651 To: Dead End Length 0.35 Mi. , should be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics; and

**WHEREAS**, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

**BE IT FURTHER RESOLVED**, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Mr. Hogan made a motion to approve the Salt Lick Road Rural Rustic Road Designation Resolution as submitted. Ms. Carter seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye

Poorhouse Creek Road Rural Rustic Road Designation

Chairman Carter stated that the Board voted to designate Poorhouse Creek Road as a Rural Rustic Road at the June 2016 meeting. VDOT requires a certified Board Resolution authorizing the Resident Engineer to proceed with the project. He stated that staff recommends approval of the following Poorhouse Creek Road Rural Rustic Road Designation Resolution as submitted:

At a regular meeting of the Board of Supervisors of the County of Appomattox, held in the Board of Supervisors meeting room on August 15, 2016 at 6:30 p.m.

Present were:

Samuel E. Carter, Chairman, Courthouse District  
Sara E. Carter, Vice-Chairman, Piney Mountain District  
William H. Hogan, Appomattox River District  
Chad E. Millner, Falling River District  
Bryan A. Moody, Wreck Island District

**WHEREAS**, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

**WHEREAS**, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

**WHEREAS**, the Board of Supervisors of Appomattox County, Virginia desires to consider whether Route 639, Poorhouse Creek Road, From: Route 632 To: Route 627 Length 2.90 Mi., should be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and



**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics; and

**WHEREAS**, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

**BE IT FURTHER RESOLVED**, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Mr. Hogan made a motion to approve the Poorhouse Creek Road Rural Rustic Road Designation Resolution as submitted. Chairman Carter seconded Mr. Hogan's motion and called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### The American Legion Request Letter

Chairman Carter stated that for the Board's review is a letter from James Owen and Wayne Schmitt, American Legion Appomattox Post No. 104, requesting the use of the Courthouse Square near the First Responders Monument on September 11, 2016. They would like to hold a "Remembrance Ceremony" at 9:00 am.

Chairman Carter stated that Staff recommends that the Board approve the request from Mr. Owen and Mr. Schmitt to use the Courthouse Square on September 11, 2016 for the "Remembrance Ceremony".

Mr. Millner made a motion to approve the request from Mr. Owen and Mr. Schmitt to use the Courthouse Square on September 11, 2016 for the "Remembrance Ceremony". Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### Appomattox County Chamber of Commerce

Chairman Carter stated that for the Board's review is a copy of a letter from the Chamber of Commerce requesting the use of Courtland Field on Friday, August 19, 2016 to hold Appomattox Cheerz. He stated that the appropriate event forms for the Town Event Application and ABC have been submitted for approval.

Chairman Carter stated that staff recommends approval for the Chamber of Commerce to use Courtland Field on Friday, August 19, 2016 to hold Appomattox Cheerz.

Mr. Hogan made a motion to approve the request from the Chamber of Commerce to use Courtland Field on Friday, August 19, 2016 to hold Appomattox Cheerz and to waive the bond

fee. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### Appomattox Railroad Festival

Chairman Carter stated that for the Board's review is a letter from Tony Clifton, President, the Appomattox Railroad Festival Inc. requesting permission to use the following County properties on Saturday, October 8 and Sunday, October 9, 2016 during the 44th Annual Historic Appomattox Railroad Festival: Courthouse Square for a Fine Arts Display and Good Ole' Days, Courtland Field for amusement rides, food vendors, and music entertainment, County Parking Lot for an Antique Car Show and the sidewalk in front of the Court House for additional vendor space.

Chairman Carter stated that the application has been approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, County Administrator, and the Zoning Administrator.

He stated that staff recommends the approval of the request from the Appomattox Railroad Festival Inc. for the usage of the Courthouse Square for a Fine Arts Display and Good Ole' Days, Courtland Field for amusement rides, food vendors, and music entertainment, County Parking Lot for an Antique Car Show and the sidewalk in front of the Court House for additional vendor space. Staff also recommends approval of the request for the \$25 Special Entertainment Application Fee and the Bond Fee waiver.

Mr. Hogan made a motion to approve the request from the Appomattox Railroad Festival Inc. for the usage of the Courthouse Square for a Fine Arts Display and Good Ole' Days, Courtland Field for amusement rides, food vendors, and music entertainment, County Parking Lot for an Antique Car Show and the sidewalk in front of the Court House for additional vendor space and to approve the request to waive the \$25 Special Entertainment Application Fee and the Bond Fee. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **COMMITTEE APPOINTMENTS**

##### Solid Waste Management 2030 Focus Groups

Chairman Carter stated that for the Board's review is a an email from Alice Rockefeller, Public Works Director, encouraging the appointment of Focus Group members and to invite the Board members and their appointed Focus Group members to the first meeting of the group. The information also includes the background and objective of the Focus Groups.

Chairman Carter stated that staff recommends the appointment of the Solid Waste Management 2030 Focus Group members.

It was the consensus of the board following discussion to provide handouts at the convenience centers regarding this committee and to have all who are interested in serving in this capacity to contact Ms. Adams.

#### **CONSENT AGENDA**

##### Invoices Submitted for Payment

Please review the attached invoices for payment:

July 25, 2016 - \$ 31,451.87 (FY 2016)  
August 3, 2016 - \$ 15,960.22 (FY 2017)  
August 15, 2016 - \$ 510,742.37 (FY 2017)  
Staff recommends approval of the attached invoices for payment.  
Suggested Actions: Approve Recommendation

#### Minutes

Please review the following draft minutes for additions, corrections or questions:  
March 29, 2016 - Work Session  
April 11, 2016 - Work Session  
Suggested Actions: No Suggested Action

#### **Supplemental Appropriations**

Please supplement by consent and appropriate the following:

##### Sheriff's Department

3102-5804 Triad Donation Only \$ 730.00 Donations received for Sheriff's Night Out  
3102-5804 Triad Donation Only \$ 1,307.00 Carry Over Funds from FY 2016  
3102-1006 Courthouse Security \$ 32,276.49 Carry Over Funds from FY 2016

##### J. Robert Jamerson Library

7301-5411 Books \$ 247.15 No new local funds are required.  
7301-5401 Office Supplies \$ 758.75 No new local funds are required.  
7301-5840 Special Library Fund \$ 5.00 No new local funds are required.  
7301-5415 Summer Reading \$ 100.00 No new local funds are required.  
School CIP 9104-7013 CIP Projects \$ 211,995.67 Approved funds to be appropriated.

##### Animal Control

3501-5804 Donations Only \$ 1,488.32 Carry Over Funds from FY 2016  
Suggested Actions: Approve Recommendation

Mr. Millner made a motion to approve the Consent Agenda as presented. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter reviewed the Reports and Information Items with the Board and called for questions/comment.

#### **SUPERVISOR CONCERNS**

Chairman Carter called for Supervisors Concerns:

Mr. Moody stated that he has a major concern with some changes in our schools; he stated that it has been brought to his attention that as of this year the term Anno-Domini and Before Christ has been eliminated, and how students will be graded has changed. He stated that he was told that if they use the mentioned terms it will be considered wrong and will be graded as such. He stated that he understands that this Board can do nothing about this, however, he has a huge problem with this and would like to see something from this Board go to the School Board stating that we are not going to tell a student based on his beliefs that something that has been in existence for

thousands of years, that now to be nice to everyone, your belief is wrong and it is a wrong answer. He stated that he has a huge issue with this. He stated that he understands that we cannot do anything with the state test, but to tell a student that his beliefs are incorrect, he stated we have already told them they cannot pray; this is a huge problem for him. He stated that he is not sure what this Board can do, maybe the County Attorney can give some guidance at the next meeting. He stated that he understands that this is being told to students at the Middle and High School, which was reported to the parents, that this is now a wrong answer and will be graded as such.

Mr. Overstreet stated that the Board could pass a resolution and send to the School Board.

Mr. Hogan stated that if everything that has been told to Mr. Moody is correct, which he would like to verify with the School system, he would concur with sending something/resolution to the School Board regarding this issue.

Ms. Carter stated that this concern could possibly be addressed at the next joint Chairs/Vice-Chairs meeting between this Board and the School Board. She stated that if Mr. Moody can get a copy of the letter or what was sent to parents, it would be helpful.

Ms. Carter stated that she has no problem with Board members expressing their concern; however she does not feel it is appropriate for this Board to direct the School Board on matters that concerned citizens should be directly contacting their School Board representative to discuss.

Mr. Millner stated that he feels more information from the school system is needed before making a decision to take action.

Chairman Carter stated that he would be in favor of sending a resolution based upon the information that can be provided at the joint Chairs/Vice-Chairs meeting, and if it is fully endorsed by the County Attorney.

Ms. Carter stated that she would be attending VACo sessions this week which will be setting legislation for the upcoming year. She stated that she serves on an Environmental Committee and they are continuing storm water conservations.

Chairman Carter congratulated Walmart on clearing the vegetation next to their shipping area. He stated that it looks very nice.

Chairman Carter reminded the Board of the upcoming Special Recognition Event to show appreciation to those who have shown such generosity towards the County and its citizens after the February 24, 2016 tornado. He reminded the Board that this event is scheduled for Monday, September 19, 2016 at 4:30 p.m.

Mr. Moody stated that he would like to pursue changing the Convenience Center hours. He stated that he would like a consensus from the Board on the issue regarding changing the hours of operation at the convenience centers.

Ms. Adams stated that she had spoken with Alice Rockefeller, Landfill Supervisor and it would cost approximately \$78,000 to open the convenience site from 7 am – 7 pm Monday - Saturday and Sunday afternoons. She stated that she has told Mr. Moody that there may be other options to explore.

Mr. Moody stated that he does not want to spend any more funds than what we currently spend; he wanted to see if there was a way to have the sites opened at times for everyone to be able to utilize.

Chairman Carter stated that this can be added to the agenda next month for discussion.

Ms. Adams stated that the Public Works committee can meet and discuss further and then present options to the Board at their next meeting.

### **ADJOURNMENT**

Ms. Carter made a motion to adjourn the Regular Scheduled Meeting at 8:25 p.m. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Regular Scheduled Meeting adjourned at 8:25 p.m.

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Samuel E. Carter, Chairman

The Appomattox County Board of Supervisors held a Joint Meeting with the Town Council on Tuesday, August 30, 2016 at 6:00 p.m. at the Museum of Confederacy located at 159 Horseshoe Road, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Samuel E. Carter  
Sara E. Carter  
William H. Hogan  
Chad E. Millner  
Bryan A. Moody

Courthouse District, Chairman  
Piney Mountain District, Vice-Chair  
Appomattox River District  
Falling River District  
Stonewall District

**Also Present:**

Susan M Adams, County Administrator  
Vicky Phelps, Finance

**Appomattox Town Council**

**Present:**

Steven Conner  
Lewis McDearmon  
Timothy Garrett  
Claudia Puckett  
Mary Spiggle

**Absent:**

Erin Fitch

**Also Present:**

Paul Harvey, Mayor  
Phillip Gabathuler, Town Manager  
Roxanne Casto, Clerk to Town Council

Chairmen Carter called the joint meeting of the Appomattox County Board of Supervisors and the Appomattox Town Council to order at 6:00 p.m. and delivered the invocation.

Linda Lipscomb introduced Ms. Christy Coleman, CEO of the Museum of Confederacy and Patrick Saylor, Director, Marketing Communications.

Moderators: Phillip Gabathuler, Town Manager and Susan Adams, County Administrator.

**Introductions & Dream Project**

The Council and Board members were instructed to go around the table and introduce themselves and describe their "Dream" Project. The following are the mentioned "Dream" projects:

Mr. McDearmon – work together on Economic Development  
Ms. Carter – multipurpose trail  
Mr. Conner – job creation

Mr. Moody – small business (job creation)  
Ms. Puckett – Economic Development jobs, educational opportunities  
Ms. Spiggle – Retail shops (mall)  
Mr. Millner – plan to attract new businesses – create jobs  
Mr. Hogan – tap into our uniqueness  
Mr. Garrett – work force training  
Chairman Carter – expand and populate 460W  
Mayor Harvey – master plan, long range sewer plan

**Top “2” Priority Focus Areas Exercise**

Ms. Adams began by discussing the barriers/obstacles of separation and questioned “What is it going to take to be successful”? She then asked Council and the Board to provide what they believe to be barriers/obstacles.

Mr. Conner -“fairness”

Ms. Adams -all opinions are valid.

Mr. Moody stated that he has three children all under age 7 and they all watch Disney and one of his favorite sayings is from the Lion King “it does not matter it happened in the past” he stated that we must move ahead.

Ms. Spiggle -we need to “forget the past and run towards a goal”.

Mayor Harvey stated that some obstacles are:

- Willingness to let go – move forward- two bodies work together
- Cooperate, Take the first step
- Being cognizant of each other’s feelings

Mr. Conner -“Changing of the Guard”

Mr. Conner stated that this is a new group and not tied to the past. He stated that we are trying to do what is best and we now have a fresh new start with a new administrator and a new manager.

Ms. Puckett - need to understand our different roles

- understand differences- seek to find common ground
- wear each other’s shoes and don’t step on toes

Mr. Hogan stated that he would like to see a list of the Town’s responsibilities and their revenue stream and the same information for the County.

- He would like to know who runs what, who pays for what and what where tax dollars come from and what is paid with those funds.
- Different taxation authorities
- List of what the EDA can do that Town and County cannot do

Mr. Conner –look at “Regional” funding opportunities

Ms. Puckett stated that she feels the requested information would be a good review for all members of both the Council and Board.

Ms. Carter stated that she also feels that we need to have a review for all members, with the same information in front of each member at the same time for discussion.

Mr. Moody stated that we need to put the Council, EDA and Board and everyone that drives Appomattox to the table and be the driving force. Have a group of players that makeup the driving force for Appomattox County.

Chairman Carter stated that he has served 20 years on the Town Council and 16 years on the Board of Supervisors. He stated that he was on Council when the two boards worked together. He stated that what really went array are egos – being against each other, he stated that also the makeup of the Council and Board are now different.

Chairman Carter reminded everyone that Appomattox is “unique” and people do not like change, so what is done must be filtered in.

Mr. Conner stated that we must change, the world is changing if not we are going to dry up. He stated that we need to streamline the paperwork and process for those looking to bring business to Appomattox.

Mr. Gabathuler stated that we need to schedule another meeting to discuss further.

Mayor Harvey stated that the Town/County did get along years ago, however, there was no visioning and nothing was done.

Mr. Millner stated that we are all in the same room since about five years; he feels this meeting has been good to start talking and collaborating with ideas.

Ms. Spiggle stated that we need to put the jealousy aside, which seems to have been a problem with previous boards and move forward as a region. She stated that this created anger and there is no reason to be envious of each other.

After discussion of barriers/obstacles, Mr. Gabathuler questioned as to when both boards would like to schedule another joint meeting.

Ms. Carter suggested having quarterly meetings.

Mr. Conner suggested quarterly meetings and stated that the quicker we move-if another month is what we need to do then let's do this.

Mayor Harvey questioned how long it would take the Town Manager and County Administrator to put together another meeting,



After discussion, the next meeting was scheduled for Wednesday, September 21, 2016 at 6:00 p.m. at the Museum of Confederacy.

Mr. Gabathuler stated that a follow up would be sent to each member.

Mr. Millner made a motion to adjourn the joint meeting at 7:45 p.m. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The joint meeting adjourned at 7:45 p.m.

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Samuel E. Carter, Chairman

## Robert E. Lee Soil & Water Conservation District

7631-A Richmond Hwy.

Appomattox, VA 24522

Phone 434-352-2819 FAX 434-352-9405

www.releeconservation.com



### Minutes – Monthly Board of Directors Meeting

September 22, 2016 – 6:00 p.m. – The Spring House Restaurant

BY: .....

**Directors:** Barry Lobb, Chairman  
(Present) Julius Sigler, Jr., Treasurer  
Bruce Jones, Asst. Treasurer  
Carolyn Hutcherson, Asst. Treasurer  
Erin Hawkins  
Frank Goodwin

**Directors:** Bob Martin  
(Absent) Doug Perrow  
Paul Spiggle  
John Petchul

**Others Present:** Jonathan Wooldridge, SWCD Ag BMP Conservation Specialist  
Dave Sandman, SWCD Ag BMP Conservation Specialist  
Julie Stratton, SWCD Office Administrator  
Anne Marie Clarke, SWCD Amherst Watershed Coordinator  
Mark Hollberg, DCR Conservation District Coordinator  
Don Yancey, NRCS District Conservationist  
Rick Butler, VDOF Appomattox Forester  
B. J. Butler, VDOF Campbell Forester  
Craig Brewer – Timberlake WID Trustee  
George Schrader, Jr., - Timberlake WID Trustee

**Call to order:** The Robert E. Lee Soil and Water Conservation District Board of Directors meeting was held at The Spring House Restaurant, Lynchburg, VA, on September 22, 2016. The meeting convened at 6:00 p.m., Chairman Barry Lobb presiding.

**Welcome and Introduction of Guests:** None

**Motion to Adopt Agenda:** The Chair added John Petchul's letter of resignation as agenda item 11 under New Business. He asked if there were any further changes to the agenda. There being none, **motion was made to approve the agenda as amended. (Jones, Hawkins, unanimous)**

**Motion to Approve Minutes:** The Chair asked if there were any changes to the August minutes (copy filed with the minutes). There being none, **motion was made to approve the minutes as read. (Goodwin, Jones, unanimous)**

**Treasurer's/Budget report:** Julius Sigler, Jr., treasurer - copies filed in the District office. The August treasurer's and budget reports were reviewed with the Board. All bank statements were reconciled to the respective ledgers and QuickBooks program.

- The August budget report reflects additional revisions to the DCR VNRCF-TA FY2013 base and FY2017 additional funding, account balances for 6-30-16 and 6-30-17 and a new balanced budget of \$835,992.00.
- The difference in the Treasurer's report expenses and Profit and Loss total expenses reflects the July VRS payment.
- The checking account reconciled bank statement uncleared transactions is included with the Treasurer's report.

## **STAFF/PARTNER REPORTS**

**1-DCR Conservation District Coordinator report:** Mark Hollberg - copy filed with the minutes.

- VACS Administration –
  - Quarterly reports due October 14.
  - Reminder for directors to review the FY17 grant agreements. Distributed copies of the Cost Share and Operation/Administrative grant agreements Attachment C (Evaluation Guidance for Department/District Fiscal Year 2017 Grant Agreement Performance Deliverables).
  - Reminder to provide the CDC minutes of all committee meetings.
- VACS and CREP co-payee checks – Checks made payable to both the participant and a loan holder are prohibited except in the case of the DEQ Ag BMP Loan program (currently suspended).
- Public funds – Reminder from Desktop Procedures. Confirm your funds are recognized by your bank as public funds and properly insured.
- Miscellaneous – local nominations for Clean Water Farm Awards.
- Meeting date reminders.
- VASWCD annual meeting reminder.
- VDACS has published its annual report and is available online.

**2-USDA Natural Resources Conservation Service report:** Don Yancey - copy filed with the minutes.

- Programs –
  - EQIP – All but one pre-approval has been contracted. Many new livestock exclusion contracts.
  - CSP – Currently evaluating 3 contracts for possible renewal and must be completed by the end of September.
  - ECP and EFRP – Funds for the ECP program have finally come through. Funding will help landowners who were affected by the February tornado in Appomattox County.

- Conservation Plans for Board Review and Approval – Presented conservation plans ID#233/294, ID#746, ID#276, ID#297 for review. **Motion was made to approve conservation plans ID#233/294, ID#746, ID#276, and ID #297. (Hawkins, Sigler, unanimous)**
- Outreach, Training and Upcoming Events – Attended Cultural Diversity Day at Natural Bridge on August 3; attended JED meeting in Farmville on September 20.

### **3-Virginia Department of Forestry report:**

- Rick Butler, Appomattox Forester – oral report.
  - Attended a recognition dinner and the Department of Forestry received a plaque for service during the February tornado and Appomattox County also had a recognition service. The Emergency Forest Restoration Program (EFRP) funding will be dependent upon landowners qualifying under the guidelines.
  - Attended a mass casualty training.
  - Conducted Woodsman Safety class for landowners at Holiday Lake.
  - Working with the FFA Forestry team.
  - Will participate in the Railroad Festival.
  - Completed area spraying and site prep work.
- B. J. Butler, Campbell Forester – oral report.
  - Area spraying completed.
  - Attended a regional meeting on upcoming programs.
  - Presented programs in school systems.
  - Had a fire in Altavista for 3 days. The recent rain helped.
  - Fire season runs from October 15 through December 1.

### **4-District Amherst Watershed Coordinator report:** Anne Marie Clarke - copy filed with the minutes.

- Watershed Initiatives –
  - Assisted a landowner with submitting additional information and maps for an ACOE Joint Permit application for a stream bank stabilization project in the Puppy Creek watershed.
  - Presented an Amherst Watershed Protection Program update to Amherst Town Council.
  - Sent 25 watershed booklets to new landowners. Will re-survey 2 tracts of priority watershed land that changed ownership for land use changes and any source water impacts.
  - Preparing October watershed newsletter and will send postcards on October field day.
  - Will attend the Alliance for the Chesapeake Bay's Chesapeake Watershed Forum in Shepherdstown, WV, on September 30 to accept the Chesapeake Forest Champion award in the category of most effective at engaging the public.
- Education –
  - Updated District website.
- Other –
  - Area V Envirothon – will attend a planning meeting in Charlotte County.

**5-District Ag BMP Conservation Specialist 2 report:** Dave Sandman - copy filed with the minutes.

- Conducted spot checks this week and will have a full report at the next Board meeting.
- Design packages for SL-6 projects approved in July have been completed and delivered to producers.
- Will forward call-in information for the TRC/RMP conference call/webinar scheduled for Monday, September 26.
- The Ag Committee is scheduled to meet at the District office at 9:00 a.m. on October 18. The meeting will be re-scheduled due to a conflict.
- Amanda Pennington, DCR District Engineering Services Manager, will meet with Jonathan and I next week to review current levels of Engineering Job Approval Authority (EJAA) and re-issue EJAA if all is satisfactory. Levels will not be increased at this time.
- Cost share applications presented for Board approval:

**Contract/**

<b>Instance#</b>	<b>Co.</b>	<b>Prac.</b>	<b>Est.Cost</b>	<b>CSamt.</b>	<b>TC</b>	<b>Fund</b>	<b>Comp.Date</b>
None							

**6-District Ag BMP Conservation Specialist report:** Jonathan Wooldridge – copy filed with the minutes.

- Projects -
  - Work continues to complete PY16 projects; working on plans and designs for SL-6 backlog projects; laying projects for approved PY17 projects; meeting new producers; reviewing projects in the backlog that might fit for CREP and working with NRCS on RCPP project in Amherst County.
- Clean Water Farm Awards –
  - Chesapeake Bay – recommend Rick Lewis, Jr., Appomattox County. Rick has participated in the Ag BMP cost share and CREP programs for a total of 6 projects and recommended the programs to others.
  - Outside Chesapeake Bay – recommend Roger Keesee, Campbell County. Roger has installed numerous projects under the Ag BMP cost share program.

**Motion was made to approve Rick Lewis, Jr., as the Chesapeake Bay Clean Water Farm winner and Roger Keesee as the Outside Chesapeake Bay Clean Water Farm Award winner. (Hutcherson, Jones, unanimous)**

- Watershed Dams –
  - Dams are checked as rainfall events happen.
  - Billy Hall completed mowing and all dams were inspected.
  - Working with Rebecca Evans/NRCS Verona office on the bid packet for the graded filter drain project for Watts Dam. After discussion with Charles Wilson, DCR Dam Safety, we will utilize the District's dam maintenance funds to pay for the project.
  - Attended the Dam Safety training on utilizing small dam repair funds and keeping EAP's current on September 15.
  - Met with Billy Hall on September 22 to remind him of 2<sup>nd</sup> mowing dates.
- Farm Field Day – Received approval to use the Appomattox County High School FFA Alumni Farm for the District Farm Field Day on October 13 from 9 a.m. to 3 p.m. with registration beginning at 8:30 a.m. Working on finalizing presenters and agenda.

- Spot Checks were performed on September 20 on 6 farms. A farm in Appomattox was found to have fence maintenance issues, the landowner was contacted, called the next day to say the issue had been corrected and was checked out. There are 3 spot checks to be done on October 6.
- Cost share application requests presented for Board approval:

**Contract/**

<u>Instance#</u>	<u>Co.</u>	<u>Prac.</u>	<u>Est.Cost</u>	<u>CSamt.</u>	<u>TC</u>	<u>Fund</u>	<u>Comp.Date</u>
None							

- Attended meetings -
  - Dam Safety Training, Buckingham CH, September 15
- Future meetings –
  - Livestock Pipeline Engineering Training, Abington, October 5

**7-District Office Administrator report:** Julie Stratton - copy filed with the minutes.

- Prepared the August treasurer's and budget reports and forwarded with supporting documentation to Julius Sigler, Jr., treasurer, for review.
- Prepared individual draft budgets for staff (FLSA new salary threshold) and forwarded to Julius Sigler, Jr., treasurer, for review for Budget Committee meeting.
- Prepared Personnel Committee meeting minutes, revised Personnel Policy and staff job descriptions.
- 2016 Annual Report is at the printers.
- The Timberlake Homeowners Association (THA) submitted resumes for the vacant Timberlake WID Trustee and the information was forwarded to the District's Dams and Timberlake Watershed Improvement District (TWID) committee for discussion and review.

**COMMITTEE REPORT(s)**

**8-Personnel Committee report** – Carolyn Hutcherson, chair – copy filed with the minutes.

- Job descriptions were revised to be in line with FLSA criteria
- FLSA Exemption Questionnaires were completed for Conservationist Specialist, Office Administrator and Amherst Watershed Coordinator positions.
- Revisions were made to the Personnel Policy in accordance with the FLSA. Language was added to Overtime and Compensatory Leave to read "Overtime shall be provided to all non-exempt employees *and will be paid* at a rate of one and a half hours per one hour worked in excess of the normal 40 hours per week.
- Discussed possible salary adjustments and recommended option 3 to the Budget committee. Decision on Education Specialist position will be made after Budget committee considers salary recommendation.

**Motion was made to approve changes as documented to all job descriptions, revisions to the Personnel Policy and language change in Overtime and Compensatory Leave. (Sigler, Hawkins, unanimous)**

**OLD BUSINESS**

**NEW BUSINESS**

**9-VASWCD Annual Meeting information** – Agenda and registration information for the 2016 VASWCD Annual Meeting to be held December 4-6 at The Hotel Roanoke and Conference Center is available at <http://vaswcd.org/annual-meeting>. Registration forms are due to the Office Administrator no later than October 31. Reservation deadline is November 11. Receipts and travel reimbursement due to Office Administrator by December 16.

**10-FOIA request-SmartProcure** – Frank Goodwin reported the District had answered a request from SmartProcure for a Transaction by Vendor report.

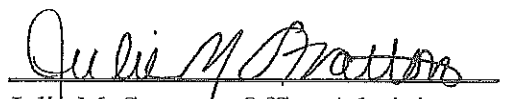
**11-John Petchul/letter of resignation** – By letter dated September 21, 2016, John Petchul submitted a letter of resignation as Amherst County Director (elected) for the Robert E. Lee SWCD effective immediately. **Motion was made to approve the resignation of John Petchul effective September 21, 2016. (Sigler, Hawkins, unanimous)**

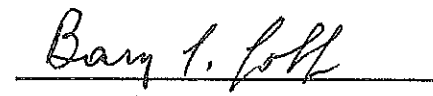
#### **PUBLIC COMMENT**

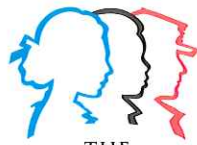
#### **OTHER BUSINESS**

#### **ADJOURNMENT**

The next regular Board of Directors meeting is scheduled for Thursday, October 27, 2016, at The Spring House Restaurant at 6:00 p.m. The meeting adjourned at 7:10 p.m.

  
Julie M. Stratton, Office Administrator

  
Barry Lobb, Chairman



THE  
AMERICAN CIVIL WAR  
MUSEUM

*Confederacy ★ Union ★ Freedom*

BOARD OF DIRECTORS

Edward L. Ayers Ph.D.  
Richmond, VA  
Hon. Daniel T. Balfour  
Richmond, VA  
Dennis I. Belcher  
Richmond, VA  
U. Bert Ellis Jr.  
Atlanta, GA  
Edward M. Farley IV  
Richmond, VA  
Claude P. Foster  
Earlsville, VA  
George C. Freeman III  
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Bruce C. Gottwald Sr.  
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Bernard Grigsby  
Lexington, VA  
Monroe E. Harris Jr.  
D.D.S.  
Richmond, VA  
Elizabeth Cabell Jennings  
Richmond, VA  
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Richmond, VA  
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Charlotte, NC  
Robert N. Mayer Ph.D.  
Chicago, IL  
Johnathan Mayo  
Richmond, VA  
Rosewell Page III  
Richmond, VA  
Lewis F. Powell III  
Richmond, VA  
Susan B. Rice  
Edisto Island, SC  
Walter S. Robertson III  
Richmond, VA  
O. Randolph Rollins  
Richmond, VA  
S. Buford Scott  
Richmond, VA  
Daniel G. Stoddard  
Richmond, VA  
Ruth Streeter  
Greenwich, CT  
W. Hildebrandt Surgner  
Richmond, VA  
Matthew G. Thompson Jr.  
Richmond, VA  
Mario M. White  
Midlothian, VA  
Elisabeth S. Wollan Ph.D.  
Richmond, VA  
Christy S. Coleman  
Co-CEO  
S. Waite Rawls III  
Co-CEO

October 17, 2016

Ms. Susan M. Adams  
Appomattox County Board of Supervisors  
P.O. Box 863  
Appomattox, VA 24522

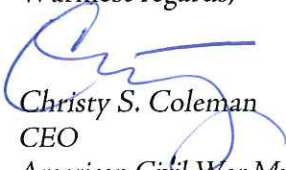
Dear Ms. Adams,


On behalf of the staff and board of The American Civil War Museum, thank you for Appomattox County's donation of \$15,000.00. Your support is a testament to your passion for the remembrance of the war and the continued education of generations to come.

By answering our call for support, you help to ensure that the Museum will continue its important mission to explore the American Civil War and its legacies from multiple perspectives. We are busy instituting new programs and caring for our existing collection as well as new artifact donations. Your contribution helps us to continue this work and assists us in implementing new ways of sharing our mission with visitors.

We look forward to keeping you apprised of our exciting developments in the coming months.

Warmest regards,

  
Christy S. Coleman  
CEO  
American Civil War Museum

  
S. Waite Rawls III  
President  
The American Civil War Museum Foundation

P.S. Your stewardship of the Museum's future is greatly appreciated. In conformance with the requirements of the Internal Revenue Service, you have received no goods or services in exchange for this gift.







# APPOMATTOX COUNTY PUBLIC SCHOOLS

*Striving for Excellence*

DORINDA G. GRASTY, Ed. D.  
DIVISION SUPERINTENDENT

November 8, 2016

## SCHOOL BOARD MEMBERS:

BOBBY K. WADDELL  
Chairman  
Falling River District

GREGORY A. SMITH  
Vice Chairman  
Courthouse District

ALFRED L. JONES III  
Piney Mountain District

CYNTHIA L. HALL  
Wreck Island District

WENDY HAGEMAN SMITH, Ph. D.  
Appomattox River District

To: Appomattox County Board of Supervisors

From: Dorinda Grasty, Ed. D., Superintendent  
Bruce R McMillan, Director of Finance and Human Resources  
Appomattox County Public Schools

Re: October, 2016, Month-end Financial Report

Attached you will find summary October month-end financial reports for the division on an Accrual-basis.

Please let us know if you have any questions. At any time, should you have questions, our books are open for your review.

## CENTRAL OFFICE STAFF:

ANNETTE A. BENNETT  
Director of Curriculum  
and Instruction

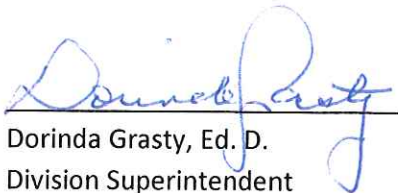
BRUCE R. MCMILLAN  
Director of Finance and  
Human Resources

ELIZABETH R. HAUGHT  
Director of Remedial  
and Special Education

BRETTE A. ARBOGAST  
Director of Technology  
and CTE

BRENDA F. GOWIN  
Clerk of the Board

Respectfully Submitted,

  
Dorinda Grasty, Ed. D.  
Division Superintendent

  
Bruce R McMillan  
Director of Finance and Human Resources

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 FD-FUNC--- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2017 (FISCAL YEAR 2016-2017)  
 Posted Only Figures  
 Executed By: jayne

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
FD 1 GENERAL FUND							
61000	INSTRUCTION	\$ 0.00	\$ 22,798.13	\$ 1,269,279.73	\$ 3,126,998.98	\$ 3,149,797.11-	100.00
62000	ADMINISTRATION/ATTENDANCE & HEAL	\$ 0.00	\$ 160.00	\$ 74,883.54	\$ 300,038.11	\$ 300,198.11-	100.00
63000	PUPIL TRANSPORTATION SERVICES	\$ 0.00	\$ 0.00	\$ 122,478.92	\$ 598,915.42	\$ 598,915.42-	100.00
64000	OPERATION & MAINTENANCE SERVICES	\$ 0.00	\$ 0.00	\$ 151,945.39	\$ 570,668.43	\$ 570,668.43-	100.00
68000	TECHNOLOGY	\$ 0.00	\$ 16,421.38	\$ 96,008.44	\$ 482,617.70	\$ 499,039.08-	100.00
1	GENERAL FUND	\$ 0.00	\$ 39,379.51	\$ 1,714,596.02	\$ 5,079,238.64	\$ 5,118,618.15-	100.00
FD 2 SCHOOL FOOD							
65000	SCHOOL FOOD & OTHER NON-INSTRUCT	\$ 0.00	\$ 0.00	\$ 91,168.43	\$ 216,243.62	\$ 216,243.62-	100.00
68000	TECHNOLOGY	\$ 0.00	\$ 122.93	\$ 113.82	\$ 7,855.62	\$ 7,978.55-	100.00
2	SCHOOL FOOD	\$ 0.00	\$ 122.93	\$ 91,282.25	\$ 224,099.24	\$ 224,222.17-	100.00
FD 6 SCHOOL TEXTBOOK FUND							
61000	INSTRUCTION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,360.66	\$ 15,360.66-	100.00
6	SCHOOL TEXTBOOK FUND	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,360.66	\$ 15,360.66-	100.00
GRAND TOTAL		\$ 0.00	\$ 39,502.44	\$ 1,805,878.27	\$ 5,318,698.54	\$ 5,358,200.98-	100.00

APPOMATTOX COUNTY PUBLIC SCHOOLS  
FD-PJT-REV REVENUES SUMMARY REPORT  
for Fiscal Year 2017 (FISCAL YEAR 2016-2017)  
Posted Only Figures  
Executed By: jayne

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Code	Description	Estimated Revenue	Est. Revenue For	OCTOBER	For	Revenue OCTOBER	Revenue YTD	Unrealized Balance	Percent Real
FD 1 GENERAL FUND									
PJT 000 NON CATEGORICAL									
1502010	RENTS	\$ 0.00	\$	0.00	\$	0.00	\$ 937.68	\$ 937.68-	100.00
1612010	TUITION FROM PRIVATE SOURCES: DAY	\$ 0.00	\$	0.00	\$	1,075.00	\$ 9,500.00	\$ 9,500.00-	100.00
1612020	SPECIAL FEES FROM PUPILS	\$ 0.00	\$	0.00	\$	55.00	\$ 55.00	\$ 55.00-	100.00
1612050	TRANSPORTATION OF PUPILS	\$ 0.00	\$	0.00	\$	0.00	\$ 15,851.23	\$ 15,851.23-	100.00
1612060	TUITION FROM PRIVATE SOURCES: AD	\$ 0.00	\$	0.00	\$	0.00	\$ 3,200.00	\$ 3,200.00-	100.00
1803030	REBATES AND REFUNDS	\$ 0.00	\$	0.00	\$	121.00	\$ 689.00	\$ 689.00-	100.00
1899100	INSURANCE ADJUSTMENTS	\$ 0.00	\$	0.00	\$	1,617.43	\$ 24,642.44	\$ 24,642.44-	100.00
1899120	OTHER FUNDS	\$ 0.00	\$	0.00	\$	0.00	\$ 776.00	\$ 776.00-	100.00
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 0.00	\$	0.00	\$	2,811.07	\$ 4,053.29	\$ 4,053.29-	100.00
2402020	BASIC SCHOOL AID	\$ 0.00	\$	0.00	\$	611,624.08	\$ 2,446,496.32	\$ 2,446,496.32-	100.00
2402080	REMEDIAL EDUCATION	\$ 0.00	\$	0.00	\$	23,419.08	\$ 93,676.32	\$ 93,676.32-	100.00
2402120	SPECIAL EDUCATION SOQ	\$ 0.00	\$	0.00	\$	57,506.74	\$ 230,027.00	\$ 230,027.00-	100.00
2402140	TEXTBOOK PAYMENTS	\$ 0.00	\$	0.00	\$	14,283.00	\$ 57,132.00	\$ 57,132.00-	100.00
2402170	VOCATIONAL SOQ PAYMENTS	\$ 0.00	\$	0.00	\$	29,273.84	\$ 117,095.36	\$ 117,095.36-	100.00
2402210	SOCIAL SECURITY INSTRUCTIONAL	\$ 0.00	\$	0.00	\$	36,559.75	\$ 146,239.00	\$ 146,239.00-	100.00
2402230	TEACHER RETIREMENT INSTRUCTIONAL	\$ 0.00	\$	0.00	\$	75,331.25	\$ 301,325.00	\$ 301,325.00-	100.00
2402410	GROUP LIFE	\$ 0.00	\$	0.00	\$	2,472.00	\$ 9,888.00	\$ 9,888.00-	100.00
2403080	SALES TAX - 1 %	\$ 0.00	\$	0.00	\$	179,620.58	\$ 745,741.78	\$ 745,741.78-	100.00
2403120	SALES TAX - 1/8 %	\$ 0.00	\$	0.00	\$	19,492.46	\$ 77,738.82	\$ 77,738.82-	100.00
2403450	ESL - ENGLISH LANGUAGE	\$ 0.00	\$	0.00	\$	190.84	\$ 763.36	\$ 763.36-	100.00
000	NON CATEGORICAL	\$ 0.00	\$	0.00	\$	1,055,453.12	\$ 4,285,827.60	\$ 4,285,827.60-	100.00
PJT 140 DENTAL PAYMENTS FROM INDIVIDUALS									
1899120	DENTAL/MEDICAL PAYMENTS FROM INDI	\$ 0.00	\$	0.00	\$	786.70	\$ 1,704.96	\$ 1,704.96-	100.00
PJT 150 SPOT & DOT (ALIP) (UW)									
1899120	SPOT & DOT - (ALIP) (UW)	\$ 0.00	\$	0.00	\$	0.00	\$ 1,188.29	\$ 1,188.29-	100.00
PJT 340 GIFTED AND TALENTED									
2402070	GIFTED AND TALENTED	\$ 0.00	\$	0.00	\$	6,375.16	\$ 25,500.64	\$ 25,500.64-	100.00
PJT 430 TITLE VI-B - SP ED FLOW THROUGH									
84.0270	SECTION 611 PART B IDEA SP ED FLO	\$ 0.00	\$	0.00	\$	356.16	\$ 1,351.16	\$ 1,351.16-	100.00
PJT 510 TITLE II TCH/PRN TRAINING & RECRUITMENT									
84.3670	TITLE II-TCH/PRN TRAINING & RECRU	\$ 0.00	\$	0.00	\$	29,628.43	\$ 29,628.43	\$ 29,628.43-	100.00
PJT 610 TITLE I - GENERAL MAX BSIC AUTHORITY									
84.0100	TITLE I - GEN MAX BASIC AUTHORITY	\$ 0.00	\$	0.00	\$	10,900.00	\$ 18,773.48	\$ 18,773.48-	100.00
PJT 800 VOC ED - FED PMTS - CARL PERKINS									
84.0480	VOC ED - FED PAYMENTS - CARL PERK	\$ 0.00	\$	0.00	\$	12,789.32	\$ 12,789.32	\$ 12,789.32-	100.00
1	GENERAL FUND	\$ 0.00	\$	0.00	\$	1,116,288.89	\$ 4,376,763.88	\$ 4,376,763.88-	100.00
FD 2 SCHOOL FOOD									
PJT 100 PRIMARY									
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 0.00	\$	0.00	\$	15,315.19	\$ 15,315.19	\$ 15,315.19-	100.00
10.5550	NSLP COMBINED	\$ 0.00	\$	0.00	\$	24,802.50	\$ 24,802.50	\$ 24,802.50-	100.00
1612040	LOCAL - SCHOOL FOOD - APS	\$ 0.00	\$	0.00	\$	4,371.99	\$ 10,280.85	\$ 10,280.85-	100.00
2402150	STATE - SCHOOL FOOD - APS	\$ 0.00	\$	0.00	\$	0.00	\$ 2,731.28	\$ 2,731.28-	100.00
100	PRIMARY	\$ 0.00	\$	0.00	\$	44,489.68	\$ 53,129.82	\$ 53,129.82-	100.00

APPOMATTOX COUNTY PUBLIC SCHOOLS  
FD-PJT-REV REVENUES SUMMARY REPORT  
for Fiscal Year 2017 (FISCAL YEAR 2016-2017)  
Posted Only Figures  
Executed By: jayne

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Code	Description	Estimated Revenue	Est. Revenue For	OCTOBER	For	Revenue OCTOBER	Revenue YTD	Unrealized Balance	Percent Real			
PJT 103												
1612040	LOCAL - ALA CARTE/ADULT - APS	\$	0.00	\$	0.00	\$	899.90	\$	1,523.60	\$	1,523.60-	100.00
PJT 105 INTEREST - APS FS												
1612040	LOCAL - INTEREST - APS	\$	0.00	\$	0.00	\$	0.48	\$	1.33	\$	1.33-	100.00
PJT 107												
1612040	LOCAL - CATER/OTHER - APS	\$	0.00	\$	0.00	\$	3,553.44	\$	5,991.00	\$	5,991.00-	100.00
PJT 109												
1612040	LOCAL - MISCELLANEOUS - APS	\$	0.00	\$	0.00	\$	0.00	\$	3,224.00	\$	3,224.00-	100.00
PJT 200 FOOD SERVICE												
10.5530	SCHOOL BREAKFAST PROGRAM	\$	0.00	\$	0.00	\$	11,652.14	\$	11,652.14	\$	11,652.14-	100.00
10.5550	NSLP COMBINED	\$	0.00	\$	0.00	\$	20,242.10	\$	20,242.10	\$	20,242.10-	100.00
1612040	LOCAL - SCHOOL FOOD - AES	\$	0.00	\$	0.00	\$	4,133.34	\$	10,577.85	\$	10,577.85-	100.00
2402150	STATE - SCHOOL FOOD - AES	\$	0.00	\$	0.00	\$	0.00	\$	2,486.23	\$	2,486.23-	100.00
200	FOOD SERVICE	\$	0.00	\$	0.00	\$	36,027.58	\$	44,958.32	\$	44,958.32-	100.00
PJT 203 AES LOCAL ALA CARTE/ADULT												
1612040	LOCAL - ALA CARTE/ADULT - AES	\$	0.00	\$	0.00	\$	3,934.25	\$	6,742.00	\$	6,742.00-	100.00
PJT 205												
1612040	LOCAL - INTEREST - AES	\$	0.00	\$	0.00	\$	0.70	\$	1.97	\$	1.97-	100.00
PJT 300												
10.5530	SCHOOL BREAKFAST PROGRAM	\$	0.00	\$	0.00	\$	4,557.38	\$	4,557.38	\$	4,557.38-	100.00
10.5550	NSLP COMBINED	\$	0.00	\$	0.00	\$	19,887.48	\$	19,887.48	\$	19,887.48-	100.00
1612040	LOCAL - SCHOOL FOOD - AMS	\$	0.00	\$	0.00	\$	3,727.45	\$	9,605.00	\$	9,605.00-	100.00
2402150	STATE - SCHOOL FOOD - AMS	\$	0.00	\$	0.00	\$	0.00	\$	2,329.87	\$	2,329.87-	100.00
300		\$	0.00	\$	0.00	\$	28,172.31	\$	36,379.73	\$	36,379.73-	100.00
PJT 303												
1612040	LOCAL - ALA CARTE/ADULT - AMS	\$	0.00	\$	0.00	\$	3,672.15	\$	6,253.70	\$	6,253.70-	100.00
PJT 305												
1612040	LOCAL - INTEREST - AMS	\$	0.00	\$	0.00	\$	0.63	\$	1.28	\$	1.28-	100.00
PJT 307												
1612040	LOCAL - CATER/OTHER - AMS	\$	0.00	\$	0.00	\$	108.00	\$	108.00	\$	108.00-	100.00
PJT 400												
10.5530	SCHOOL BREAKFAST PROGRAM	\$	0.00	\$	0.00	\$	5,573.76	\$	5,573.76	\$	5,573.76-	100.00
10.5550	NSLP COMBINED	\$	0.00	\$	0.00	\$	22,612.84	\$	22,612.84	\$	22,612.84-	100.00
1612040	LOCAL - SCHOOL FOOD - ACHS	\$	0.00	\$	0.00	\$	7,222.90	\$	15,864.18	\$	15,864.18-	100.00
2402150	STATE - SCHOOL FOOD - ACHS	\$	0.00	\$	0.00	\$	0.00	\$	2,793.73	\$	2,793.73-	100.00
400		\$	0.00	\$	0.00	\$	35,409.50	\$	46,844.51	\$	46,844.51-	100.00
PJT 403												
1612040	LOCAL - ALA CARTE/ADULT - ACHS	\$	0.00	\$	0.00	\$	5,317.50	\$	9,684.15	\$	9,684.15-	100.00
PJT 405 INTEREST - ACHS FS												
1612040	LOCAL - INTEREST - ACHS	\$	0.00	\$	0.00	\$	1.14	\$	2.93	\$	2.93-	100.00
PJT 407												
1612040	LOCAL - CATER/OTHER - ACHS	\$	0.00	\$	0.00	\$	1,127.14	\$	1,127.14	\$	1,127.14-	100.00

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 FD-PJT-REV REVENUES SUMMARY REPORT  
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Code	Description	Estimated Revenue	Est. Revenue For	OCTOBER	For	Revenue OCTOBER	Revenue YTD	Unrealized Balance	Percent Real
-----									
	PJT 409								
1612040	LOCAL - MISCELLANEOUS - ACHS	\$ 0.00	\$	0.00	\$	0.00	\$ 399.79	\$ 399.79-	100.00
	PJT 835 SNP EQUIPMENT GRANT								
10.5790	SNP EQUIPMENT GRANT	\$ 0.00	\$	0.00	\$	0.00	\$ 7,045.58	\$ 7,045.58-	100.00
-----									
2	SCHOOL FOOD	\$ 0.00	\$	0.00	\$	162,714.40	\$ 223,418.85	\$ 223,418.85-	100.00
=====									
GRAND TOTAL		\$ 0.00	\$	0.00	\$	1,279,003.29	\$ 4,600,182.73	\$ 4,600,182.73-	100.00

## *October*, 2016 Report

Dogs Adopted	9
Cats Adopted	21
Dogs Transferred	12
Cats Transferred	0
Reclaimed	1
Dogs on site	14
Cats on site	17
Euthanized	0